

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
July 23, 2018 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Simko Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Mr. Dragotta, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mr. Simko, Mrs. Taggart
Absent: Mr. Walsh
Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney

On a motion by Mrs. McLaughlin and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Perez and seconded by Mrs. McLaughlin, the Board reconvened into the public portion of the meeting at 6:30 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Simko led all assembled in the Flag Salute.

Presentations

QSAC Interim Review Placement Scores

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mr. Perez and seconded by Mrs. McLaughlin to accept the minutes of the following meetings as submitted:

June 19, 2018	Special Meeting
June 19, 2018	Closed Session/Special Meeting
June 26, 2018	Business-Public Meeting
June 26, 2018	Closed Session/Business Meeting

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Simko
 Nays: None
 Abstention: Dragotta, Kasics (6/19), McLaughlin (6/19)
 Absent: Walsh

EDUCATION & CURRICULUM

1. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2018-2019 SCHOOL YEAR

That the Board of Education approves the following student teacher field experience placement for the 2018-2019 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Subject	Location	Dates
Nanibell Rosario	Kean College	4 th & 5 th Grade Math Teachers	Math	ES	Fall 2018

PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS

None

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motion One of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Simko
 Nays: None
 Abstention: None
 Absent: Walsh

PERSONNEL

1. RESIGNATION/KATHERINE PAGNOTTA

That the Board of Education accepts the resignation of Katherine Pagnotta, Mathematics Teacher at the Middle High school, effective June 25, 2018 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

2. RESIGNATION/CYNTHIA BROWN

That the Board of Education accepts the resignation of Cynthia Brown, English Teacher at the Middle High school, effective August 31, 2018 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

3. APPROVE/VOLUNTEER COACH/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer positions in our district for the 2018-2019 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

Jonasz Knapik
Anthony Conrad

Girls Soccer Coach (Varsity)
Boys Soccer Assistant Coach (Varsity)

4. ADDITIONAL EXTRA-CURRICULAR POSITION/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to an Extra-Curricular position for the 2018-2019 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

George Gundrum

Dean of Students - MHS (Part-time)

5. APPROVE/COLLEEN PARTENOPE/ALGEBRA I PARCC REFRESHER

That the Board of Education approves the appointment of Colleen Partenope to facilitate the Algebra I PARCC refresher course on July 31, 2018, August 1, 2018 and August 2, 2018 as recommended by the Superintendent. Rate of pay will be as per negotiated agreement between the South Amboy Board of Education and the South Amboy Education Association.

6. APPROVE/SPECIAL EDUCATION TEACHER/EMILY MITCHELL

That the Board of Education approves the employment of Emily Mitchell as a Special Education Teacher in the Elementary School for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

7. APPROVE/ GRADE 5 TEACHER /GRETCHEN KATZENBERGER

That the Board of Education approves the employment of Gretchen Katzenberger as a 5th Grade Teacher for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

8. APPROVE/KINDERGARTEN TEACHER/KELLI HIBELL

That the Board of Education approves the employment of Kelli Hibell as a Kindergarten Teacher in the Elementary School for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

**9. APPROVE/COMPUTER LITERACY-APPLICATIONS-BUSINESS TEACHER/
DANA NARDONE**

That the Board of Education approves the employment of Dana Nardone as a Computer Literacy-Applications-Business Teacher in the Middle High School for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 4), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

10. APPROVE/GUIDANCE COUNSELOR/ JACLYN HEADLAM

That the Board of Education approves the employment of Jaclyn Headlam as a Guidance Counselor in the Middle High School for the 2018-2019 school year effective August 20, 2018 until June 30, 2019 as recommended by the Superintendent. Her prorated salary (MA Step 2), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

11. APPROVE/SPECIAL EDUCATION TEACHER/LINDSAY DURANT

That the Board of Education approves the employment of Lindsay Durant as a Special Education Teacher in the Elementary School for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

12. APPROVE/PRE-KINDERGARTEN TEACHER/KIMBERLY BARNA

That the Board of Education approves the employment of Kimberly Barna as a Pre-Kindergarten teacher in the Elementary school for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

13. APPROVE/LONG-TERM GUIDANCE COUNSELOR SUBSTITUTE/ NICOLE FADELL

That the Board of Education approves the employment of Nicole Fadell as a Long-term Guidance Counselor substitute in the Elementary school for a period of September 1, 2018 until December 2, 2018 as recommended by the Superintendent. Her daily rate will be \$130, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

14. APPROVE/KINDERGARTEN TEACHER/SARAH DAHL

That the Board of Education approves the employment of Sarah Dahl as a Kindergarten Teacher in the Elementary School for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (BA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

15. APPROVE/LONG-TERM GRADE 5 SUBSTITUTE TEACHER/LAURA MARCHELITIS

That the Board of Education approves the employment of Laura Marchelitis as a Long-term Grade 5 substitute teacher in the Elementary school for a period of September 1, 2018 until December 17, 2018 as recommended by the Superintendent. Her daily rate will be \$130, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

16. ATHLETIC/INTRAMURAL POSITIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Boys Basketball (Varsity)

Matthew Waiter

Site Manager
Time Keeper

Brian Wohlt
Brian Wohlt

17. RESCIND EXTRA-CURRICULAR POSITION APPOINTMENT/2018-2019 SCHOOL YEAR

That the Board of Education rescinds the appointment of Cynthia Brown as GSA Advisor for the 2018-2019 school year as recommended by the Superintendent.

18. EXTRA-CURRICULAR POSITIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to Extra-Curricular positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Gay/Straight Alliance Advisor

Veronica Alcuri

19. PAYMENT OF SUPERINTENDENT MERIT GOAL ACHIEVEMENT/2017-2018 SCHOOL YEAR

WHEREAS, the South Amboy Board of Education (“the Board”) approved Merit Goals for the Superintendent for the 2017-2018 school year consisting of one (1) Quantitative Merit Goal and one (1) Qualitative Merit Goal (collectively referred to as the “Merit Goals”) and submitted the Merit Goals to the Executive County Superintendent for approval in accordance with the provisions of N.J.A.C. 6A:23A-3.1; and

WHEREAS, on or about July 18, 2018, the Executive County Superintendent approved the Merits Goals, thereby authorizing the Board to award to the Superintendent merit pay upon his successful achievement of each Merit Goal; and

WHEREAS, upon the continued evaluation of the Superintendent’s performance, the Board has determined that to date, the Superintendent has successfully achieved completion of one (1) Quantitative Merit Goal and one (1) Qualitative Merit Goal, thereby entitling the Superintendent to a bonus of 5.83% of his annual salary,

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that the Superintendent, Jorge E. Diaz, has successfully achieved completion of one (1) Quantitative Merit Goal and one (1) Qualitative Merit Goal for 2017-2018 and approves payment of the merit bonus for achievement as approved by the Executive County Superintendent.

PUBLIC COMMENT ON PERSONNEL ITEMS

None

A motion was made by Mrs. McLaughlin and seconded by Mrs. Kasics to approve motions One through Nineteen of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Simko
Nays: Gonzalez (Motion 3)
Abstention: Conrad (Motion 3 – A.C.)
Absent: Walsh

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for June 2018 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment A)

2. EXPENDITURES FOR 6/27/2018-6/30/2018 (Attachment B)

The Board of Education approves the following expenditures for 6/27/18-7/23/18

Bills For	Amount
Regular Bills	307,947.57
6/15/18 Payroll	539,493.43
6/22/18 Payroll	339,232.52
6/28/18 Payroll	97,277.82
TOTAL	\$1,283,951.34
June Agency	434,053.66

3. ACCEPT THE SECRETARY AND TREASURER REPORT – JUNE 2018 (Attachment C)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE JUNE 2018 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached June 2018 Organizational Fund Balances. (Attachment D)

5. ACCEPT THE JUNE 2018 ATHLETIC FUND BALANCES

The Board of Education accepts the attached June 2018 Athletic Fund Balances. (Attachment E)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Anthony Conrad John Dragotta Shannon Gonzalez Lynn Kasics Amy McLaughlin Raymond Perez Paula Taggart Patrick Walsh Jorge E. Diaz Peter Frascella	October 22 - 25, 2018	2018 NJSBA Workshop	\$1,600	11-000-230-500-01-00

Dr. Patrick McCabe Ken Blekeski Sean Dunphy Dr. Martin Gurceski	July 26, 2018	Stronge Training	\$175 each	20-270-20-300-01-00-00-060
Dr. Christine Robbins	August 27, 2018	Stronge Training	\$175	20-270-20-300-01-00-00-060
Jorge E. Diaz	September 28, 2018	Stronge Training	\$175	11-000-230-585-01-01

7. EXPENDITURES FOR 07/01/2018 –07/23/2018 (Attachment F)

The Board of Education approves the following expenditures for 07/01/18-07/23/18

Bills For	Amount
Regular Bills	368,405.37
07/15/18 Payroll	99,851.13
TOTAL	<u>\$ 468,256.50</u>

8. APPROVAL OF AUTHORIZATION TO PROCURE GOODS AND SERVICES

That the Board of Education authorizes the Business Administrator to procure goods and services through state agencies (state contracts) and through county and other consortiums and commissions of which the district is a member.

9. APPROVAL OF AUTHORIZATION TO SOLICIT BIDS (AND RFPs AND RFQS)

That the Board of Education, pursuant to purchasing procedures, authorizes the Business Administrator to solicit bids (and RFPs and RFQs) for budgeted items as required by the procurement laws and regulations of the State of New Jersey and the State Board of Education.

10. ACCEPT ESEA ALLOCATIONS FOR THE 2018-2019 SCHOOL YEAR

The Board of Education accepts the ESEA 2018-2019 allocation for the 2018-2019 school year as follows:

Title 1-A SIA: \$ 71,400

11. RESOLUTION TO APPROVE PRESCHOOL EDUCATION PROGRAM CONTRACTS – ACELERO LEARNING

That the Board of Education approves the Preschool Education program contracts with Acelero Learning to utilize PEEA funding to provide full-day Preschool housed in the South Amboy Elementary School for the 2018-2019 school year. The contracts are on file in the Board Office.

12. APPROVE TUITION CONTRACT FOR 2017-2018 – SOUTH BRUNSWICK BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and South Brunswick Board of Education for student T.M. for the period January 2, 2018 – June 22, 2018. (Copy of contract is on file in the Board Office).

13. APPROVE TUITION CONTRACT FOR 2017-2018 – WOODBRIDGE TOWNSHIP SCHOOL DISTRICT

The Board of Education approves tuition contract between the South Amboy Board of Education and Woodbridge Township School District for students A.B. and A.H. for the period September 6, 2017 – June 21, 2018. (Copy of contract is on file in the Board Office).

14. USE OF SCHOOL FACILITIES/CITY OF SOUTH AMBOY RECREATION DEPARTMENT

That the Board of Education approves the request of the City of South Amboy Recreation Department to use the Board Office Parking Lot at the Board Office for parking during a Bus Trip on July 24, 2018,

from 7:30am until 4:30pm. This activity will be covered by the City of South Amboy's insurance. There is no cost for the Use of Facilities for this activity.

15. USE OF SCHOOL FACILITIES/ SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Elementary School Gymnasium Monday through Friday, from 9/15/18 – 5/1/19 from 6pm to 9pm, unless the facilities are otherwise being used by the district. This activity will be covered by the Association's insurance. There is no cost for the Use of Facilities for this activity.

16. USE OF SCHOOL FACILITIES/ SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Middle/High School Soccer Field Monday through Friday, from 8/1/18 – 9/10/18 from 6pm to 9pm, unless the facilities are otherwise being used by the district. This activity will be covered by the Association's insurance. There is no cost for the Use of Facilities for this activity.

17. SUBMISSION OF PRESCHOOL EARLY CHILDHOOD PROGRAM GRANT

The Board of Education approves the submission of the 2018-2019 Preschool Early Childhood Program plan from the New Jersey State Department of Education, Division of Early Childhood Education with amended budget. (Attachment G)

18. USE OF SCHOOL FACILITIES/FROG HOLLOW

That the Board of Education approves the request of Frog Hollow to use the Middle/High School Parking Lot for parking during a swim meet on Tuesday, July 31, 2018 from 6:30am until 1:00pm and Wednesday, August 1, 2018 from 6:30am until 1:00pm and 4:30pm until 8:30pm. This activity will be covered by the Frog Hollow's insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

PUBLIC COMMENT ON OTHER MOTIONS

Mrs. Taggart – Asked about what student activities funds for graduated classes is being designated for.

A motion was made by Mr. Conrad and seconded by Mr. Perez to approve motions One through Eighteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Simko

Nays: None

Abstention: Conrad (6 – A.C.) , Dragotta (6 – J.D.), Gonzalez (6 – S.G.), Kasics (5, 6 – L.K.), McLaughlin (6 – A.M.), Perez (6 – R.P.), Taggart (6 – P.T.)

Absent: Walsh

B. BOARD OF EDUCATION COMMENTS

Mrs. McLaughlin – Asked if Board Members are not re-running for a seat would they be eligible to go to the NJSBA Workshop in October. She also asked about the student residency checks prior to the beginning of school.

Mrs. Taggart – Commented on how good the new carpet in the theater and auditorium look.

Mr. Conrad – Asked for an update on summer facilities projects.

C. PUBLIC COMMENTS

Brian Stratton – Asked about the carpet replacements

D. ADJOURNMENT

A motion by Mrs. Kasics and seconded by Mrs. McLaughlin that there being no further business the meeting be adjourned at 7:05. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary