

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
March 20, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

Mrs. Kern, Board President called the meeting to order at 6:05 pm.

Mr. Frascella, Board Secretary called the roll:

Present: Mr. Dragotta, Mrs. Kasics, Mrs. Kern, Mrs. McLaughlin, Mr. Perez, Mr. Simko

Absent: Mr. Riley, Mr. Smith, Mrs. Taggart

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Mr. Douglas Silvestro, Board Attorney; Mr. Walsh, Student Representative.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mrs. Kern led all assembled in the Flag Salute.

Mrs. Kern reviewed the agenda motions

Public Comment on Agenda Items

None

On a motion by Mrs. Kasics and seconded by Mr. Dragotta that the Board adjourned into Closed Session at 6:10 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, Student Discipline, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mr. Dragotta, the Board reconvened into the public portion of the meeting at 6:55 pm. Motion carried by unanimous voice vote.

MINUTES

Motion Ms. Kern and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

February 27, 2017	Business-Public Meeting
February 27, 2017	Closed Session/Business Meeting

Ayes: Dragotta, Kasics, McLaughlin, Perez, Simko, Kern
 Nays: None
 Abstention: None
 Absent: Riley, Smith, Taggart

EDUCATION & CURRICULUM

1. APPROVAL OF NURSING SERVICES PLAN/2016-2017 SCHOOL YEAR

That the Board of Education approves the Nursing Services Plan for the 2016-2017 school year, as recommended by the Superintendent. A copy of the plan is on file in the Board Office.

2. CURRICULUM REVISION/2016-2017 SCHOOL YEAR

That the Board of Education approves the following revised curriculum subject areas for the 2016-2017 school year, as presented, and as recommended by the Superintendent.

- AP Biology

3. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2016-2017 SCHOOL YEAR

That the Board of Education approves the following student teacher field experience placement for the 2016-2017 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Grades/Subject	Location	Dates
Shana Anderson	Middlesex Community College	George Gundrum	6-12/Math	MHS	Spring 2017

A motion was made by Mrs. Kern and seconded by Mrs. Kasics to approve motions One through Three of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Simko, Kern
 Nays: None
 Abstention: None
 Absent: Riley, Smith, Taggart

POLICY

1. ADOPTION OF REVISED DISTRICT POLICIES

That the Board of Education adopts the following revised Policies as recommended by the Superintendent. (Policy Manual available on district website)

- 5119 Transfers
- 5141.3 Health Examinations and Immunizations
- 6010 Goals and Objectives
- 6114 Emergency and Disaster Preparedness
- 6140 Curriculum Adoption
- 6141 Curriculum Design/Development
- 6142 Subject Fields
- 6142.4 Physical Education and Health
- 6142.10 Internet Safety and Technology
- 6145 Extracurricular Activities
- 6145.1/6145.2 Intramural Competition; Interscholastic Competition
- 6146 Graduation Requirements
- 6162.5 Research
- 6163.1 Media Center/Library
- 6164.4 Child Study Team
- 6171 Special Instructional Programs
- 6171.4 Special Education
- 6173 Home Instruction
- 6200 Adult/Community Education

A motion was made by Mr. Dragotta and seconded by Mrs. Kasics to approve motions One of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Simko, Kern
Nays: None
Abstention: None
Absent: Riley, Smith, Taggart

PERSONNEL

1. RESIGNATION/BARBARA JAMOLAWICZ

That the Board of Education accepts the resignation of Barbara Jamolawicz, part time Paraprofessional at the Elementary School, effective March 24, 2017 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

2. RETIREMENT/NANCY CONROY

That the Board of Education approves the retirement of Nancy Conroy, Custodial/Maintenance, effective July 1, 2017, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

3. APPROVAL OF JOB DESCRIPTION/PUPIL PERSONNEL SERVICES SECRETARY (FORMERLY CHILD STUDY TEAM SECRETARY)

That the Board of Education approves the job description for the position of Pupil Personnel Services Secretary (formerly Secretary to Head of Child Study Team) as recommended by the Superintendent. (Attachment A)

4. ADDITIONAL HOME INSTRUCTOR/2016-2017 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual as Home Instructor for the 2016-2017 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the South Amboy Board of Education and the South Amboy Education Association:

ELEMENTARY/MIDDLE HIGH SCHOOL

Greta Grasso

100% of salary will be charged to 11-150-100-101-11-00

5. ADDITIONAL ATHLETIC POSITION/2016-2017 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to an Athletic position for the 2016-2017 school year as recommended by the Superintendent and Personnel Committee. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Kelly Rensing Girls Softball (Middle School)

100% of salary will be charged to Account #11-402-100-110-11-11

6. APPROVAL/VOLUNTEER COACHES/2016-2017 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer coaches in our district for the 2016-2017 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

Catherine Eber Girls Softball (Varsity)
Timothy Kales Boys Baseball (Varsity)

A motion was made by Mrs. Kasics and seconded by Mr. Dragotta to approve motions One through Six of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Simko, Kern
Nays: None
Abstention: None

Absent: Riley, Smith, Taggart

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/MARCH 2017

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on March 20, 2017. (Attachment B)

A motion was made by Mrs. Kern and seconded by Mrs. Kascis to approve motion One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Simko, Kern
 Nays: None
 Abstention: None
 Absent: Riley, Smith, Taggart

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for February 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

2. EXPENDITURES FOR 03/01/2017 – 03/20/2017

The Board of Education approves the following expenditures for 3/1/17-3/20/17

Bills For	Amount
Regular Bills	741,908.60
2/28/17 Payroll	496,402.72
3/15/17 Payroll	505,792.98
TOTAL	\$ 1,744,104.30
February Agency	677,555.39
GRAND TOTAL	\$ 2,421,659.69

3. ACCEPT THE SECRETARY AND TREASURER REPORT – FEBRUARY 2017

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE FEBRUARY 2017 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached February 2017 Organizational Fund Balances. (Attachment C)

5. ACCEPT THE FEBRUARY 2017 ATHLETIC FUND BALANCES

The Board of Education accepts the attached February 2017 Athletic Fund Balances. (Attachment D)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools: /

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
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Eleni Tsoukas	June 1, 2017 – June 2, 2017	NJTESOL/NJBE Spring Conference	\$354	20-270-200-300-01-00
Peter Frascella	June 7, 2017 – June 9, 2017	NJASBO Annual Conference	\$275	11-000-251-592-01-00
Jorge E. Diaz	May 17, 2017 – May 19, 2017	NJASA Spring Leadership Conference	\$525	11-000-230-585-01-01

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2016-2017 school year as recommended by the Superintendent (Attachment E):

Trip # MH-002

Trip # E-002

8. APPROVE TUITION CONTRACT FOR 2016-2017 – E.S.C.N.J. – BRIGHT BEGINNINGS LEARNING CENTER

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Bright Beginnings Learning Center for student #8486823312 for the period December 12, 2016 – June 30, 2017. (Copy of contract is on file in the Board Office).

9. APPROVE TUITION CONTRACT FOR 2016-2017 – EAST MOUNTAIN SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and East Mountain School for student #2807707993 for the period February 28, 2017 – June 30, 2017. (Copy of contract is on file in the Board Office).

10. APPROVE TUITION CONTRACT FOR 2016-2017 – SAYREVILLE PUBLIC SCHOOLS

The Board of Education approves tuition contract between the South Amboy Board of Education and Sayreville Public School for student #8321018699 for the period October 26, 2016 – February 2, 2017. (Copy of contract is on file in the Board Office).

11. APPROVAL OF A TRANSPORTATION JOINT AGREEMENT WITH BAYONNE SCHOOL DISTRICT

That the Board of Education approves a transportation jointure agreement between the Bayonne School District for the period of December 1, 2016 through June 30, 2017.

12. GIFT DONATION

The Board of Education approves the acceptance of two recess carts in the amount of \$999.99 each. The donation from the South Amboy PTO is to be used at the Elementary School.

13. ACCEPTANCE OF PRESCHOOL EARLY CHILDHOOD PROGRAM FUNDS

The Board of Education accepts the allocation in the amount of \$116,636 for the 2017-2018 Preschool Early Childhood Program plan from the New Jersey State Department of Education, Division of Early Childhood Education.

14. ACCEPTANCE OF THE E.S.C.N.J. FOR NONPUBLIC TITLE I: 2017-2018 SCHOOL YEAR

The Board of Education approves the Educational Services Commission of New Jersey to provide Nonpublic Title I services to students determined eligible by South Amboy for the 2017-2018 school year. Copy of contract is on file in the Board Office.

15. MAXIMUM TRAVEL AMOUNT

The South Amboy Board of Education establishes a district-wide maximum for travel expenditures of \$35,000.00 for the 2017-2018 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded.

16. SUBMISSION OF THE 2017-2018 TENTATIVE BUDGET

WHEREAS, pursuant to N.J.S.A. 18A:7F-5 and N.J.S.A. 18A:7F-6, school districts must prepare an itemized budget and submit the budget to the Executive County Superintendent - Middlesex County for review and approval, and

WHEREAS, the South Amboy Board of Education has prepared an itemized budget for the 2017-2018 school year in compliance with statute, therefore,

BE IT RESOLVED, that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<u>Appropriations</u>		<u>Revenue</u>	
General Current Expense	\$16,242,777	Budgeted Fund Balance	\$ 62,124
		Local Tax Levy	\$ 9,307,516
		Miscellaneous Revenue	\$ 75,000
		State Aid	\$ 6,763,435
		SEMI	\$ 34,402
		Interest from Cap Reserve	\$ 300
Special Revenue Fund	\$ 659,878	State Restricted Entitlements	\$ 34,183
		Pre School Early Childhood	\$ 116,636
		Federal Restricted Entitlements	\$ 509,059
Repayment of Debt	\$ 641,890	Local Debt Service Tax Levy	\$ 639,283
		Budgeted Fund Balance	\$ 2,607
Total Appropriations:	<u>\$17,544,545</u>	Total Revenues:	<u>\$17,544,545</u>

and to advertise said tentative budget in Home News Tribune in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Middle/High School Cafeteria, Governor Hoffman Plaza, South Amboy, NJ 08879 on April 24, 2017 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

A motion was made by Mrs. Kern and seconded by Mr. Dragotta to approve motions One through Sixteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

- Ayes: Dragotta, Kasics, McLaughlin, Perez, Simko, Kern
- Nays: None
- Abstention: Kasics (Motion 5), Kern (Motions 2 (170760, 170420, 170421, 170306, 170409, 170105), 5, 8, 14)
- Absent: Riley, Smith, Taggart

B. BOARD OF EDUCATION COMMENTS

Patrick Walsh – Requested that the Board look into additional Co-curricular/after school club opportunities for the students to participate in.

C. PUBLIC COMMENTS

Thomas Reilly – Discussed looking into a working agreement with the district to allow students in the High School to obtain internships with the City of South Amboy in different capacities.

D. ADJOURNMENT

On a motion by Mrs. Kasics and seconded by Mr. Perez the meeting was adjourned at 7:10 pm.
Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary