

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
February 25, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Mr. Dragotta, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mrs. Taggart, Mr. Walsh
Absent: Mr. Perez
Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; Mr. Lukie, Student Representative

On a motion by Ms. Kasics and seconded by Mr. Conrad that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Ms. Kasics and seconded by Mr. Conrad the Board reconvened into the public portion of the meeting at 6:30 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:
January 2, 2019 Organizational Meeting
January 28, 2019 Business-Public Meeting
January 28, 2019 Closed Session/Business Meeting

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays: None
Abstention: None
Absent: Perez

POLICY

- 1. FIRST READING OF RANDOM ALCOHOL OR OTHER DRUG TESTING POLICY AND RANDOM DRUG TESTING PROGRAM REGULATION #5131.8 & 5131.8R**
That the Board of Education approves the first reading of the Random Alcohol or Other Drug Testing policy and Random Drug Testing Program Regulation, #5131.8 & 5131.8R, as attached and recommended by the Superintendent. (Attachment A)
- 2. ADOPTION OF SUBSTANCE ABUSE REGULATION #5131.6R**
That the Board of Education approves the adoption of the Substance Abuse Regulation #5131.6R, as attached and recommended by the Superintendent. (Attachment B)

A motion was made by Ms. Conway and seconded by Ms. Kasics to approve motions One through Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Kasics, McLaughlin, Taggart, Walsh
 Nays: Gonzalez
 Abstention: None
 Absent: Perez

EDUCATION & CURRICULUM

- 1. CURRICULUM REVISION/2018-2019 SCHOOL YEAR**
That the Board of Education approves the following revised curriculum subject area for the 2018-2019 school year, as presented, and as recommended by the Superintendent.
 - Social Studies 6
 - Integrated Science 6
 - Integrated Science 7
 - English Language Arts 6
- 2. EXTENDED SCHOOL YEAR PROGRAM/2019-2020 SCHOOL YEAR**
That the Board of Education approves the Extended School Year Program to run 15 days from July 1, 2019 through July 25, 2020 Mondays through Thursdays from 9:00 A.M. to 12:00 P.M. (The 4th of July Holiday will be observed) as recommended by the Superintendent.

A motion was made by Ms. Kasics and seconded by Mr. Walsh to approve motions One through Two of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Perez

PERSONNEL

1. **EXTRA-CURRICULAR POSITION/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individual to below listed Extra-Curricular position for the 2018-2019 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211).

➤ Set Director Daniel Seitz

2. **APPROVE/VOLUNTEER COACH/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following volunteer coach in our district for the 2018-2019 school year as recommended by the Superintendent. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211).

➤ Matthew Partenope Softball (Varsity)

3. **APPROVE/ADDITIONAL SUBSTITUTES/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following substitutes in our district for the 2018-2019 school year as recommended by the Superintendent. Rates for each are listed below, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211).

➤ Nicole Fadell	Teacher Sub Daily Rate:	\$90.00 per diem
➤ Katherine Quinones	Para Sub Hourly Rate:	\$10.91 per diem
➤ Thomas Harkness	Custodian Sub Hourly Rate:	\$16.00 per diem
➤ Michael Alfonso	Custodian Sub Hourly Rate:	\$16.00 per diem

4. **APPROVE/FAMILY LEAVE/2018-2019 SCHOOL YEAR/BEVERLY CONNORS**

That the Board of Education approves the request for an extension of unpaid Family Leave of Beverly Connors, Paraprofessional for a period of February 12, 2019 until April 12, 2019, as recommended by the Superintendent.

5. **APPROVE/LONG-TERM SUBSTITUTE GRADE ONE TEACHER/MARCIA MERCADO**

That the Board of Education approves the employment of Marcia Mercado as a Long-term Grade 1 substitute teacher in the Elementary school for a period of March 18, 2019 until June 20, 2019 as recommended by the Superintendent. Her daily rate will be \$130, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals (Policy #4212.4).

6. **APPROVE/SUSPENSION OF EMPLOYMENT**

That the Board of Education approves the suspension of employment, with pay, of employee #4530, effective February 1, 2019 as recommended by the Superintendent.

7. **APPROVE/ CUSTODIAN/CRAIG KELLER**

That the Board of Education approves the employment of Craig Keller as a Custodian for the 2018-2019 school year effective March 1, 2019 until June 30, 2019 as recommended by the Superintendent. His salary (Step E), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

PUBLIC COMMENT ON PERSONNEL ITEMS

None

A motion was made by Mrs. McLaughlin and seconded by Ms. Taggart to approve motions One through Seven of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays: None
Abstention: None
Absent: Perez

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/FEBRUARY 2019

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on February 25, 2019. (Attachment C)

A motion was made by Mr. Conrad and seconded by Mrs. Kasics to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays: None
Abstention: None
Absent: Perez

Presentation

2017-2018 SCHOOL YEAR AUDIT REPORT

Audit Firm of Holman Frenia Allison PC

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for January 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment D)

2. EXPENDITURES FOR 1/29/2019-2/25/2019 (Attachment E)

The Board of Education approves the following expenditures for 1/29/19-2/25/19

Bills For	Amount
Regular Bills	542,957.87
1/15/19 Payroll	472,183.13
1/31/19 Payroll	481,795.62

TOTAL	<u>\$1,496,936.62</u>
January Agency	518,958.86

3. **ACCEPT THE SECRETARY AND TREASURER REPORT – JANUARY 2019** (Attachment F)
 BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. **ACCEPT THE JANUARY 2019 ORGANIZATIONAL FUND BALANCES**
 The Board of Education accepts the attached January 2019 Organizational Fund Balances. (Attachment G)

5. **ACCEPT THE JANUARY 2019 ATHLETIC FUND BALANCES**
 The Board of Education accepts the attached January 2019 Athletic Fund Balances. (Attachment H)

6. **APPROVE TRAVEL AND REIMBURSEMENT**
 The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Joy LaVigne Carrie Kenny	February 27, 2019	A Crash Course in the United States of Phonics	\$165 each	20-231-200-300-01-00-00-060
Peter Frascella	June 5-7, 2019	NJASBO Annual Conference	\$275	11-000-251-592-01-00

7. **FIELD TRIP REQUESTS**
 The Board of Education approves the attached field trip requests for the 2018-2019 school year as recommended by the Superintendent. (Attachment I)

Trip # E-19021 - E-19032
Trip # MH-19022 - E-19025

8. **APPROVE TUITION CONTRACT FOR 2018-2019 – E.S.C.N.J. – PISCATAWAY REGIONAL DAY SCHOOL**
 The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Piscataway Regional Day School for student #7769635663 for the period December 14, 2018 – June 30, 2019 for \$28,560. (Copy of contract is on file in the Board Office).

9. **APPROVE NON-RESIDENT TUITION CONTRACT – STATE OF NEW JERSEY**

The Board of Education accepts the Non-Resident Tuition Contract from the State of New Jersey to provide educational services to student #1580693434 in South Amboy Public Schools for the 2018-2019 school year. The State of New Jersey will pay the South Amboy Public Schools \$12,738.60 in tuition.

10. ACCEPTANCE OF THE 2017-2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT

That the Board of Education accepts the 2017-2018 Comprehensive Annual Financial Report and noted there were no audit recommendations for the 2017-2018 audit.

11. ACCEPTANCE OF FY19 I.D.E.A. BASIC AMENDMENT NUMBER ONE

That the Board of Education approves FY19 I.D.E.A. Basic Amendment Number One, which transfers \$21,451 from Non-Public Services Carryover to Public Instructional Services to pay for Out-of-District tuition. The New FY19 I.D.E.A. Basic Budget is attached. (Attachment J)

PUBLIC COMMENT ON OTHER MOTIONS

None

A motion was made by Mr. Gonzalez and seconded by Mr. Walsh to approve motions One through Eleven of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: Kasics (#5), McLaughlin (Motion 2, #5230)
 Absent: Perez

A. BOARD OF EDUCATION COMMENTS

Ms. Gonzalez – Asked questions to the Superintendent regarding the Random Drug Testing Policy. The questions included the SAC, the role of the SAC, and the number of referrals. She asked about programs offered for drug awareness to the entire student body and how the district intends to stop drug abuse among the student population that does not participate in extracurricular activities.

Mr. Conrad – Asked that drug programs be looked at in the Curriculum and Policy Committees.

B. Student Representative Report

Mr. Lukie – Discussed the Consumer Bowl.

C. PUBLIC COMMENTS

Brian Murphy – Said that the “Me and My Guy Dance” was great. He asked why the Random Drug Policy only pertained to students participating in extracurricular activities. I also had a question on the HIB report and asked that the meeting minutes be updated more frequently on the website.

Kim Seber – Discussed a letter that she sent to Mr. Conrad about substance abuse and comments by Board Members regarding substance abuse on Social Media.

D. ADJOURNMENT

A motion by Mr. Dragotta and seconded by Mr. Walsh that there being no further business the meeting be adjourned at 7:04. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary