

**SOUTH AMBOY BOARD OF EDUCATION**  
**Business/Public Meeting Minutes**  
**April 24, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

**Mrs. Kern, Board President called the meeting to order at 6:05 pm.**

**Mr. Frascella, Board Secretary called the roll:**

Present: Mrs. Kasics, Mrs. Kern, Mr. Perez, Mr. Riley, Mr. Simko, Mrs. Taggart

Absent: Mr. Dragotta, Mrs. McLaughlin, Mr. Smith

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Mr. Douglas Silvestro, Board Attorney; Mr. Walsh, Student Representative.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mrs. Kern led all assembled in the Flag Salute.**

**Mrs. Kern reviewed the agenda motions**

**Public Comment on Agenda Items**

None

On a motion by Mrs. Kasics and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:10 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, Student Discipline, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 20 minutes.

On a motion by Mrs. Kern and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 7:00 pm. Motion carried by unanimous voice vote.

**MINUTES**

Motion Ms. Kern and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

March 20, 2017

Business-Public Meeting

March 20, 2017

Closed Session/Business Meeting ting

Ayes: Kasics, Perez, Simko, Taggart, Kern

Nays: None

Abstention: Riley

Absent: Dragotta, McLaughlin, Smith

**OTHER MOTION**

**1. REPRESENTATIVE/REPRESENTATIVE ASSEMBLY OF THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

That the Board of Education approves the appointment of Jorge E. Diaz, Superintendent of Schools as representative to the Representative Assembly of the Educational Services Commission of New Jersey from June 1, 2017 to June 30, 2018.

A motion was made by Mr. Riley and seconded by Mrs. Taggart to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart  
 Nays: None  
 Abstention: Kern  
 Absent: Dragotta, McLaughlin, Smith

**USE OF FACILITIES**

Tabled

**1. USE OF SCHOOL FACILITIES/CITY OF SOUTH AMBOY ARTS/FUNDRAISER**

That the Board of Education approves the request of the City of South Amboy to use the Middle High School gymnasium and lobby for a fundraiser basketball tournament on Saturday, May 20, 2017 (replacement date from Sunday, November 20, 2016), from 7:30 A.M. until 8:30 P.M. This activity will be covered by the City of South Amboy’s insurance. Payment of the Use of Facilities fee schedule cost is required prior to usage.

A motion was made by Mrs. Taggart and seconded by Mr. Perez to table motion One of the Use of Facilities section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Dragotta, McLaughlin, Smith

**EDUCATION & CURRICULUM**

**1. MEMORANDUM OF UNDERSTANDING/ACELERO LEARNING HEAD START/ SEPTEMBER 2016 - SEPTEMBER 2017**

That the Board of Education approves the Memorandum of Understanding between the Board of Education and Acelero Learning Head Start Monmouth Middlesex County from September 7, 2016 – September 5, 2017 as recommended by the Superintendent. (Attachment A)

**2. CURRICULUM REVISION/2016-2017 SCHOOL YEAR**

That the Board of Education approves the following revised curriculum subject areas for the 2016-2017 school year, as presented, and as recommended by the Superintendent.

- Science – Grades K-2

**3. EXTENDED SCHOOL YEAR PROGRAM/2017-2018 SCHOOL YEAR**

That the Board of Education approves the Extended School Year Program to run 14 days from July 5, 2017 through July 27, 2017 Mondays through Thursdays from 8:45 A.M. to 12:00 Noon as recommended by the Superintendent.

**4. STUDENT TEACHER OBSERVATION EXPERIENCE PLACEMENT/2016-2017 SCHOOL YEAR**

That the Board of Education approves the following student teacher observation experience placement for the 2016-2017 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Grades/Subject	Location	Dates
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Karen Encalada Delfina Picchio Philip Stevenson	Rutgers University	Denis Bourgeau	6-12/English	MHS	Spring 2017
Sarah Grausso Jordan Pisano	Rutgers University	Russell Stoddard	6-12/Math	MHS	Spring 2017
Cynthia George Justyna Szymanska	Rutgers University	Cindy Falco	6-12/Science	MHS	Spring 2017
Solonge Encarnacion	Rutgers University	Janet Alfaro	6-12/Spanish	MHS	Spring 2017
Bethany Fink Meghan Kelly	Rutgers University	Brian Wohlt	6-12/Soc Studies	MHS	Spring 2017

A motion was made by Mr. Riley and seconded by Mrs. Taggart to approve motions One through Four of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Dragotta, McLaughlin, Smith

**PERSONNEL**

**1. RESIGNATION/ERIN CHADWICK**

That the Board of Education accepts the resignation of Erin Chadwick, Special Education Teacher at the Middle High School, effective June 30, 2017 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

**2. REHIRE OF TENURED PERSONNEL**

That the Board of Education approves the reemployment of the attached list of tenured personnel for the 2017-2018 school year as recommended by the Superintendent. The salaries and steps will reflect negotiated agreements with the Board of Education. Due to reorganization and budget constraints, and consistent with contractual and certification requirements, personnel may be transferred to any position subject to approval by the Board of Education. (Attachment B)

**3. REHIRE OF NON-TENURED PERSONNEL**

That the Board of Education approves the reemployment of the attached list of non-tenured personnel for the 2017-2018 school year as presented and as recommended by the Superintendent and Personnel Committee. Salaries and steps will reflect negotiated agreements with the Board of Education. Due to reorganization and budget constraints, and consistent with contractual and certification requirements, personnel may be transferred to any position subject to approval by the Board of Education. (Attachment C)

**4. ADDITIONAL SUBSTITUTE TEACHER/SUBSTITUTE PARAPROFESSIONAL/2016-2017 SCHOOL YEAR**

That the Board of Education approves the appointment of the following Substitute Teacher/Substitute Paraprofessional in our district for the 2016-2017 school year as recommended by the Superintendent. Their employment is contingent upon completion of the Criminal History Background Check:

Fallon Barchowski Substitute Teacher/Substitute Paraprofessional

100% of salary will be charged to appropriate substitute assignment.

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Four of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Dragotta, McLaughlin, Smith

**OTHER MOTION**

**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/APRIL 2017**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on April 24, 2017. (Attachment D)

A motion was made by Mrs. Taggart and seconded by Mr. Riley to approve motion One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Dragotta, McLaughlin, Smith

**ADDITIONAL PERSONNEL MOTION**

**1. RESIGNATION/TAYLOR MERVIN**

That the Board of Education accepts the resignation of Taylor Mervin, Elementary Teacher at the Elementary School, effective June 30, 2017 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

A motion was made by Mrs. Taggart and seconded by Mr. Riley to approve motion One of the Additional Personnel Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Dragotta, McLaughlin, Smith

**BUDGET AND FINANCE MOTIONS**

**1. BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for March 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**2. EXPENDITURES FOR 03/21/2017 – 04/24/2017**

The Board of Education approves the following expenditures for 3/21/17-4/24/17

<b>Bills For</b>	<b>Amount</b>
Regular Bills	806,094.08
3/30/17 Payroll	474,977.75
<b>TOTAL</b>	<b>\$ 1,281,071.83</b>
March Agency	426,654.08
<b>GRAND TOTAL</b>	<b><u><u>\$ 1,707,725.91</u></u></b>

**3. ACCEPT THE SECRETARY AND TREASURER REPORT – MARCH 2017**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4,

that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**4. ACCEPT THE MARCH 2017 ORGANIZATIONAL FUND BALANCES**

The Board of Education accepts the attached March 2017 Organizational Fund Balances. (Attachment E)

**5. ACCEPT THE MARCH 2017 ATHLETIC FUND BALANCES**

The Board of Education accepts the attached March 2017 Athletic Fund Balances. (Attachment F)

**6. FIELD TRIP REQUESTS**

The Board of Education approves the attached field trip requests for the 2016-2017 school year as recommended by the Superintendent (Attachment G):

**Trip # MH-003**

**Trip # MH-004**

**7. APPROVE TUITION CONTRACT FOR 2016-2017 – SAYREVILLE PUBLIC SCHOOLS**

The Board of Education approves tuition contract between the South Amboy Board of Education and Sayreville Public Schools for student #8724552313 for the period March 8, 2017 – June 30, 2017. (Copy of contract is on file in the Board Office).

**8. APPROVE COORDINATED TRANSPORTATION AGREEMENT – SAYREVILLE PUBLIC SCHOOLS**

The Board of Education approves a Resolution for Participation in Coordinated Transportation with the Sayreville Public Schools for the 2016-2017 school year. (Copy of agreement is on file in the Board Office).

**9. APPROVE COORDINATED TRANSPORTATION AGREEMENT – E.S.C.N.J.**

The Board of Education approves a Resolution for Participation in Coordinated Transportation with the Educational Services Commission of New Jersey for the 2017-2018 school year. (Copy of agreement is on file in the Board Office).

**10. IDEA 2017 AMENDMENT #1**

The Board of Education approves the submission of Amendment #1 to the FY2017 IDEA Grant for FY2016 for Nonpublic carry over funds. (Attachment H)

**11. EMERGENCY PURCHASE – TRANE U.S.A., INC.**

The Board of Education approves the emergency purchase of HVAC equipment and services to repair the Elementary School HVAC/Boiler System in the amount of \$35,521.

**12. APPROVE MAINTENANCE RESERVE WITHDRAWAL**

The Board of Education approves the maintenance withdrawal and transfer of \$83,734 from the Maintenance Reserve Account to the General Fund 10 Account for maintenance and repairs in accordance with the district's Comprehensive Maintenance Plan.

A motion was made by Mrs. Kasics and seconded by Mr. Taggart to approve motions One through Twelve of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern

Nays: None

Abstention: Kasics (Motion 5 & Motion 2 – Check #17075), Kern (Motion 5, Motion 9, Motion 2 – PO#s 170760, 170420, 170421, 170306, 170419, 170105)

Absent: Dragotta, McLaughlin, Smith

**B. BOARD OF EDUCATION COMMENTS**

None

**C. PUBLIC COMMENTS**

John McCleary – Requested the Board look into allowing a new club charter to for Young Americans for Freedom Club.

**PUBLIC BUDGET HEARING**

On a motion by Mrs. Kasics and seconded by Mrs. Taggart that the Board convenes to the Public hearing portion of the meeting at 7:15 pm. Motion carried by unanimous voice vote.

**OPENING REMARKS**

Jorge E. Diaz, Superintendent of Schools

**SLIDE PRESENTATION**

Mr. Frascella, SBA will review the slide presentation.

**COMMENTS/QUESTIONS (BUDGET)**

**A. Board of Education**

**B. Public**

**1. ADOPTION OF THE 2017-2018 PROPOSED BUDGET**

**BE IT RESOLVED**, that the South Amboy Board of Education hereby adopts the following budget for the 2017-2018 school year, as approved by the Middlesex County Executive County Superintendent and as recommended by the Budget and Finance Committee and the Superintendent of Schools.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<b><u>Appropriations</u></b>		<b><u>Revenue</u></b>	
General Current Expense	\$16,242,777	Budgeted Fund Balance	\$ 62,124
		Local Tax Levy	\$ 9,307,516
		Miscellaneous Revenue	\$ 75,000
		State Aid	\$ 6,763,435
		SEMI	\$ 34,402
		Interest from Cap Reserve	\$ 300
Special Revenue Fund	\$ 659,878	State Restricted Entitlements	\$ 34,183
		Pre School Early Childhood	\$ 116,636
		Federal Restricted Entitlements	\$ 509,059
Repayment of Debt	\$ 641,890	Local Debt Service Tax Levy	\$ 639,283
		Budgeted Fund Balance	\$ 2,607
<b>Total Appropriations:</b>	<b><u>\$17,544,545</u></b>	<b>Total Revenues:</b>	<b><u>\$17,544,545</u></b>

**2. APPROVAL OF TAX LEVY PAYMENT SCHEDULE FOR 2017-2018**

The Board of Education approves the following tax levy payment schedule to be presented to the City of South Amboy for the period of July 1, 2017 to June 30, 2018:

<b>Due Date</b>	<b>Total Due</b>
July 5, 2017	\$828,900.00
August 5, 2017	\$828,900.00
September 5, 2017	\$828,900.00
October 5, 2017	\$828,900.00
November 5, 2017	\$828,900.00
December 5, 2017	\$828,900.00
<b>2017 Total</b>	<b>\$4,973,400.00</b>
January 5, 2018	\$828,899.00
February 5, 2018	\$828,900.00
March 5, 2018	\$828,900.00
April 5, 2018	\$828,900.00
May 5, 2018	\$828,900.00
June 5, 2018	\$828,900.00
<b>2018 Total</b>	<b>\$4,973,399.00</b>
<b>2017-2018 Total</b>	<b>\$9,946,799.00</b>

A motion was made by Mrs. Kasics and seconded by Mr. Taggart to approve motions One through Two of the Public Budget Hearing section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, Perez, Riley, Simko, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Dragotta, McLaughlin, Smith

**This concludes the Public Hearing on the 2017-2018 School Budget.**

**B. BOARD OF EDUCATION COMMENTS**

None

**C. Public Comments**

Michelle Masella – Inquired as to whether the Student Data Tracking Program referenced in the Budget was Linkit!.

**D. ANNOUNCEMENTS**

- HS Internship Program Update – Mr. Diaz discussed the meeting he had with City officials regarding the program.

On a motion by Mrs. Taggart and seconded by Mrs. Kasics that the Board adjourned into Closed Session at 7:45 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss Student Discipline. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 20 minutes.

On a motion by Mrs. Kern and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 8:50 pm. Motion carried by unanimous voice vote.

**E. ADJOURNMENT**

A motion by Mrs. Taggart and seconded by Mrs. Kasics that there being no further business the meeting be adjourned at 8:50. Motion carried by unanimous voice vote.

Respectfully submitted,

*Peter Frascella*

Business Administrator/Board Secretary