

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
January 28, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mrs. Taggart, Mr. Walsh

Absent: Mr. Dragotta

Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; Mr. Lukie, Student Representative

On a motion by Ms. Kasics and seconded by Ms. Taggart that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Ms. Taggart, the Board reconvened into the public portion of the meeting at 6:45 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

Mr. Conrad led all in a Moment of Silence for the passing of Mark Wolenski.

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

December 17, 2018	Business-Public Meeting
December 17, 2018	Closed Session/Business Meeting

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh

Nays: None

Abstention: None

Absent: Dragotta

POLICY

1. FIRST READING OF RANDOM ALCOHOL OR OTHER DRUG TESTING POLICY AND RANDOM DRUG TESTING PROGRAM REGULATION #5131.8 & 5131.8R

PULLED

That the Board of Education approves the first reading of the Random Alcohol or Other Drug Testing policy and Random Drug Testing Program Regulation, #5131.8 & 5131.8R, as attached and recommended by the Superintendent. (Attachment A)

2. ADOPTION OF SUBSTANCE ABUSE REGULATION #5131.6R

That the Board of Education approves the adoption of the Substance Abuse Regulation #5131.6R, as attached and recommended by the Superintendent. (Attachment B)

PERSONNEL

1. ATHLETIC POSITIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

- | | |
|--|-------------------|
| ➤ Boys Baseball Coach (Varsity) | Dan Poulsen |
| ➤ Boys Baseball Coach (Middle School) | Brian Truchan |
| ➤ Boys Baseball Coach (Junior Varsity) | Justin Hornlein |
| ➤ Boys Tennis (Varsity) | Tony Gonsalves |
| ➤ Girls Softball Coach (Varsity) | Colleen Partenope |
| ➤ Girls Softball Coach (Middle School) | Lindsay Durant |
| ➤ Spring Track | Anthony Mecca |
| ➤ Site Manager (effective 1/18/19) | Greta Grasso |

2. APPROVAL/VOLUNTEER COACH/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer coach in our district for the 2018-2019 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

- Boys Baseball Volunteer Coach (Varsity) Tim Kales

3. RESCIND/RETIREMENT/JOY LAVIGNE

That the Board of Education rescinds the previously approved retirement request of Joy LaVigne effective, June 30, 2019, as recommended by the Superintendent.

4. FAMILY LEAVE/2018-2019 SCHOOL YEAR/BEVERLY CONNORS

That the Board of Education approves the request for unpaid Family Leave of Beverly Connors, Paraprofessional for a period of January 10, 2019 until February 11, 2019, as recommended by the Superintendent.

5. EXTRA-CURRICULAR POSITIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Extra-Curricular positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

- Music Director Lorraine Cotter (50% Stipend) & Nicole Navarria (50% Stipend)
- School Play Lorraine Cotter (50% Stipend) & Nicole Navarria (50% Stipend)
- Choreographer Skylar Honimar

6. APPROVE/SPECIAL EDUCATION PRE-KINDERGARTEN TEACHER/ASHLEY SOSA

That the Board of Education approves the employment of Ashley Sosa as a Special Education Pre-Kindergarten teacher in the Elementary school for the 2018-2019 school year effective February 11, 2019 until June 30, 2019 as recommended by the Superintendent. Her salary (BA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

7. MATERNITY/CHILD REARING LEAVE OF ABSENCE/MICHELLE FINCKE

That the Board of Education approves the maternity/child rearing leave of absence request of Michelle Fincke, Grade 1 Teacher at the Elementary School, for a period from March 18, 2019 through on or about June 20, 2019 in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Finckes’ unpaid leave shall commence following her exhaustion of her allowable accrued paid leave. Ms. Finckes’ unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate as recommended by the Superintendent.

8. APPROVE/EXTENSION OF LONG-TERM SUBSTITUTE GRADE THREE TEACHER/MARCIA MERCADO

That the Board of Education approves the extended employment of Marcia Mercado as a Long-term Grade 3 substitute teacher in the Elementary school for a period of January 23, 2019 until March 1, 2019 as recommended by the Superintendent. Her daily rate will be \$130, per diem, without benefits.

9. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2018-2019 SCHOOL YEAR

That the Board of Education approves the Mentor/Mentee assignment for 2018-2019 school year, of the following individuals as recommended by the Superintendent:

MENTOR	MENTEE	SCHOOL YEAR
Linda Flynn	Marcia Mercado	2018-2019

10. APPROVE/SUBSTITUTE BUS DRIVER/RONALD R. DEVILBISS

That the Board of Education approves the employment of Ronald R. DeVilbiss as a Substitute Bus Driver for the 2018-2019 school year, as recommended by the Superintendent. His hourly rate will be \$18.00, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

11. APPROVE/TEACHERS FOR CURRICULUM REVISIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the following teachers to revise the curriculum subject areas listed for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

- Physical Education George Harduby & Chester Yuan
- English 11 Denis Bourgeau & John Kim
- Integrated Science 7 Phyllis Stratton

Regular Bills	865,253.62
12/15/18 Payroll	495,248.26
12/31/18 Payroll	444,927.46
TOTAL	<u>\$1,805,429.34</u>
December Agency	508,410.88

- 3. ACCEPT THE SECRETARY AND TREASURER REPORT – DECEMBER 2018** (Attachment F)
 BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- 4. ACCEPT THE DECEMBER 2018 ORGANIZATIONAL FUND BALANCES**
 The Board of Education accepts the attached December 2018 Organizational Fund Balances. (Attachment G)
- 5. ACCEPT THE DECEMBER 2018 ATHLETIC FUND BALANCES**
 The Board of Education accepts the attached December 2018 Athletic Fund Balances. (Attachment H)
- 6. APPROVE TRAVEL AND REIMBURSEMENT**
 The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Christine Robbins Sean Duphy Kimberly Barna	February 11, 2019	Third Annual Early Childhood Summit	\$400 Total	20-218-200-580-01-01-00-060
Sheri Kemprowski	March 11-13, 2019	2019 NJSBGA Conference	No Registration on Room Cost (\$92/day)	11-000-261-800-01-70
Eleni Tsoukas	May 29-30, 2019	NJTESOL Spring Conference	\$279	20-270-200-500-01-00-00-030
Jorge E. Diaz	January 31, 2019 - February 1, 2019	Techspo 2019	\$450	11-000-230-585-01-01
Lorraine Cotter	February 22, 2019	NJ Music Teacher Conference	\$170	11-000-223-320-09-45-00-060

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2018-2019 school year as recommended by the Superintendent. (Attachment I)

Trip # E-19014 - E-19020

8. USE OF SCHOOL FACILITIES/SOUTH AMBOY PAPER SHRED EVENT

That the Board of Education approves the request of the South Amboy City to use the Middle/High School Parking Lot August 24, 2019 from 7:00am until 1:00pm for a Paper Shred Event. There is no cost for the Use of Facilities for this activity.

9. APPROVE TUITION CONTRACT FOR 2018-2019 – CPC HIGHPOINT SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and CPC High Point School for student #9900562875 for the period December 10, 2018 – June 30, 2019 for \$43,896. (Copy of contract is on file in the Board Office).

10. VOIDED PRIOR YEAR CHECK

That the Board of Education approves voiding the following prior year check:

Check Date	Check Number	Amount	Fund	Account Drawn Against
6/30/18	18820	\$204	General Fund	General Operations Acct.

11. ACCEPTANCE OF DONATION FROM MAGNACARE

That the Board of Education accepts the \$500 donation from Magnacare given to the Elementary and Middle/High School art programs.

PUBLIC COMMENT ON OTHER MOTIONS

None

A motion was made by Mr. Gonzalez and seconded by Ms. Kasicsto approve motions One through Eleven of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

- Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
- Nays: None
- Abstention: Kasics (#5)
- Absent: Dragotta

A. BOARD OF EDUCATION COMMENTS

Mr. Walsh – Congratulated the senior basketball players and welcome Mr. Zalocki to the Administration.

Ms. Gonzalez – Thanked Ms. McLaughlin for purchasing the basketball banners for the seniors.

Ms. Taggart – Thanked everyone now associated with the play for stepping up so the children can participate in the activity this year

Mr. Diaz – Discussed the Big10 reading challenge, 12 G/T students had works published, and spoke about the upcoming Consumer Bowl.

B. Student Representative Report

Mr. Lukie – Discussed upcoming fundraisers and the transition to third marking period.

C. PUBLIC COMMENTS

Mrs. Stratton – Said that it was too dark outside the theater entrance and that it was dangerous.

Thomas Reilley – Thanked Friends of South Amboy for fundraiser, discussed the consumer bowl as well as Co-op positions for students at the High School.

D. ADJOURNMENT

A motion by Mr. Walsh and seconded by Mrs. Taggart that there being no further business the meeting be adjourned at 7:07. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary