

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
January 29, 2018 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Simko, Board President called the meeting to order at 6:00 pm.

Mr. Silvestro, called the roll:

Present: Mr. Conrad, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mr. Simko, Mrs. Taggart, Mr. Walsh

Absent: Mr. Dragotta

Also Present: Jorge Diaz, Superintendent; Mr. Silvestro, Attorney; B. Henry, Student Representative

Mr. Silvestro read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Simko led all assembled in the Flag Salute.

Presentation

Comprehensive School Designation

Jorge E. Diaz, Superintendent

Mr. Simko reviewed the agenda motions

Public Comment on Agenda Items

None

On a motion by Ms. McLaughlin and seconded by Mr. Conrad that the Board adjourned into Closed Session at 6:52 pm. Motion carried by unanimous voice vote.

Mr. Silvestro read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mr. Perez, the Board reconvened into the public portion of the meeting at 7:48 pm. Motion carried by unanimous voice vote.

MINUTES

Motion Ms. Gonzalez and seconded by Ms. Kasics to accept the minutes of the following meetings as submitted:

December 18, 2017	Business-Public Meeting
December 18, 2017	Closed Session/Business Meeting
January 2, 2018	Organization Meeting

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko

Nays: None

Abstention: None

Absent: Dragotta

EDUCATION & CURRICULUM

1. CURRICULUM/2017-2018 SCHOOL YEAR

That the Board of Education approves the following curriculum subject areas for the 2017-2018 school year, as presented, and as recommended by the Superintendent.

- Coding with Lego Mindstorms
- US History 1

2. APPROVE/REVISED ANNUAL MEETING SCHEDULE

The Board of Education approves the revised 2018 Annual Meeting Schedule as follows:

All **Business/Public Meetings** will be held at the South Amboy Middle/High School Cafeteria, 200 Governor Harold Hoffman Plaza (unless otherwise noted). The Board opens the meeting and immediately goes into **Closed Executive Session** at 6:00 p.m. and will reconvene into Public Session at 6:30 p.m. for the Business/Public Meeting to take action on any agenda items. At any meeting, action may/will be taken on any matter legally brought before the Board. (Attachment A)

February, 2018

26 Business/Public

March, 2018

19 Business/Public

April, 2018

30 Business/Public/Budget Hearing

May, 2018

21 Business/Public

June, 2018

25 Business/Public

July, 2018

23 Business/Public

August, 2018

27 Business/Public

September, 2018

24 Business/Public

October, 2018

29 Business/Public

November, 2018

19 Business/Public

December, 2018

17 Business/Public

January, 2019

02 Business/Public/Reorganization

A motion was made by Ms. Kasics and seconded by Mr. Walsh to approve motions One through Two of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
 Nays: None
 Abstention: None
 Absent: Dragotta

POLICY

1. ADOPTION OF REVISED VISITORS POLICY

That the Board of Education adopts the revised Visitors Policy, #1250, as attached and recommended by the Superintendent. (Attachment B)

2. ADOPTION OF REVISED PRINCIPAL EVALUATION POLICY

That the Board of Education adopts the revised Principal Evaluation and Regulation Policy, #2130, as attached and recommended by the Superintendent. (Attachment C)

3. ADOPTION OF REVISED HARASSMENT, INTIMIDATION AND BULLYING POLICY

That the Board of Education adopts the revised Harassment, Intimidation and Bullying Policy, #5131.1, as attached and recommended by the Superintendent. (Attachment D)

4. ADOPTION OF REVISED INTERSCHOLASTIC AND INTRAMURAL COMPETITION POLICY

That the Board of Education adopts the revised Interscholastic and Intramural Competition Policy, #6145.1/6145.2, as attached and recommended by the Superintendent. (Attachment E)

5. ADOPTION OF REVISED TITLE 1- IMPROVING ACADEMIC ACHIEVEMENT AND PARENT AND FAMILY ENGAGEMENT (FORMERLY 6171.3 AT-RISK AND TITLE 1) POLICY

That the Board of Education adopts the revised Title 1- Improving Academic Achievement and Parent and Family Engagement (formerly 6171.3 At-Risk and Title 1) Policy, #6171.3, as attached and recommended by the Superintendent. (Attachment F)

A motion was made by Ms. Gonzalez and seconded by Ms. Taggart to approve motions One through Five of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: Dragotta

PERSONNEL

1. ATHLETIC/INTRAMURAL POSITIONS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Boys Basketball – JV/Asst. MS/HS	Joseph Charmello
Boys Baseball – Varsity HS	Daniel Poulsen
Boys Baseball – MS	Eddie Howard
Softball – Varsity HS	Colleen Partenope
Spring Track- HS	Anthony Mecca
Boys Tennis- HS	Tony Gonsalves

2. ADDITIONAL SUBSTITUTE TEACHERS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following Substitute Teachers for the 2017-2018 school year as recommended by the Superintendent. Their employment is contingent upon completion of the Criminal History Background Check:

Kelli Hibell	Substitute Teacher	Daily Rate: \$85.00
Oscar Baeza	Substitute Teacher	Daily Rate: \$80.00 (Effective 1/11/18)

3. APPROVE REVISED MATERNITY/CHILD REARING LEAVE OF ABSENCE REQUEST /ELISABETH DOHERTY

That the Board of Education approve the revised maternity/child rearing leave of absence request of Elisabeth Doherty, Special Education English Teacher at the Middle High School, from January 8, 2018 (previously approved to begin January 30, 2018) through January 2, 2019 in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Doherty’s unpaid leave shall commence following her exhaustion of her allowable accrued paid leave. Ms. Doherty’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate as recommended by the Superintendent.

4. APPROVE REVISED START DATE FOR LONG-TERM SUBSTITUTE SPECIAL EDUCATION TEACHER /MIDDLE HIGH SCHOOL/LACEY CROWTHER

That the Board of Education approves the revised employment start date of January 8, 2018 (previously approved to start January 30, 2018) through June 30, 2018 for Lacey Crowther as a Long-term Substitute Teacher, Special Education English Teacher at the Middle High School, as recommended by the Superintendent.

5. EXTRA-CURRICULAR/SCHOOL ACTIVITIES POSITION /CURRICULUM REVISION/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Extra-Curricular/School Activities positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Physics Curriculum Revision – MS/HS	Geeta Nisraiyya
Chemistry Curriculum Revision- HS	Geeta Nisraiyya
English/Language Arts Curriculum Revision – MS	Nicole Vancil

6. APPROVAL/PART-TIME CAFETERIA RECESS AIDE/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following Cafeteria/Recess Aides for the 2017-2018 school year as recommended by the Superintendent. Their employment is contingent upon completion of the Criminal History Background Check:

Stacey Dittmar	2.5 hrs. per day	Rate: \$12.00 per hr.
Katherine Quinones	2.5 hrs. per day	Rate: \$12.00 per hr.
Skylar Honimar (Substitute)	2.5 hrs. per day (as needed)	Rate: \$12.00 per hr.

7. LONG-TERM SUBSTITUTE ESL TEACHER/ELEMENTARY/MIDDLE HIGH SCHOOL/MAHAM AYUB

That the Board of Education approves the employment of Maham Ayub as a Long-term Substitute ESL Teacher, at the Elementary & Middle High School, for a period from January 30, 2018 through June 30, 2018 as recommended by the Superintendent. Her salary (BA Step 1), per-diem, no benefits. Employment is contingent upon completion of the Criminal History Background Check and Board Policy #4212.4 (Physicals for Employees)

of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE DECEMBER 2017 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached December 2017 Organizational Fund Balances. (Attachment H)

5. ACCEPT THE DECEMBER 2017 ATHLETIC FUND BALANCES

The Board of Education accepts the attached December 2017 Athletic Fund Balances. (Attachment I)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Eve Freeman Stephanie Carnathan	April 26, 2018 - April 27, 2018	2018 NJSHA Convention	\$350/Each	20-270-200-300-01-00-00-060
E. Lorraine Cotter	February 23, 2018	NJMEA Music In-Service Conference	\$170	20-270-200-300-01-00-00-060

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent (Attachment J):

- Trip # MH-18007 – MH-18009**
- Trip # E-18020 – E-18025**

8. USE OF SCHOOL FACILITIES/BOYS VARIETY BASEBALL TEAM

That the Board of Education approves the request of The Boys Varsity Baseball Team to use the Middle/High Parking Lot on Saturday, May 26, 2018 from 10:00 a.m. to 2:00 p.m. with a rain date of June 3, 2018.

9. USE OF SCHOOL FACILITIES/ARTS DISTRICT OF SOUTH AMBOY

That the Board of Education approves the request of The Arts District of South Amboy to use the Middle/High Auditorium on Friday, March 16, 2018 from 4:00 p.m. to 10:00 p.m. for an Irish Concert. This activity will be covered by the applicant’s insurance.

10. ACCEPT ESEA TITLE 1 – SIA PART A ALLOCATIONS FOR THE 2017-2018 SCHOOL YEAR

The Board of Education accepts the IDEA 2017-2018 allocation for the 2017-2018 school year as follows:
 Title 1-SIA Part A: \$ 145,712

11. APPROVE TUITION CONTRACT FOR 2017-2018 – E.S.C.N.J. – NUVIEW ACADEMY

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – NuView Academy for student #3424016247 for the period of December 19, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

12. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PARETTE SOMJEN ARCHITECTS

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Parette Somjen Architects as the District Architect of Record for the Cafeteria Referendum Project at the rate of \$22,000. (Copy of contract is on file in the Board Office).

13. APPROVE NONRESIDENT STUDENT ENROLLMENT AGREEMENT FOR 2017-2018 SCHOOL YEAR

That the Board of Education approves the Nonresident Student Enrollment Agreement between South Amboy Board of Education and parent of student #30623 for the remainder of the 2017-2018 school year, as recommended by the Superintendent.

14. USE OF SCHOOL FACILITIES/SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Middle/High School gym for youth basketball on Saturdays from January 20, 2018 until February 24, 2018 (except when the school team is practicing or in use for school events), from 2:00 p.m until 5:00 pm. This activity will be covered by the City of South Amboy's insurance.

A motion was made by Ms. Kasics and seconded by Mr. Walsh to approve motions One through Fourteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
 Nays: None
 Abstention: None
 Absent: Dragotta

OTHER BUSINESS

Mr. Simko calls for the following nominations:

- A. NJSBA Delegate Assembly Representative

Ms. Kasics is nominated by Ms. Taggart.

Hearing no further nominations, Mr. Simko calls for a motion to close the nominations.

Motion by Ms. Gonzalez seconded by Mr. Perez to close nominations for NJSBA Delegate Assembly Representative. Motion carried by unanimous voice vote.

Mr. Simko declares the nominations for NJSBA Delegate Assembly Representative to be closed.

Motion by Mr. Walsh, seconded by Mr. Perez to elected Ms. Kasics as the NJSBA Delegate Assembly Representative.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
 Nays: None
 Abstention: None
 Absent: Dragotta

2. Mr. Simko calls for the following nominations:

- A. Alternate NJSBA Delegate Assembly Representative

Ms. McLaughlin is nominated by Ms. Kasics.

Hearing no further nominations, Mr. Simko calls for a motion to close the nominations.

Motion by Mr. Perez, seconded by Mr. Walsh to close nominations for Alternate NJSBA Delegate Assembly Representative. Motion carried by unanimous voice vote.

Mr. Simko declares the nominations for Alternate NJSBA Delegate Assembly Representative to be closed.

Motion by Ms. Kasics, seconded by Ms. Taggart to elect Ms. McLaughlin as the Alternate NJSBA Delegate Assembly Representative.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: Dragotta

B. BOARD OF EDUCATION COMMENTS

Ms. McLaughlin – Inquired about the following issues:

- Elementary School Drop Off/Pick Up procedures?
- Does the district apply for grants and can the Board receive information regarding grants that have been applied for?
- Requirements for Junior Honor Society?
- Why does Acelero Pre-K program have different curriculum than the Pre-K the district runs?
- The City Council wants to invite SABOE Student Government to City Hall.
- When is the new website launching?
- Requested an update on the status of St. Patrick Day Parade windbreakers for the students.

C. PUBLIC COMMENTS

None

E. ADJOURNMENT

A motion by Ms. Shannon and seconded by Mr. Perez that there being no further business the meeting be adjourned at 8:20. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary