

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
April 29, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Mr. Dragotta, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin (Arrived 6:15), Mr. Perez (Arrived 6:15), Mrs. Taggart, Mr. Walsh

Absent: None

Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; Mr. Lukie, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Gonzalez that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mr. Walsh the Board reconvened into the public portion of the meeting at 7:10 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

March 18, 2019	Business-Public Meeting
March 18, 2019	Closed Session/Business Meeting

Ayes:	Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays:	None
Abstention:	Perez
Absent:	None

EDUCATION & CURRICULUM

- 1. APPROVAL OF REVISED SCHOOL CALENDAR/2018-2019 SCHOOL YEAR**
That the Board of Education approves revision to the school calendar for the 2018-2019 school year to close on Friday, May 24, 2019 as recommended by the Superintendent.

- 2. CURRICULUM REVISION/2018-2019 SCHOOL YEAR**
That the Board of Education approves the following revised curriculum subject area for the 2018-2019 school year, as presented, and as recommended by the Superintendent.
 - Social Studies, Grade 8
 - Physical Education, Grades 3, 4, 5

- 3. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2019-2020 SCHOOL YEAR**
That the Board of Education approves the following student teacher field experience placement for the 2019-2020 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Subject	Location	Dates
Juliet Pitre	Middlesex County College	Linda Flynn	English	ES	Fall 2019

A motion was made by Ms. Kasics and seconded by Mr. Conrad to approve motions One through Three of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: None

PERSONNEL

- 1. REHIRE OF TENURED PERSONNEL**
That the Board of Education approves the reemployment of the attached list of tenured personnel for the 2019-2020 school year as recommended by the Superintendent. The salaries and steps will reflect negotiated agreements with the Board of Education. Due to reorganization and budget constraints, and consistent with contractual and certification requirements, personnel may be transferred to any position subject to approval by the Board of Education. (Attachment A)

- 2. REHIRE OF NON-TENURED PERSONNEL**
That the Board of Education approves the reemployment of the attached list of non-tenured personnel for the 2019-2020 school year as presented and as recommended by the Superintendent. Salaries and steps will reflect negotiated agreements with the Board of Education. Due to reorganization and budget constraints, and consistent with contractual and certification requirements, personnel may be transferred to any position subject to approval by the Board of Education. (Attachment B)

- 3. REHIRE OF NON-TENURED FULL-TIME PARAPROFESSIONAL STAFF, PART-TIME/FULL-TIME CUSTODIAN/MANTENANCE STAFF AND OTHER STAFF LISTED**

Absent: None

OTHER MOTION

1. **ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/APRIL 2019**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on April 29, 2019. (Attachment D)

A motion was made by Mrs. Taggart and seconded by Mr. Conrad to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent: None

OTHER BUSINESS

1. Mr. Conrad calls for the following nominations:

A. NJSBA Delegate Assembly Representative

Mrs. Kasics was nominated by Mrs. Gonzalez. Hearing no further nominations, Mr. Conrad calls for a motion to close the nominations.

Motion by Mr. Conrad, seconded by Mr. Walsh to close nominations for NJSBA Delegate Assembly Representative. Motion approved by unanimous voice vote. Mr. Conrad declares the nominations for NJSBA Delegate Assembly Representative to be closed.

A Motion was made by Mr. Conrad, seconded by Mrs. Gonzalez to elect Mrs. Kasics as the newly elected NJSBA Delegate Assembly Representative.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent: None

2. Mr. Conrad calls for the following nominations:

A. Alternate NJSBA Delegate Assembly Representative

Mr. Walsh was nominated by Mrs. Taggart. Hearing no further nominations, Mr. Conrad calls for a motion to close the nominations.

Motion by Mr. Conrad, seconded by Mrs. Taggart to close nominations for Alternate NJSBA Delegate Assembly Representative. Motion approved by unanimous voice vote. Mr. Conrad declares the nominations for Alternate NJSBA Delegate Assembly Representative to be closed.

A Motion was made by Mr. Conrad, seconded by Mrs. Gonzalez to elect Mr. Walsh as the newly elected Alternate NJSBA Delegate Assembly Representative.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None

Absent: None

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for March 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment E)

2. EXPENDITURES FOR 3/19/2019-4/29/2019 (Attachment F)

The Board of Education approves the following expenditures for 3/19/19-4/29/19

Bills For	Amount
Regular Bills	781,259.13
3/15/19 Payroll	486,653.83
3/30/19 Payroll	467,741.75
TOTAL	<u>\$1,735,654.71</u>
March Agency	505,038.65

3. ACCEPT THE SECRETARY AND TREASURER REPORT – MARCH 2019 (Attachment G)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE MARCH 2019 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached March 2019 Organizational Fund Balances. (Attachment H)

5. ACCEPT THE MARCH 2019 ATHLETIC FUND BALANCES

The Board of Education accepts the attached March 2019 Athletic Fund Balances. (Attachment I)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Jorge E. Diaz	May 15, 2019 – May 17, 2019	NJASA/NJAPSA Convention	\$550	11-000-230-585-01-01
Jessica Grasso	May 21, 2019	Guided Math Practical Strategies to Differentiate	\$269	11-000-223-320-09-45-00-060

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2018-2019 school year as recommended by the Superintendent. (Attachment J)

Trip # E-19039 - E-19042

Trip # MH-19032 - MH-19033

8. APPROVE DONATION – PTO

The Board of Education approves the donation of Everase dry-erase boards for the Elementary school. The cost of the goods and services provided is \$2,700.

9. COORDINATED TRANSPORTATION AGREEMENT FOR THE 2019-2020 SCHOOL YEAR – E.S.C.N.J.

The Board of Education approves the Coordinated Transportation Agreement for the 2019-2020 School year with the E.S.C.N.J.

10. APPROVE FY18 TUITION ADJUSTMENT – NEW ROADS SCHOOL OF PARLIN

The Board of Education accepts the FY18 Tuition Adjustment from the New Roads School of Parlin. The increase in tuition is \$13,078.80.

11. APPROVE FY18 TUITION ADJUSTMENT – CHILDREN’S CENTER OF MONMOUTH COUNTY

The Board of Education accepts the FY16 Tuition Adjustment from the Children’s Center of Monmouth. The increase in tuition is \$2,685.

12. APPROVE TUITION CONTRACT FOR 2018-2019 – THE RUGBY SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and the Rugby School for student #4473265309 for the period March 14, 2019 – June 30, 2019 in the amount of \$24,312.96. (Copy of contract is on file in the Board Office).

13. APPROVE TUITION CONTRACT FOR 2018-2019 – SAYREVILLE PUBLIC SCHOOLS

The Board of Education approves tuition contract between the South Amboy Board of Education and Sayreville Public Schools for student #9536839628 for the period September 1, 2018 – June 30, 2019 in the amount of \$19,667.00. (Copy of contract is on file in the Board Office).

14. APPROVE AGREEMENT AND RELEASE BETWEEN SOUTH AMBOY PUBLIC SCHOOLS AND M.K. AND M.K. O/B/O J.K.

The Board of Education approves the Agreement and Release between South Amboy Public Schools and M.K. and M.K. o/b/o J.K. for the 19-20 school year. (Copy of contract is on file in the Board Office).

15. USE OF SCHOOL FACILITIES/SOUTH AMBOY PTO

That the Board of Education approves the request of the South Amboy PTO to use the Middle/High School Cafeteria on May 1, 2019 from 6:00pm until 8:00pm for a general meeting. The event will be covered by the requester’s insurance. There is no cost for the Use of Facilities for this activity.

16. APPROVAL OF ELEMENTARY SCHOOL CAFETERIA IMPROVEMENT PROJECT FOR THE 2019-2020 SCHOOL YEAR

That the Board of Education, having twice rejected bids for Cafeteria Improvements at South Amboy Elementary School, PSA Project #5265, hereby awards a negotiated contract for this project pursuant to N.J.S.A. 18A:18A-5c to Falak Construction, Inc., in the amount of \$1,044,000 with the following minor amendments to the project documents as set forth in the Architect’s letter dated April 11, 2019:

1. Alternate and equivalent equipment shall be authorized for item #s6, 12A, 15, 17, 22, 27, 30 and 33;
2. Epoxy resin floor finish shall be installed throughout the kitchen except in the walk-in refrigerator;
3. The general allowance shall be reduced to \$58,000;
4. A fire-stopping of all existing penetrations above ceiling shall be provided in the amount of \$5,000; and
5. The substantial completion date shall be September 30, 2019.

A motion was made by Ms. Gonzalez and seconded by Mrs. Kasics to approve motions One through Sixteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: Kasics (Motion 5), Mrs. McLaughlin (Motion 15)
Absent: None

A. BOARD OF EDUCATION COMMENTS

Mr. Walsh – Recognized students who received Outstanding Student Awards

- NJSIAA Scholar Athlete Award - Wiktoria Radon
- GMC Scholar Athlete Award - Renee Piazzolla & Nick Mihalecko
- GMC Sportsmanship Award - Julie Oliveri & Raymond Perez

Mrs. Taggart – Thanked Mrs. Navarria and Mrs. Cotter for their hard work on the play.

Mr. Conrad – Thanked the PTO for their donation.

Mr. Diaz – Spoke about his trip to China

B. Student Representative Report

Mr. Lukie – Wished everyone a Happy Holiday, congratulated the NHS students, and the Baseball team.

C. PUBLIC COMMENTS

Diane Smocovich – Discussed the Student Council Charity Walk and May 9th Lip Sync

Tom Rielly – May 15th there will be a Mock Council Meeting with the Students at City Hall

PUBLIC BUDGET HEARING

Convene to Public Hearing

On a motion by Mr. Conrad and seconded by Mr. Walsh the Board convenes to the public hearing portion of the meeting at 7:55 p.m. Approved my unanimous voice vote.

OPENING REMARKS

Jorge E. Diaz, Superintendent of Schools

SLIDE PRESENTATION

Mr. Frascella, SBA will review the slide presentation.

COMMENTS/QUESTIONS (BUDGET)

A. Board of Education

Mr. Conrad – Asked about the amount of revenue lost due to a lack of State Aid Increase. He also asked about how future facilities projects will be handled with respect to the budget.

B. Public

Brian Murphy – Asked about Out of District tuition and students.

1. ADOPTION OF THE 2019-2020 PROPOSED BUDGET

BE IT RESOLVED, that the South Amboy Board of Education hereby readopts the following budget for the 2019-2020 school year, as originally approved by the Middlesex County Executive County Superintendent and as recommended by the Budget and Finance Committee and the Superintendent of Schools.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve Educational Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Appropriations</u>		<u>Revenue</u>	
General Current Expense	\$16,844,781	Budgeted Fund Balance	\$ 113,253
		Local Tax Levy	\$ 9,817,994
		Miscellaneous Revenue	\$ 90,505
		State Aid	\$ 6,782,860
		SEMI	\$ 39,969
		Interest from Cap Reserve	\$ 200
Special Revenue Fund	\$ 1,737,466	State Restricted Entitlements	\$ 0
		Pre School Early Childhood	\$ 954,449
		Federal Restricted Entitlements	\$ 783,017
Repayment of Debt	\$ 600,790	Local Debt Service Tax Levy	\$ 596,668
		Budgeted Fund Balance	\$ 4,122
Total Appropriations:	<u>\$19,183,037</u>	Total Revenues:	<u>\$19,183,037</u>

2. APPROVAL OF TAX LEVY PAYMENT SCHEDULE FOR 2019-2020

The Board of Education approves the following tax levy payment schedule to be presented to the City of South Amboy for the period of July 1, 2019 to June 30, 2020:

Due Date	Total Due
July 5, 2019	\$867,891.00
August 5, 2019	\$867,888.00
September 5, 2019	\$867,888.00
October 5, 2019	\$867,888.00
November 5, 2019	\$867,888.00
December 5, 2019	\$867,888.00
2019 Total	\$5,207,331.00
January 5, 2020	\$867,891.00
February 5, 2020	\$867,888.00
March 5, 2020	\$867,888.00
April 5, 2020	\$867,888.00
May 5, 2020	\$867,888.00
June 5, 2020	\$867,888.00
2020 Total	\$5,207,331.00
2019-2020 Total	\$10,414,662.00

On a Motion by Mrs. Gonzalez and second by Mr. Conrad that the South Amboy Board of Education approves motions One and Two as recommended by the Budget & Finance Committee and the Superintendent of Schools.

On a roll call vote:

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: None

D. ADJOURNMENT

A motion by Mr. Conrad and seconded by Mrs. Kasics there being no further business the meeting be adjourned at 8:26pm. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary