

**SOUTH AMBOY BOARD OF EDUCATION  
Business/Public Meeting Minutes  
May 22, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

**Mrs. Kern, Board President called the meeting to order at 6:05 pm.**

**Mr. Frascella, Board Secretary called the roll:**

Present: Mr. Dragotta, Mrs. Kasics, Mrs. Kern, Mrs. McLaughlin, Mr. Perez, Mr. SmithMrs. Taggart

Absent: Mr. Riley, Mr. Simko

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Mr. Douglas Silvestro, Board Attorney; Mr. Walsh, Student Representative.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mrs. Kern led all assembled in the Flag Salute.**

**Presentation**

**Presentation to 2016-17 Retirees**

John Bernosky	Laurel Bernosky
Cindy Christensen	Glen Christensen
Nancy Conroy	Gerald Drill
Richard Gore	Bryan Jenner
Jane LaRocca	Sara Sorgeralli

**Presentation to 2016-17 Teacher of the Year Recipients**

Denis Bourgeau	Kerry Schaefer
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**Presentation to 2016-17 Educational Services Professional of the Year Recipients**

Evelyn Gonzalez	Deborah Rutkowski
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**Presentation to 2016-17 Student Board Representative**

Patrick Walsh

**Mrs. Kern reviewed the agenda motions**

**Public Comment on Agenda Items**

None

On a motion by Mrs. Kasics and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:20 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, Student Discipline, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed

session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 20 minutes.

On a motion by Mr. Dragotta and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 7:05 pm. Motion carried by unanimous voice vote.

### **MINUTES**

Motion Ms. Kern and seconded by Mr. Perez to accept the minutes of the following meetings as submitted:

April 24, 2017

Business-Public Meeting/Budget Hearing

April 24, 2017

Closed Session/Business-Public Meeting

Ayes: Dragotta, Kasics, Perez, Taggart, Kern

Nays: None

Abstention: McLaughlin, Smith

Absent: Riley, Simko

### **USE OF FACILITIES**

#### **1. USE OF SCHOOL FACILITIES/RARITAN BAY SUMMER BASKETBALL LEAGUE**

That the Board of Education approves the request of the Raritan Bay Summer Basketball League to use the Middle/High School gymnasium for a summer basketball league on Mondays through Fridays from June 5, 2017 until August 11, 2017 (excluding June 20-21, 2017 or when the high school team is practicing or in use for school events) from 5:00 P.M. until 10:00 P.M. (from June 5, 2017 until June 19, 2017) and from 5:00 P.M. until 9:00 P.M. (from June 22, 2017 until August 11, 2017). This activity will be covered by the Raritan Bay Summer Basketball League pending receipt of current insurance. The Board of Education will waive the Use of Facilities Policy fee schedule cost for this activity.

#### **2. USE OF SCHOOL FACILITIES/MIDDLESEX COUNTY FIRE POLICE ASSOCIATION**

That the Board of Education approves the request of the Middlesex County Fire Police Association to use the Middle High School parking lot for fire/police training in traffic control on Sunday, June 25, 2017 from 8:00 A.M. until 12:00 P.M. This activity will be covered by the County of Middlesex insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

#### **3. USE OF SCHOOL FACILITIES/MIDDLESEX COUNTY PARKS DEPARTMENT**

That the Board of Education approves the request of the Middlesex County Parks Department to use the Middle High School parking lot and auditorium (in the event of rain or inclement weather only) for its summer concert series on Wednesdays from June 28 2017 until August 30, 2017 from 6:30 P.M. until 8:30 P.M. This activity will be covered by the County of Middlesex insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

#### **4. USE OF SCHOOL FACILITIES/EVERLASTING STRENGTH HOPE CHAPEL**

That the Board of Education approves the request of the Everlasting Strength Hope Chapel to use the Middle/High School soccer field for a soccer camp on Friday, August 11, 2017 and Saturday, August 12, 2017 from 8:00 A.M. until 4:30 P.M. This activity will be covered by the Everlasting Strength Hope Chapel's insurance.

#### **5. USE OF SCHOOL FACILITIES/FED UP: LOCAL OVERDOSE AWARENESS**

That the Board of Education approves the request of Fed Up: Local Overdose Awareness to use the Middle/High School gymnasium for a community overdose awareness event on Thursday, August 31, 2017 from 3:00 P.M. until 8:00 P.M. This activity will be covered by the District's insurance. The Board of Education will waive the Use of Facilities Policy fee schedule cost for this activity.

#### **6. USE OF SCHOOL FACILITIES/AKADEMIA JANA PAWLA II POLISH SUPPLEMENTARY SCHOOL**

That the Board of Education approves the request of Akademia Jana Pawla II Polish Supplementary School to use the Elementary School common room area and sixteen (16) classrooms for educational purposes on twenty-seven (27) Saturdays from September 16, 2017 through May 19, 2018 from 9:45 A.M. until 1:45 P.M. (except when in use for school events). This activity will be covered by the Akademia Jana Pawla II's insurance. The Board of Education's Use of Facilities Policy fee schedule cost for this activity will be \$27,050 plus \$500.00 security deposit due fifteen (15) days prior to first date of usage.

A motion was made by Mrs. Taggart and seconded by Mrs. Taggart to approve motions One through Six of the Use of Facilities section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Smith, Taggart, Kern  
 Nays: None  
 Abstention: None  
 Absent: Riley, Simko

## **PERSONNEL**

### **1. RETIREMENT/JANE LARocca**

That the Board of Education approves the retirement of Jane LaRocca, Pupil Personnel Services Secretary, effective July 1, 2017, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

### **2. RETIREMENT/DAWN DEHART**

That the Board of Education approves the retirement of Dawn DeHart, Elementary Teacher at the Elementary School, effective July 1, 2018, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

### **3. RETIREMENT/LINDA DEPASQUALE**

That the Board of Education approves the retirement of Linda DePasquale, Elementary Teacher at the Elementary School, effective July 1, 2018, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

### **4. RETIREMENT/CATHY RAVAIOLI**

That the Board of Education approves the retirement of Cathy Ravaioli, Elementary Teacher at the Elementary School, effective July 1, 2018, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

### **5. RETIREMENT/DIANE TIGHE**

That the Board of Education approves the retirement of Diane Tighe, Elementary Teacher at the Elementary School, effective July 1, 2018, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

### **6. TERMINATION OF EMPLOYMENT**

That the Board of Education approves the termination of employment, due to job abandonment, of Employee #4621, effective May 22, 2017, as recommended by the Superintendent.

### **7. PERSONNEL FOR EXTENDED SCHOOL YEAR/2017-2018 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to serve the students enrolled in the district's extended school year program as recommended by the Superintendent. The program will run from July 5, 2017 through July 27, 2017 Mondays through Thursdays from 8:45 A.M. to 12:00 Noon. Rate of pay will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association:

#### **TEACHERS**

PreKindergarten/Kindergarten

Laura Butler

Grades 1-3

Michelle Fincke

**PARAPROFESSIONALS**

Joan Crowley, Evelyn Gonzalez

**SPEECH TEACHER**

Stephanie Carnathan

**SCHOOL NURSE**

Karen Laino

100% of teacher salary will be charged to Account #11-204-100-101-11-11

100% of speech teacher salary will be charged to Account #11-000-216-100-11-10

100% of nurse salary will be charged to Account #11-000-213-100-11-20

100% of paraprofessional salary will be charged to Account #11-204-100-106-11-13

**8. ADDITIONAL SUBSTITUTE TEACHER/SUBSTITUTE PARAPROFESSIONAL/2016-2017 SCHOOL YEAR**

That the Board of Education approves the appointment of the following Substitute Teacher/Substitute Paraprofessional in our district for the 2016-2017 school year as recommended by the Superintendent. Their employment is contingent upon completion of the Criminal History Background Check:

Salma Siddiqui Substitute Teacher/Substitute Paraprofessional

100% of salary will be charged to appropriate substitute assignment.

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Eight of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Smith, Taggart, Kern  
Nays: None  
Abstention: None  
Absent: Riley, Simko

**OTHER MOTION**

**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/MAY 2017**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on May 22, 2017. (Attachment A)

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motion One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Smith, Taggart, Kern  
Nays: None  
Abstention: None  
Absent: Riley, Simko

**BUDGET AND FINANCE MOTIONS**

**1. BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for April 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**2. EXPENDITURES FOR 04/25/2017-05/22/2017**

The Board of Education approves the following expenditures for 4/25/17–5/22/17

<b>Bills For</b>	<b>Amount</b>
Regular Bills	632,351.68
4/28/17 Payroll	490,664.08
5/15/17 Payroll	469,437.15
<b>TOTAL</b>	<b>\$ 1,592,452.91</b>
April Agency	584,755.79

**GRAND TOTAL** \$ 2,177,208.70

**3. ACCEPT THE SECRETARY AND TREASURER REPORT – APRIL 2017**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**4. ACCEPT THE APRIL 2017 ORGANIZATIONAL FUND BALANCES**

The Board of Education accepts the attached April 2017 Organizational Fund Balances. (Attachment B)

**5. ACCEPT THE APRIL 2017 ATHLETIC FUND BALANCES**

The Board of Education accepts the attached April 2017 Athletic Fund Balances. (Attachment C)

**6. FIELD TRIP REQUESTS**

The Board of Education approves the attached field trip requests for the 2016-2017 school year as recommended by the Superintendent (Attachment D):

- Trip # MH-005, MH-006**
- Trip # E-003, E-004, E-005, E-006**

**7. APPROVE TUITION CONTRACT FOR 2017-2018 – RUTGERS UNIVERSITY BEHAVIORAL HEALTH CARE**

The Board of Education approves tuition contract between the South Amboy Board of Education and Rutgers University Behavioral Health Care for student #8961132390 for the period July 1, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

**8. APPROVE LUNCH PRICES FOR 2017-2018**

That the Board of Education approves the following lunch prices for the 2017-2018 school year as mandated by *Section 205 of the Healthy, Hunger-Free Kids Act of 2010*:

Student Elementary School Pattern Lunch:	\$2.75
Student Elementary School Pattern Breakfast:	\$1.25
Student Middle/High School Pattern Lunch:	\$2.95
Student Middle/High School Pattern Breakfast:	\$1.50
Adult Pattern Lunch (All Schools)	\$4.00
Adult Pattern Breakfast (All Schools)	\$3.00
Adult Premium Lunch (All Schools)	\$4.75
Student Reduced Pattern Lunch (All Schools)	\$0.40
Student Reduced Pattern Breakfast (All Schools)	\$0.30

**9. APPROVE THE 2017-2018 LUNCH PRICE LIST**

The Board of Education approves the attached South Amboy School District 2017-2018 Lunch Price List. (Attachment E)

**10. RESOLUTION FOR FOOD SERVICE MANAGEMENT RENEWAL AGREEMENT 2017-2018**

The Board of Education adopts the following resolution:

**WHEREAS**, the Board of Education of the City of South Amboy, County of Middlesex, State of New Jersey, has determined the need for Food Service Management for the 2017-2018 fiscal year, and

**WHEREAS**, funds are available for this purpose, and

**WHEREAS**, the conditions of the Public School Contract Law, N.J.S.A. 18A:18A-5a (22) have been met,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the City of South Amboy, County of Middlesex, State of New Jersey is hereby authorized and directed to renew a contract for food service management with Sodexo Student Services for the 2017-2018 school year for \$22,467.50 (Management Fee); Sodexo Student Services guarantees a return to the South Amboy Board of Education in the amount of \$17,773 and the General Support Services Allowance will be \$19,855.

**11. ACCEPT THE SETTLEMENT AGREEMENT BETWEEN THE SOUTH AMBOY BOARD OF EDUCATION AND RAI, INC.**

That the Board of Education approves the settlement agreement in the matter of Ray Angelini Inc., v. City of South Amboy Board of Education and Parette Somjen Architects, LLC, Docket Number L6528-15, Superior Court of New Jersey – Law Division, and authorizes the Board’s administration and Board attorney to take all appropriate steps necessary to carry out this action of the Board.

A motion was made by Mr. Smith and seconded by Mr. Taggart to approve motions One through Eleven of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Smith, Taggart, Kern  
Nays: None  
Abstention: Kasics (Motion 5), Kern (Motion 2 - #170760, #170841, #170420, #170421, #170419, #170105; Motion 5)  
Absent: Riley, Simko

**B. BOARD OF EDUCATION COMMENTS**

Patrick Walsh – Thanked the Board for allowing him to be the student representative.

Mrs. Kern – Thanked and congratulated Patrick Walsh and Joe Wells for all of their hard work and success regarding Track and Field.

**C. PUBLIC COMMENTS**

Tom Riley – Announced that the Friends of South Amboy was giving out two \$500 scholarships.

Connie Hulsart – Asked about suicide prevention training for students and staff.

**E. ADJOURNMENT**

A motion by Mrs. Kern and seconded by Mrs. Kasics that there being no further business the meeting be adjourned at 7:20. Motion carried by unanimous voice vote.

Respectfully submitted,

*Peter Frascella*

Business Administrator/Board Secretary