

**SOUTH AMBOY BOARD OF EDUCATION**  
**South Amboy, New Jersey**

FILE CODE: 3542.2

 Mandated Monitored Other Reasons

Policy

SCHOOL MEAL PROGRAM ARREARS

The school meal program shall make a nutritionally adequate meal (breakfast and/or lunch) available to every student and shall operate on the most economically feasible basis. It shall be operated in strict compliance with all laws and regulations pertaining to health; sanitation and safety; internal accounting; employment practices; nutritional standards; costs of meals; and periodic reporting required by New Jersey law.

The board of education believes that regularly consumed nutrition helps maintain the students' energy and facilitates concentration, supporting student achievement (see board policy 3542.1 Wellness and Nutrition). Therefore, it is the expectation of the board that students with the assistance of their parents/guardians come prepared for school each day with lunch/breakfast or meal money. Students repeatedly forgetting their breakfast or lunch meal or their meal money may be subject to consequences including parent/guardian conference, loss of privileges and detention according to the school code of student conduct.

Qualified students whose families have a financial hardship may apply for assistance according to policy 3542.31 Free or Reduced Price Lunches, Milk. The procedures for the administration of the free and reduced price meal program of this school district will be the same as those prescribed in current state and federal laws and regulations.

The board shall strive to make affordable meals available to all students. Students who do not qualify for free or reduced price meals or milk may receive school lunch through the school meal program for a fee that is approved by the board. Any student who has a hardship but does not qualify for free and reduced price lunches or milk, may be considered for other assistance on a case by case basis.

The purchase of meals through the school program shall be optional and shall not prevent any student from bringing their own lunch or breakfast to school.

The school business administrator shall be responsible for the accounting and tracking of revenues and expenses generated by the school meal program. The principal or his or her designee shall oversee the notification of parents/guardians for the payment of charges and arrears associated with the school meal program. Being in arrears shall be defined as being behind in meal payments due, resulting in debt or liability to the district.

Procedures for Charging Lunch

In the event a student's school lunch or breakfast bill is in arrears, the principal or his or her designee shall contact the student's parent/guardian to provide notice of the amount in arrears and shall provide the parent/guardian a period of ten school days to pay the full amount due. If the student's parent/guardian does not make full payment to the school by the end of the ten school days, the principal or his or her designee shall again contact the student's parent/guardian to provide a second notice that their child's lunch or breakfast bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student may not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice (N.J.S.A. 18A:33-21).

The building principal or his or her designee shall implement appropriate measures that ensure that students who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears shall not be publicly identified or stigmatized.

Students without breakfast/lunch or meal money may receive a meal through the school meal program according to the following rules:

SCHOOL MEAL PROGRAM ARREARS (continued)

- A. Students without breakfast/lunch or meal money shall be allowed to select a meal from a limited menu not to exceed the reimbursable meal allowance and shall not be permitted ala carte items, or other food charges during the school day;
- B. Payment on the charge should be made by the student the following school day;
- C. The school business administrator shall notify the principal when the student has accumulated twenty-five dollars (\$25.00) of unpaid meal charges;
- D. The principal or his or her designee shall notify parents/guardians of the breakfast/lunch arrears. This shall constitute the first notification in accordance with law (N.J.S.A. 18A:33-21). The notification shall include:
1. The board policy 3542.2 School Meal Program Arrears;
  2. The requirement that payment be made within ten school days;
  3. A statement of the meal charges, that includes instructions for payment;
  4. A description and price list for the school breakfast/lunch program;
  5. Information regarding participation in the federal free or reduced price lunches, milk program;
  6. A request to schedule a conference to investigate and address the problem and to ascertain to what degree the student is responsible or if there are mitigating circumstances or financial hardship that are contributing to the problem;
- E. Following the first notice the district shall continue to provide the student with a meal (lunch and/or breakfast). When payment is not received within ten school days following the first notice, the principal or his or her designee shall provide the second notification of the arrears. The second notice shall be mailed/emailed to the student and the parents/guardians and include:
1. A statement that if payment in full is not made within one week from the date of the second notice, the student may not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice;
  2. The board policy 3542.2 School Meal Program Arrears;
  3. A statement of the meal charges, that includes instructions for payment;
  4. A request to schedule a conference with the principal to discuss the arrears;
  5. As necessary and appropriate notification that the district shall make a report to the Division of Child Protection and Permanence;
  6. As necessary and appropriate notification that the district will enforce collection efforts and related fees, including filing a cause of action in small claims court.
- F. Qualified students receiving assistance according to policy 3542.31 Free or Reduced Price Lunches, Milk who accumulate arrears shall continue to receive a meal not to exceed the reimbursable meal allowance regardless of a bill in arrears. The student shall not, however, be permitted ala carte items, or other food charges during the school day;
- G. Students found responsible for repeatedly forgetting breakfast/lunch or meal money shall be considered unprepared for school may be subject to consequences including loss of privileges and detention according to the school code of student conduct;
- H. If payment in full is not made within one week from the date of the second notice, the student shall not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice;

Restrictions related to the purchase of ala carte items or other foods that are offered as part of the school meal program shall cease upon payment of the charges in arrears.

Payment of Charges

The school business administrator shall be responsible for tracking and billing all lunch accounts in arrears.

SCHOOL MEAL PROGRAM ARREARS (continued)

The following guidelines shall apply:

- A. Charges will show a negative account balance on the student's school meal program account, and billed, at a minimum, quarterly to the parent/guardian;
- B. Payments on charges shall be brought directly to the main office or mailed to the main office;
- C. The payment shall be recorded and a receipt generated and given or mailed in acknowledgement of payment received according to the established district business procedures.

Implementation

The policy shall be communicated in writing at the start of the school year to the families of enrolled students and students whose families are transferring into the district. The policy may be distributed in writing, posted in the student handbook, and/or posted on the school and/or district website to meet this communication requirement.

The policy shall be reviewed regularly and updated as necessary.

Adopted:

Key Words

School Lunch, Food Service, Nutrition, Wellness,

|                          |  |   |
|--------------------------|--|---|
| <b>Legal References:</b> | <u>N.J.S.A.</u> 18A:11-1                 | General mandatory powers and duties   |
|                          | <u>N.J.S.A.</u> 18A:18A-5                | Exceptions to requirement for advertising   |
|                          | <u>See particularly:</u>                 |   |
|                          | <u>N.J.S.A.</u> 18A:18A-5a(6)            |   |
|                          | <u>N.J.S.A.</u> 18A:18A-6                | Standards for purchase of fresh milk; penalties; rules and regulations                |
|                          | <u>N.J.S.A.</u> 18A:33-3                 |   |
|                          | through -5                               | Cafeterias for students   |
|                          | <u>N.J.S.A.</u> 18A:33-21                | Schools meals, notification to parent of payment in arrears before denying to student |
|                          | <u>N.J.S.A.</u> 18A:54-20                | Powers of board (county vocational schools)   |
|                          | <u>N.J.S.A.</u> 18A:58-7.1               |   |
|                          | through -7.2                             | School lunch program ...  |
|                          | <u>N.J.A.C.</u> 2:36-1.1 <u>et seq.</u>  | Child Nutrition Programs  |
|                          | <u>N.J.A.C.</u> 6A:23A-16.5              | Supplies and equipment  |
|                          | <u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u> | Evaluation of the Performance of School Districts                                     |

Healthy, Hunger-Free Kids Act of 2010 (Section 143), P.L. 111-296; December 13, 2010.

Federal policy guidance and resources guidance at <https://www.fns.usda.gov/school-meals/policy>. **See:**

|                              |  |
|------------------------------|--|
| SP 17-2014, January 22, 2014 | <i>Discretionary Elimination of Reduced Price Charges in the School Meal Program</i> |
| SP 46-2016, July 8, 2016.    | <i>Unpaid Meal Charges: Local Meal Charge Policies</i>                               |
| SP 46-2016, July 8, 2016     | <i>Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments</i>  |
| SP 23-2017, March 23, 2017.  | <i>Unpaid Meal Charges: Guidance and Q&amp;A</i>                                     |

Possible

**Cross References:** \*1200 Participation by the public

SCHOOL MEAL PROGRAM ARREARS (continued)

|            |  |
|------------|--|
| *1220      | <u>Ad hoc</u> advisory committees  |
| *3000/3010 | Concepts and roles in business and noninstructional operations; goals and objectives |
| *3220/3230 | State funds; federal funds   |
| *3250      | Income from fees, fines and charges  |
| *3450      | Money in school buildings  |
| *3510      | Operation and maintenance of plant   |
| *3542.1    | Wellness and nutrition   |
| *3542.31   | Free or reduced-price lunches/milk   |
| *3542.44   | Purchasing   |
| *4222      | Noninstructional aides   |
| *5131      | Conduct/discipline   |
| 9123       | Appointment of board secretary   |
| 9124       | Appointment of business official   |

\*Indicates policy is included in the Critical Policy Reference Manual.

**SOUTH AMBOY BOARD OF EDUCATION**  
 South Amboy, New Jersey

FILE CODE: 3510

 Monitored Mandated Other Reasons

Revised: July 24, 2017  
 Policy

OPERATION AND MAINTENANCE OF PLANT

The South Amboy Board of Education is responsible for providing school facilities that are safe from hazards; sanitary; properly equipped, lighted and ventilated; and aesthetically suited to promoting the goals of the district. School buildings and site accommodations shall include provisions for individuals with disabilities pursuant to law and regulations.

The chief school administrator shall ensure the development and enforcement of detailed regulations for the safe and sanitary operation of the buildings and grounds. The regulations shall be reviewed and adopted by the board, and explained provided to all staff annually at the beginning of each school year and when any changes are made revisions are formulated.

The chief school administrator and board secretary shall develop a multiyear comprehensive maintenance plan for board approval, to be updated annually.

The district shall ensure equal and bias barrier free access for all students, staff and visitors to school facilities. regardless of race, creed, color, national origin, ancestry, age, marital status, affectional/sexual orientation, gender, religion, disability, English proficiency, immigration status, housing status or socioeconomic status.

Safe Drinking Water

The board of education shall assure the availability of potable drinking water through sanitary means in school facilities or upon school grounds in accordance with the Safe Drinking Water Act (N.J.S.A. 58:12A-1 et seq., N.J.A.C. 6A:26-6, and N.J.A.C. 7:10 et seq.). In accordance with law and board policy 3516 Safety, the board shall test all drinking water outlets, make the results publically available and notify parents/guardians and the New Jersey Department of Education

The board of education directs the chief school administrator to ensure the development of lead sampling plan with sample collection is consistent with the district's Quality Assurance Project Plan (QAPP) and to ensure that QAPP is signed by the laboratory certified to sample the district's water, the individual responsible for conducting the sampling and is presented to the board for signature.

Within 24-hours after the board has reviewed and verified the final laboratory results of the sampling, the board shall ensure that test results are publicly available at the school facility and on the board's website. If any laboratory results exceed the permissible lead action level, the board shall provide written notification to the parents/guardians of all students attending that facility as well as to the Department of Education. The notice must include measures taken to curtail immediately the use of any drinking water outlet where lead levels exceed the permissible action level, measures taken to ensure that alternate drinking water is available to all students and staff, and information regarding the health effects of lead.

Within six years of the adoption of this policy, and within each six-year period thereafter, the board must test all drinking water outlets; sampling shall be prioritized in facilities previously identified with excessive lead results or identified as high risk in the sampling plan.

Annually, the board must submit to the Department of Education, a statement of assurance that lead testing was completed in accordance with existing Department of Education regulations and that where required, alternate drinking water is available to students and staff.

Integrated Pest Management

OPERATION AND MAINTENANCE OF PLANT (continued)

pesticide treatments pursuant to the School IPM Act.

Re-entry

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

Pesticide applicators

The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.

**Evaluation**

Annually, the chief school administrator will report to the board on the effectiveness of the IPM plan and make recommendations for improvement as needed. The board directs the chief school administrator to develop regulations/procedures for the implementation of this policy.

Adopted: 2000  
 NJSBA Review/Update: January 2010  
 Readopted: June 14, 2010  
 Revised: December 19, 2016, July 24, 2017

Key Words

Operation and Maintenance of Plant, Buildings and Grounds, Maintenance

|                                 |  |   |
|---------------------------------|--|---|
| <b><u>Legal References:</u></b> | <u>N.J.S.A. 13:1F-19</u><br>through -33  | <u>School Integrated Pest Management Act</u>                          |
|                                 | <u>N.J.S.A. 18A:17-49</u><br>through -52 | Buildings and grounds supervisors to be certified                     |
|                                 | <u>N.J.S.A. 18A:18A-1 et seq.</u>        | Public schools contracts law  |
|                                 | <u>N.J.S.A. 18A:18A-37</u>               | Award of purchases, contracts, agreements                             |
|                                 | <u>N.J.S.A. 18A:22-8</u>                 | Contents of budget; format  |
|                                 | <u>N.J.S.A. 34:5A-1 et seq.</u>          | <u>Worker and Community Right to Know Act</u>                         |
|                                 | <u>N.J.S.A. 34:6A-25 et seq.</u>         | <u>New Jersey Public Employees Occupational Safety and Health Act</u> |
|                                 | <u>N.J.S.A. 58:12A-1 et seq.</u>         | <u>Safe Drinking Water Act</u>  |
|                                 | <u>N.J.A.C. 5:23-1 et seq.</u>           | The uniform construction code   |
|                                 | <u>N.J.A.C. 6A:23A-1 et seq.</u>         | Fiscal accountability, efficiency and budgeting procedures            |
|                                 | <u>See Particularly:</u>                 |   |
|                                 | <u>N.J.A.C. 6A:23A-6.9</u>               | Facilities maintenance and repair schedule and accounting             |
|                                 | <u>N.J.A.C. 6A:26-12.1 et seq.</u>       | Operation and Maintenance of Facilities                               |
|                                 | <u>See particularly:</u>                 |   |
|                                 | <u>N.J.A.C. 6A:26-12.2(a)1, 2</u>        |   |
|                                 | <u>N.J.A.C. 6A:26-12.4</u>               | <u>Safe drinking water</u>  |
|                                 | <u>N.J.A.C. 6A:30-1.1 et seq.</u>        | Evaluation of the Performance of School Districts                     |
|                                 | <u>N.J.A.C. 7:10-1 et seq.</u>           | <u>Safe Drinking Water Act</u>  |
|                                 | <u>N.J.A.C. 7:30-13.1 et seq.</u>        | Integrated Pest Management  |
|                                 | <u>20 U.S.C.A. 4071 et. seq.</u>         | <u>Equal Access Act</u>   |

International Building Code 2015, New Jersey Edition; Frist Printing: September 2015; ISBN: 978-1-60983-156-1; Copyright 2015, International Code Council, Inc.

OPERATION AND MAINTENANCE OF PLANT (continued)

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school integrated pest management policy. As per this policy, the board ~~in conjunction with~~ and the chief school administrator shall implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. The South Amboy School District shall develop and maintain an IPM plan as part of the school's policy.

Integrated pest management procedures in schools

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

Each school shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

Development of IPM plans

The school IPM plan is a blueprint of how the South Amboy School District will manage pests through IPM methods. The school's IPM plan states the school's goals regarding the management of pests and the use of pesticides. It reflects the school's site-specific needs. The IPM plan shall provide a description of how each component of the school IPM policy will be implemented at the school. ~~For public schools, the chief school administrator, in collaboration with the building administrator principal,~~ the chief school administrator, shall be responsible for the development of the IPM plan for this school

IPM Coordinator

The chief school administrator shall designate an integrated pest management coordinator, who is responsible for the implementation of the school integrated pest management policy.

Education /Training

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPM coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

Record keeping

Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

Notification/Posting

The principal is responsible for timely notification to students' parents or guardians and the school staff of

OPERATION AND MAINTENANCE OF PLANT (continued)Possible

|                          |            |  |
|--------------------------|------------|--|
| <u>Cross References:</u> | *1410      | Local units  |
|                          | *2240      | Research, evaluation and planning  |
|                          | *3000/3010 | Concepts and roles in business and noninstructional operations; goals and objectives |
|                          | *3516      | Safety   |
|                          | *5141      | Health   |
|                          | 6161       | Equipment, books and materials   |
|                          | *7110      | Long-range facilities planning   |
|                          | *9130      | Committees   |

\*Indicates policy is included in the Critical Policy Reference Manual.



**SOUTH AMBOY BOARD OF EDUCATION**  
 South Amboy, New Jersey

FILE CODE: 3516

 Monitored Mandated Other Reasons

Revised: July 24, 2017  
 Policy

---

SAFETY

The chief school administrator shall develop rules governing school safety which shall include but not be limited to: pupil safety in school; care of injured pupils; vehicle safety programs; plant safety including removal and/or encapsulation of asbestos; labeling, use and storage of hazardous substances; emergency procedures; pupil safety in transit to and from school; and eye protection. In addition, pupils shall be provided with safety instruction in accordance with the law.

Use and Storage of Hazardous Substances

The board shall not allow the use of any hazardous substances in or on any of the buildings or grounds of this district when children are present, except in emergencies. A list of substances that are legally exempted from this requirement can be obtained from the chief school administrator.

The chief school administrator shall inform the board when hazardous substances may be used when children are present, and the board shall determine if an emergency situation exists and such use is warranted.

If any hazardous substance is stored on any school site, the chief school administrator shall make available the hazardous substance fact sheet for that substance to any one who requests it.

At least two days prior to the start of any construction activity involving hazardous substances, the chief school administrator shall post on a bulletin board at the school a notice that such construction will take place. The notice will state the activity to be conducted and the hazardous substance(s) to be used.

The chief school administrator shall ensure that all parents/guardians receive a notice at least once a year informing them of the following:

- A. Notice of any construction or other activities involving hazardous substances will be posted on the bulletin board of their children's school;
- B. Hazardous substances may be stored at the school at various times throughout the year;
- C. Hazardous substance fact sheets for any of the hazardous substances being used or stored are available at the school.

Soil Contamination on School Property

The school board, the board of trustees of a charter school, the principal or chief administrator of a private school, as appropriate, shall ensure that notice of soil contamination on school property is provided. Notice will be provided to each parent or guardian of a student enrolled at the school, and to each staff member of the school. Notice will be provided within 10 business days of the discovery of the soil contamination, when the contamination is found by the Department of Environmental Protection or a licensed site remediation professional to exceed the department's direct contact soil remediation standards for residential use.

The notice shall include:

- A. A description of the soil contamination and the conditions under which a student or staff member may be exposed to the contamination;
- B. A description and timetable of the steps that have been taken and will be taken to ensure that there is no

SAFETY (continued)

contact by any student or staff member with the contamination;

- C. A description and timetable of the steps that have been taken and will be taken to remediate the soil contamination.

The notice may be provided by:

- A. Written notice sent home with the student and provided to the staff member;
- B. Telephone call;
- C. Direct contact;
- D. Electronic mail.

The district shall also post a copy of the notice in a conspicuous location near the site of the contamination to notify any other users of the school grounds of the existence of the contamination.

Safe Drinking Water

The board of education shall assure the availability of potable drinking water through sanitary means in school facilities or upon school grounds in accordance with the Safe Drinking Water Act (N.J.S.A. 58:12A-1 et seq.).

The board directs that lead sampling and analysis be conducted in all drinking water outlets to which a student or staff member has or may have access, in each school facility, other facility, or temporary facility no later than July 13, 2017. Sampling shall be conducted according to the lead sampling plan.\* The lead sampling plan shall include:

- A. A plumbing survey for each facility that identifies how water enters and flows through each facility, the types of plumbing materials used in the facility, such as the service line, piping, solder, fixtures, drinking water outlets where students or staff have or may have access, and point of use treatment, such as drinking water filters;

- B. The names and responsibilities of all individuals involved in sampling; and

- C. The following sampling procedures:

1. Samples shall be taken after water has sat, undisturbed in the school pipes for at least eight hours but no more than 48 hours before the sample is taken;
2. At least eight hours prior to sampling, signs shall be posted to indicate that water shall not be used and access to the buildings subject to the sampling shall be restricted to all but authorized staff members;
3. Existing aerators, screens, and filters shall not be replaced or removed prior to or during sampling; and
4. All samples shall be collected in pre-cleaned high-density polyethylene (HDPE) 250 milliliter (mL) wide-mouth single-use rigid sample containers that are properly labeled.

The board shall test all drinking water outlets within six years following the initial testing and every six years thereafter. Sampling shall be prioritized in buildings and facilities that previously had outlets with results above the action level or identified in the plumbing profile as high risk for lead. The water outlets in these buildings and facilities shall be sampled first in accordance with the sampling plan. In addition, sampling for lead shall be conducted after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet.

\*See Resources below. The lead sampling plan, <http://www.nj.gov/dep/watersupply/pdf/techguide.pdf>

SAFETY (continued)Drinking Water Sample Analysis

Analysis of water samples shall be conducted by a certified laboratory to analyze for lead in drinking water. The laboratory shall use an approved analytical method pursuant to the Federal Safe Drinking Water Act at 40 CFR 141.23(k)(1). Sample analysis shall be conducted in accordance with a Quality Assurance Project Plan (QAPP)\*\*, which shall be signed by the board of education, the certified laboratory, and the individual responsible for conducting sampling. The QAPP shall include:

- A. Identification of analytical methods;
- B. Chain of custody procedures;
- C. Data validation and reporting processes;
- D. Detection limits;
- E. Reporting to three significant figures;
- F. Field blanks, and
- G. Quality control measures required by the certified method

\*\* See Resources below. Quality Assurance Project Plan (QAPP) at <http://www.nj.gov/dep/watersupply/pdf/techguide.pdf>

Water Sample Analysis Results: Notifications

Within 24 hours after the board has reviewed and verified the final laboratory results, the board shall make the test results of all water samples publicly available at the school facility and on the district website. If any results exceed the permissible lead action level, written notification shall be provided to the parents/guardians of all students attending the facility, as well as to the New Jersey Department of Education (NJDOE). This notification shall include a description of the measures taken by the board to:

- A. Immediately end use of each drinking water outlet where water quality exceeds the permissible lead action level;
- B. Ensure that alternate drinking water has been made available to all students and staff members, and information regarding the health effects of lead is provided.

The board shall annually submit a statement of assurance to the NJDOE that lead testing was completed, that notifications were provided, and that alternate drinking water continues to be made available to all students and staff in accordance law and board policy.

Within six years of the adoption of this policy, and within each six-year period thereafter, the board must test all drinking water outlets; sampling shall be prioritized in facilities previously identified with excessive lead results or identified as high risk in the sampling plan.

Implementation

Rules and procedures implementing this policy shall be reviewed and adopted by the board as required by law and shall be disseminated to staff and pupils annually, and whenever any changes are made.

Adopted: March 29, 2004  
 NJSBA Review/Update: January 2010

SAFETY (continued)

Readopted: June 14, 2010  
 Revised: July 24, 2017

Key Words

Safety, Pupil Safety, Employee Safety, Asbestos, Hazardous Materials, Student Safety

Resources

New Jersey Department of Environmental Protection webpage for Lead Sampling in School Facilities.  
 Located at: <http://www.nj.gov/dep/watersupply/dwc-lead-schools.html>

New Jersey Department of Environmental Protection, Overview: Lead in Drinking Water at School Facilities  
 This document contains a link to the School District Lead Sampling Plan and the Quality Assurance Project Plan (QAPP) templates located at: <http://www.nj.gov/dep/watersupply/pdf/techguide.pdf>

Lead Sampling in Schools Technical Guidance FAQs:  
 Located at: <http://www.nj.gov/dep/watersupply/pdf/leadfaq.pdf>

|                          |   |  |
|--------------------------|---|--|
| <b>Legal References:</b> | <u>N.J.S.A. 18A:6-2</u>                   | Instruction in accident and fire prevention  |
|                          | <u>N.J.S.A. 18A:11-1</u>                  | General mandatory powers and duties  |
|                          | <u>N.J.S.A. 18A:17-42 et seq.</u>         | Public School Safety Law   |
|                          | <u>N.J.S.A. 18A:40-12.1, -12.2</u>        | Protective eye devices required for teachers, pupils and visitors in certain cases |
|                          | <u>N.J.S.A. 18A:41-1 et seq.</u>          | Fire Drills and Fire Protection  |
|                          | See particularly:                         |  |
|                          | <u>N.J.S.A. 18A:41-5</u>                  |  |
|                          | <u>N.J.S.A. 18A:42-1</u>                  | Safety patrol by pupils  |
|                          | <u>N.J.S.A. 18A:54-20</u>                 | Powers of board (county vocational schools)  |
|                          | <u>N.J.S.A. 34:5A-1 et seq.</u>           | <u>Worker and Community Right to Know Act</u>                                      |
|                          | See particularly:                         |  |
|                          | <u>N.J.S.A. 34:5A -10.1 through -10.5</u> |  |
|                          | <u>N.J.S.A. 34:6A-25 et seq.</u>          | <u>New Jersey Public Employees Occupational Safety and Health Act</u>              |
|                          | <u>N.J.S.A. 58:12A-1 et seq.</u>          | <u>Safe Drinking Water Act</u>   |
|                          | <u>N.J.A.C. 5:23-1 et seq.</u>            | The uniform construction code  |
|                          | <u>N.J.A.C. 6A:16-5.1</u>                 | School safety and security plans   |
|                          | <u>N.J.A.C. 6A:19-6.1 et seq.</u>         | Safety and Health Standards  |
|                          | <u>N.J.A.C. 6A:26-1.1 et seq.</u>         | Educational Facilities   |
|                          | <u>N.J.S.A. 58:10B-24.6 et seq.</u>       | Hazardous discharge site remediation   |
|                          | <u>N.J.A.C. 5:23-7</u>                    | Barrier free subcode of the uniform construction code                              |
|                          | <u>N.J.A.C. 6A:16-1.4</u>                 | District policies and procedures   |
|                          | <u>N.J.A.C. 6A:19-6.1 et seq.</u>         | Safety and Health Standards  |
|                          | <u>N.J.A.C. 6A:26-1.1 et seq.</u>         | Educational Facilities   |
|                          | See particularly:                         |  |
|                          | <u>N.J.A.C. 6A:26-12.1 et seq.</u>        |  |
|                          | <u>N.J.A.C. 6A:26-12.4</u>                | <u>Safe drinking water</u>   |
|                          | <u>N.J.A.C. 6A:27-12.2</u>                | Accident reporting   |
|                          | <u>N.J.A.C. 6A:30-1.1 et seq.</u>         | Evaluation of the Performance of School Districts                                  |
|                          | <u>N.J.A.C. 7:10-1 et seq.</u>            | <u>Safe Drinking Water Act</u>   |
|                          | <u>N.J.A.C. 6A:32-12.1</u>                | Reporting requirements   |

International Building Code 2015, New Jersey Edition; First Printing; September 2015; ISBN: 978-1-60983-156-1; Copyright 2015, International Code Council, Inc.

SAFETY (continued)

**Possible**

|                                 |          |                                       |
|---------------------------------|----------|---------------------------------------|
| <b><u>Cross References:</u></b> | *1330    | Use of school facilities              |
|                                 | *1410    | Local units                           |
|                                 | *3510    | Operation and maintenance of plant    |
|                                 | *5141.1  | Accidents                             |
|                                 | *5142    | Pupil safety                          |
|                                 | *5142.1  | Safety patrols                        |
|                                 | *6114    | Emergencies and disaster preparedness |
|                                 | *6142.12 | Career education                      |
|                                 | *7110    | Long-range facilities planning        |

\*Indicates policy is included in the Critical Policy Reference Manual.

**SOUTH AMBOY SCHOOL DISTRICT  
SOUTH AMBOY, NJ 08879**

**JOB DESCRIPTION**

Administrative Secretary to the Superintendent

**NONCERTIFIED**

**TITLE: ADMINISTRATIVE SECRETARY TO THE SUPERINTENDENT**

**QUALIFICATIONS:**

1. High school diploma; secretarial training
2. Minimum experience as determined by the board
3. Excellent word processing skills; including a working knowledge of specialized vocabulary
4. Knowledge of automated office equipment and efficient office procedures. Proficiency in technology used by the district and ability to learn new software applications, as needed
5. Ability to maintain confidentiality in all situations and interactions
6. Demonstrated strong organizational, communication and interpersonal skills
7. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
8. Current residency in New Jersey, approved residency waiver or candidate agrees to obtain residency within one year of employment

**REPORTS TO:** Superintendent

**JOB GOAL:**

To serve as the superintendent's confidential secretary; supervise all administrative secretarial duties in the superintendent's office and coordinate school-level and district wide administrative activities.

**PERFORMANCE RESPONSIBILITIES:**

Overall

1. Supervises and coordinates the efficient workflow of the school system relative to the responsibilities of the superintendent.
2. Performs all secretarial and confidential work as assigned by the superintendent.
3. Supervises and assists in the preparation of all correspondence and reports emanating from the superintendent's office.
4. Maintains personnel records of all certified staff.
5. Maintains a regular filing system, as well as a set of locked confidential files.
6. Processes incoming correspondence.
7. Places and receives telephone calls and records messages for the superintendent.
8. Maintains a schedule of appointments for the superintendent and makes arrangements for conferences, meetings and interviews.
9. Oversees the hiring of substitute teachers; receives applications; verifies/processes their credentials and prepares substitute teacher lists.
10. Acts as a liaison between the superintendent and administrative staff in screening and routing inquiries and requests.
11. Assists the superintendent in compiling data and preparing reports required by law, administrative code and board policy.
12. Performs other related duties as may be assigned by the superintendent.

## ADMINISTRATIVE SECRETARY TO THE SUPERINTENDENT (continued)

### Board Meetings

1. Coordinates and prepares all areas related to developing materials for Board Committees, Business and Public Meetings
2. Coordinates all areas related to review of Board Meetings
3. Communicates with all Administrators for review on above matters

### Personnel

1. Maintains confidential personnel file
2. Input and maintain personnel information into SYSTEM 3000/AESOP systems for staff & substitutes
3. Prepares and processes all employment contracts for new and existing staff
4. Prepares and maintains Employee Position rosters
5. Liaison to County Office for Administrative contracts and reporting
6. Prepares and maintains confidential Employee Update contact information
7. Prepares and maintains Employee Attendance Calendar for personnel file
8. Develops personnel reports and correspondence
9. Processes Alternate Route and Provisional candidate applications and correspondence to all applicable agencies
10. Processes paperwork for Graduate Course approval and reimbursement
11. Processes paperwork for Professional, Vacation, Sick, etc., requests
12. Handles paperwork for Governor's Teacher Recognition Program
13. Categorizes all resumes
14. Develops/maintains all job vacancies, postings
15. Revise/develop job descriptions

### Reporting

1. Prepares and transmits NJ SMART staff reports to include: SMID, Staff Submission, Staff Evaluation
2. Prepares Monthly Informational Board report
3. Prepares Monthly HIB Board report and processes correspondence
4. Prepares and transmits annual QSAC SOA and/or DPR
5. Input and maintain district CDS (County, District, School) reporting
6. Prepares and transmits Biannual School Aide SOA
7. Prepares and transmits annual Memorandum of Agreement
8. Prepares and transmits Civil Rights Data Collection report

### Board Policy

1. Prepares and maintains from NJ School Boards Association new/revised policies and regulations for Board approval
2. Oversees transmittal for processing to online Policy manual and District policy manual
3. Provides Administrators with updated policy approval

### Miscellaneous

1. Prepares school calendar for Board approval and disseminates appropriately
2. Prepares and provides school district directory and revisions to County office

ADMINISTRATIVE SECRETARY TO THE SUPERINTENDENT (continued)

3. Prepare/process all department requisitions for goods/services in conjunction with budget allocation
4. Professional Development- attends workshops, conferences and meetings as are pertinent to the position
5. Performs other related specialized and confidential assignments as required, including tasks related to the efficient operation of the office as assigned

**TERMS OF EMPLOYMENT:**

Full time; twelve months. The employee shall follow the administrative calendar, July 1 to June 30. Contract terms to be determined by the board.

**ANNUAL EVALUATION:**

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

Approved by: South Amboy Board of Education

Date: July 24, 2017

Revised:

**LEGAL REFERENCES:**

|                                |   |
|--------------------------------|---|
| <u>N.J.S.A. 18A:6-7.1-7.5</u>  | Criminal history record                           |
| <u>N.J.S.A. 18A:16-1</u>       | Officers and employees in general                 |
| <u>N.J.S.A. 18A:16-2</u>       | Physical examinations; requirements               |
| <u>N.J.S.A. 18A:17-2</u>       | Tenure of secretarial and clerical employees      |
| <u>N.J.S.A. 18A:17-24</u>      | Clerks in superintendent's office                 |
| <u>N.J.A.C. 6A:32-6</u>        | School employee physical Examinations             |
| 8 <u>U.S.C.A. 1100 et seq.</u> | <u>Immigration Reform and Control Act of 1986</u> |



# South Amboy School District Expense Account Adjustment Analysis By Account#

va\_exaa1.082406  
06/30/2017

Current Cycle : June

| Account #                                | Account Description      | Description                 | Adj #                                     | Date       | User       | Old Amount   | Adjustment    | New Balance  |
|--|--------------------------|-----------------------------|---|------------|------------|--------------|---------------|--------------|
| <b>Current Appropriation Adjustments</b> |                          |                             |   |            |            |              |               |              |
| 11-000-100-565-10-65-                    | TUITION -ESC SP ED       | June Bills                  | 000169                                    | 06/01/2017 | PFRASCELLA | \$947,531.00 | (\$3,800.00)  | \$943,731.00 |
|  |                          | June Transfers              | 000170                                    | 06/01/2017 | PFRASCELLA | \$943,731.00 | (\$7,636.00)  | \$936,095.00 |
|  |                          | Payroll                     | 000172                                    | 06/01/2017 | PFRASCELLA | \$936,095.00 | (\$9,256.00)  | \$926,839.00 |
|  |                          |                             | Total For Account # 11-000-100-565-10-65- |            |            |              | (\$20,692.00) |              |
| 11-000-213-100-11-20-                    | SAL-SUBSTITUTE NURSE     | Payroll                     | 000172                                    | 06/01/2017 | PFRASCELLA | \$1,000.00   | \$350.00      | \$1,350.00   |
|  |                          | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$1,350.00   | \$300.00      | \$1,650.00   |
|  |                          |                             | Total For Account # 11-000-213-100-11-20- |            |            |              | \$650.00      |              |
| 11-000-230-331-01-00-                    | LEGAL SERVICES           | June Bills                  | 000169                                    | 06/01/2017 | PFRASCELLA | \$59,181.00  | \$3,350.00    | \$62,531.00  |
| 11-000-230-590-01-72-                    | DISTRICT POSTAGE         | June Transfers              | 000170                                    | 06/01/2017 | PFRASCELLA | \$11,000.00  | \$385.00      | \$11,385.00  |
|  |                          | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$11,385.00  | \$97.00       | \$11,482.00  |
|  |                          |                             | Total For Account # 11-000-230-590-01-72- |            |            |              | \$482.00      |              |
| 11-000-240-103-11-10-                    | SAL - PRINCIV.PRINC      | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$452,356.73 | \$10,701.00   | \$463,057.73 |
| 11-000-240-105-11-10-                    | SAL - SCHOOL SEC'Y       | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$234,895.00 | \$663.00      | \$235,558.00 |
| 11-000-251-592-01-00-                    | SEMINARS/CONFERENCE      | June Transfers              | 000170                                    | 06/01/2017 | PFRASCELLA | \$50.00      | \$15.00       | \$65.00      |
| 11-000-252-340-06-02-                    | TECH SERV - CONTRACT     | Technology                  | 000171                                    | 06/01/2017 | PFRASCELLA | \$9,420.00   | \$200.00      | \$9,620.00   |
|  |                          | Bus Repair                  | 000174                                    | 06/01/2017 | PFRASCELLA | \$9,620.00   | (\$571.00)    | \$9,049.00   |
|  |                          |                             | Total For Account # 11-000-252-340-06-02- |            |            |              | (\$371.00)    |              |
| 11-000-252-440-01-00-                    | LEASE/TECH EQUIP         | Technology                  | 000171                                    | 06/01/2017 | PFRASCELLA | \$16,895.00  | (\$200.00)    | \$16,695.00  |
| 11-000-261-100-11-10-                    | SAL- MAINTENANCE         | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$123,373.75 | \$175.00      | \$123,548.75 |
| 11-000-261-420-02-71-                    | MAINT REPAIRS MHS        | Facilities/Maintenance Work | 000177                                    | 06/30/2017 | PFRASCELLA | \$29,582.55  | \$16,178.00   | \$45,760.55  |
| 11-000-261-420-04-70-                    | MAINT CONTRACTS ELEM     | June Bills                  | 000169                                    | 06/01/2017 | PFRASCELLA | \$38,226.60  | \$450.00      | \$38,676.60  |
| 11-000-261-420-04-71-                    | MAINT REPAIRS ELEM       | Fire Alarm                  | 000175                                    | 06/01/2017 | PFRASCELLA | \$12,723.68  | \$400.00      | \$13,123.68  |
| 11-000-261-610-01-70-                    | SUPPLIES - MAINT         | Wireless Mics               | 000178                                    | 06/30/2017 | PFRASCELLA | \$22,882.17  | \$2,000.00    | \$24,882.17  |
| 11-000-261-800-01-70-                    | OTHER OBJECTS-INSPECTION | Utilities                   | 000173                                    | 06/01/2017 | PFRASCELLA | \$2,950.00   | (\$25.00)     | \$2,925.00   |
|  |                          | Fire Alarm                  | 000175                                    | 06/01/2017 | PFRASCELLA | \$2,925.00   | (\$400.00)    | \$2,525.00   |
|  |                          |                             | Total For Account # 11-000-261-800-01-70- |            |            |              | (\$425.00)    |              |
| 11-000-261-800-01-71-                    | UTILITIES - WATER/SEWER  | June Transfers              | 000170                                    | 06/01/2017 | PFRASCELLA | \$24,800.00  | \$258.00      | \$25,058.00  |
|  |                          | Utilities                   | 000173                                    | 06/01/2017 | PFRASCELLA | \$25,058.00  | \$25.00       | \$25,083.00  |
|  |                          |                             | Total For Account # 11-000-261-800-01-71- |            |            |              | \$283.00      |              |
| 11-000-262-100-11-10-                    | SAL - CUSTODIANS         | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$441,524.00 | \$4,100.00    | \$445,624.00 |
| 11-000-262-101-11-20-                    | SAL - O/T CUST           | June Transfers              | 000176                                    | 06/30/2017 | PFRASCELLA | \$5,598.00   | \$800.00      | \$6,398.00   |

# South Amboy School District Expense Account Adjustment Analysis By Account#

va\_exaa1.082406  
06/30/2017

Current Cycle : June

| Account #             | Account Description   | Description                 | Adj #  | Date       | User       | Old Amount     | Adjustment           | New Balance    |
|-----------------------|-----------------------|-----------------------------|--|------------|------------|----------------|----------------------|----------------|
| 11-000-262-621-01-70- | UTILITIES-NATURAL GAS | June Transfers              | 000170   | 06/01/2017 | PFRASCELLA | \$54,246.00    | \$426.00             | \$54,672.00    |
| 11-000-270-162-11-01- | SAL - FIELD TRIPS     | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$2,425.00     | \$1,040.00           | \$3,465.00     |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$3,465.00     | \$62.00              | \$3,527.00     |
|                       |                       |                             | <b>Total For Account # 11-000-270-162-11-01-</b> |            |            |                | <b>\$1,102.00</b>    |                |
| 11-000-270-162-11-12- | SAL - ATHLETICS       | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$11,315.00    | \$941.00             | \$12,256.00    |
| 11-000-270-615-01-75- | BUS FUEL & REPAIRS    | Bus Repair                  | 000174   | 06/01/2017 | PFRASCELLA | \$21,101.00    | \$571.00             | \$21,672.00    |
| 11-000-291-220-01-80- | SOC SEC CONTRIB       | Facilities/Maintenance Work | 000177   | 06/30/2017 | PFRASCELLA | \$172,500.00   | (\$16,178.00)        | \$156,322.00   |
| 11-000-291-270-01-80- | EE HEALTH BENEFITS    | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$2,169,142.35 | (\$38,900.00)        | \$2,130,242.35 |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$2,130,242.35 | (\$49,984.00)        | \$2,080,258.35 |
|                       |                       | Wireless Mics               | 000178   | 06/30/2017 | PFRASCELLA | \$2,080,258.35 | (\$2,000.00)         | \$2,078,258.35 |
|                       |                       |                             | <b>Total For Account # 11-000-291-270-01-80-</b> |            |            |                | <b>(\$90,884.00)</b> |                |
| 11-000-291-290-01-01- | OTHER BENEFITS        | June Transfers              | 000170   | 06/01/2017 | PFRASCELLA | \$39,000.00    | \$6,000.00           | \$45,000.00    |
| 11-110-100-101-11-10- | SAL-TCHR PRE K AND K  | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$272,446.60   | \$16,520.00          | \$288,966.60   |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$288,966.60   | \$16,520.00          | \$305,486.60   |
|                       |                       |                             | <b>Total For Account # 11-110-100-101-11-10-</b> |            |            |                | <b>\$33,040.00</b>   |                |
| 11-110-100-101-11-20- | SAL-SUB PRE K AND K   | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$3,354.00     | \$1,124.00           | \$4,478.00     |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$4,478.00     | \$240.00             | \$4,718.00     |
|                       |                       |                             | <b>Total For Account # 11-110-100-101-11-20-</b> |            |            |                | <b>\$1,364.00</b>    |                |
| 11-120-100-101-11-10- | SAL - TCHR GR 1-5     | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$1,849,165.30 | \$36,100.00          | \$1,885,265.30 |
| 11-120-100-101-11-20- | SAL-SUB GR 1-5        | Cromebooks                  | 000179   | 06/30/2017 | PFRASCELLA | \$34,000.00    | (\$6,500.00)         | \$27,500.00    |
| 11-140-100-101-11-10- | SAL - TCHR GR 9-12    | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$1,342,613.50 | (\$39,000.00)        | \$1,303,613.50 |
| 11-150-100-101-11-10- | SAL-HOME INST -DIST   | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$16,389.00    | \$2,000.00           | \$18,389.00    |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$18,389.00    | \$3,000.00           | \$21,389.00    |
|                       |                       |                             | <b>Total For Account # 11-150-100-101-11-10-</b> |            |            |                | <b>\$5,000.00</b>    |                |
| 11-150-100-320-11-10- | PURCH PROF-HOME INST  | Home Instruction            | 000168   | 06/01/2017 | PFRASCELLA | \$28,256.00    | \$300.00             | \$28,556.00    |
|                       |                       | Cromebooks                  | 000179   | 06/30/2017 | PFRASCELLA | \$28,556.00    | (\$5,000.00)         | \$23,556.00    |
|                       |                       |                             | <b>Total For Account # 11-150-100-320-11-10-</b> |            |            |                | <b>(\$4,700.00)</b>  |                |
| 11-190-100-106-11-10- | SAL - HOMEWORK CLUB   | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$5,000.00     | \$292.00             | \$5,292.00     |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$5,292.00     | \$918.00             | \$6,210.00     |
|                       |                       |                             | <b>Total For Account # 11-190-100-106-11-10-</b> |            |            |                | <b>\$1,210.00</b>    |                |
| 11-190-100-106-11-13- | SAL - PARA LUNCH      | Payroll                     | 000172   | 06/01/2017 | PFRASCELLA | \$31,447.10    | \$1,927.00           | \$33,374.10    |
|                       |                       | June Transfers              | 000176   | 06/30/2017 | PFRASCELLA | \$33,374.10    | \$1,152.00           | \$34,526.10    |
|                       |                       |                             | <b>Total For Account # 11-190-100-106-11-13-</b> |            |            |                | <b>\$3,079.00</b>    |                |

# South Amboy School District Expense Account Adjustment Analysis By Account#

va\_exaa1.082406  
06/30/2017

Current Cycle : June

| Account #                                | Account Description       | Description      | Adj #                                     | Date       | User       | Old Amount   | Adjustment   | New Balance  |
|--|---------------------------|------------------|---|------------|------------|--------------|--------------|--------------|
| <b>Current Appropriation Adjustments</b> |                           |                  |   |            |            |              |              |              |
| 11-190-100-106-11-16-                    | SAL - PARA ELEM           | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$110,357.01 | \$6,400.00   | \$116,757.01 |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$116,757.01 | \$5,500.00   | \$122,257.01 |
|  |                           |                  | Total For Account # 11-190-100-106-11-16- |            |            |              | \$11,900.00  |              |
| 11-190-100-106-11-17-                    | SAL - PARA MHS            | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$66,597.10  | \$4,440.00   | \$71,037.10  |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$71,037.10  | \$2,630.00   | \$73,667.10  |
|  |                           |                  | Total For Account # 11-190-100-106-11-17- |            |            |              | \$7,070.00   |              |
| 11-190-100-106-11-18-                    | STIPEND-ADDL PARA DUTIES  | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$9,869.00   | \$1,400.00   | \$11,269.00  |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$11,269.00  | \$1,120.00   | \$12,389.00  |
|  |                           |                  | Total For Account # 11-190-100-106-11-18- |            |            |              | \$2,520.00   |              |
| 11-190-100-340-06-04-                    | INTERNET SERVICES         | June Transfers   | 000170                                    | 06/01/2017 | PFRASCELLA | \$72,494.00  | \$552.00     | \$73,046.00  |
| 11-190-100-500-01-00-                    | AESOP - SUB SERVICES      | Home Instruction | 000168                                    | 06/01/2017 | PFRASCELLA | \$490.00     | (\$300.00)   | \$190.00     |
| 11-190-100-610-06-01-                    | SUPPLIES - TECHNOLOGY MHS | Cromebooks       | 000179                                    | 06/30/2017 | PFRASCELLA | \$4,327.75   | \$20,000.00  | \$24,327.75  |
| 11-204-100-101-11-20-                    | SAL - TCHR SUBS LLD       | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$3,475.00   | \$635.00     | \$4,110.00   |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$4,110.00   | \$525.00     | \$4,635.00   |
|  |                           |                  | Total For Account # 11-204-100-101-11-20- |            |            |              | \$1,160.00   |              |
| 11-204-100-106-11-11-                    | SAL - PARAS LLD           | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$51,983.94  | \$3,000.00   | \$54,983.94  |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$54,983.94  | \$2,500.00   | \$57,483.94  |
|  |                           |                  | Total For Account # 11-204-100-106-11-11- |            |            |              | \$5,500.00   |              |
| 11-212-100-101-11-10-                    | SAL - TEACHER MD          | Cromebooks       | 000179                                    | 06/30/2017 | PFRASCELLA | \$356,644.30 | (\$1,500.00) | \$355,144.30 |
| 11-212-100-101-11-20-                    | SAL - TCHR SUBS MD        | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$3,473.00   | \$1,287.00   | \$4,760.00   |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$4,760.00   | \$270.00     | \$5,030.00   |
|  |                           |                  | Total For Account # 11-212-100-101-11-20- |            |            |              | \$1,557.00   |              |
| 11-212-100-106-11-11-                    | SAL - PARAS MD            | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$38,171.95  | \$1,700.00   | \$39,871.95  |
|  |                           | June Transfers   | 000176                                    | 06/30/2017 | PFRASCELLA | \$39,871.95  | \$1,611.00   | \$41,482.95  |
|  |                           |                  | Total For Account # 11-212-100-106-11-11- |            |            |              | \$3,311.00   |              |
| 11-213-100-101-11-20-                    | SAL - TCHR SUBS RR        | Cromebooks       | 000179                                    | 06/30/2017 | PFRASCELLA | \$10,000.00  | (\$7,000.00) | \$3,000.00   |
| 11-401-100-110-11-10-                    | SAL - CO CURRICULAR       | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$42,680.00  | \$14,100.00  | \$56,780.00  |
| 11-401-100-600-02-18-                    | MHS - NAT'L HONOR SOC     | NHS              | 000167                                    | 06/01/2017 | PFRASCELLA | \$500.00     | \$410.00     | \$910.00     |
| 11-402-100-110-11-11-                    | STIPEND - COACHES         | NHS              | 000167                                    | 06/01/2017 | PFRASCELLA | \$103,899.50 | (\$410.00)   | \$103,489.50 |
|  |                           | Payroll          | 000172                                    | 06/01/2017 | PFRASCELLA | \$103,489.50 | (\$9,000.00) | \$94,489.50  |
|  |                           |                  | Total For Account # 11-402-100-110-11-11- |            |            |              | (\$9,410.00) |              |

# South Amboy School District Expense Account Adjustment Analysis By Account#

va\_exaa1.082406  
06/30/2017

Current Cycle : June

| Account #                  | Account Description | Description | Adj # | Date | User | Old Amount | Adjustment | New Balance |
|----------------------------|---------------------|-------------|-------|------|------|------------|------------|-------------|
| <i>Total Current Appr.</i> |                     |             |       |      |      |            |            | \$0.00      |

Form A - 149  
**REPORT OF THE TREASURER  
 TO THE BOARD OF EDUCATION**  
 South Amboy Board of Education  
 All Funds  
 For The Month Ending: June 2017

| FUNDS                                | (1)<br>Beginning<br>Cash<br>Balance | (2)<br>Cash<br>Receipts<br>JUNE | (3)<br>Cash<br>Disbursements<br>JUNE | (4)<br>Ending<br>Cash Balances<br>(1) + (2) - (3) |
|--------------------------------------|-------------------------------------|---------------------------------|--------------------------------------|---|
| Fund 10 - General Fund               | 843,271.02                          | 942,192.47                      | 1,580,566.26                         | 204,897.23  |
| Fund 20 - Special Revenue Fund       | 194,872.84                          | 3,824.00                        | 18,199.76                            | 180,497.08  |
| Fund 30 - Capital Project Fund       | 828,010.87                          | 188.61                          | -                                    | 828,199.48  |
| Fund 40 - Debt Service Fund          | 2,606.88                            | -                               | -                                    | 2,606.88  |
| <b>Total Governmental Funds:</b>     | <u>1,868,761.61</u>                 | <u>946,205.08</u>               | <u>1,598,766.02</u>                  | <u>1,216,200.67</u>                               |
| Payroll                              | -                                   | 523,260.16                      | 523,260.16                           | -   |
| Payroll Agency                       | 6,123.05                            | 529,745.07                      | 533,095.63                           | 2,772.49  |
| Employee Summer Savings Plan         | 321,500.50                          | 35,643.61                       | -                                    | 357,144.11  |
| Flexible Spending/Dependent Care     | 4,537.33                            | 1,490.00                        | 2,235.27                             | 3,792.06  |
| Unemployment Trust                   | 105,728.38                          | 941.87                          | -                                    | 106,670.25  |
| <b>Total Trust and Agency Funds:</b> | <u>437,889.26</u>                   | <u>1,091,080.71</u>             | <u>1,058,591.06</u>                  | <u>470,378.91</u>                                 |
| Enterprise Food Service Fund         | 193,977.39                          | 43,528.92                       | 127,028.52                           | 110,477.79  |
| <b>TOTAL ALL FUNDS:</b>              | <u>2,062,739.00</u> #               | <u>989,734.00</u>               | <u>1,725,794.54</u>                  | <u>1,326,678.46</u>                               |

Prepared and Submitted By:

*Kathleen Van Ness*

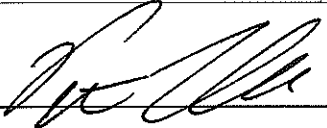
Kathleen Van Ness, Amin Asst to BA

*July 14, 2017*

Date

# SOUTH AMBOY BOARD OF EDUCATION SUMMARY BOARD SECRETARY REPORT

**June 30, 2017**

|   | Beginning Cash         | Cash Receipts        | Disbursed           | Ending Bal             |
|---|------------------------|----------------------|---------------------|------------------------|
| General Fund 10   | 843,271.02             | 942,192.47           | 1,580,566.26        | 204,897.23             |
| Special Revenue Fund 20   | 194,872.84             | 3,824.00             | 18,199.76           | 180,497.08             |
| Capital Fund 30   | 828,010.87             | 188.61               | -                   | 828,199.48             |
| Debt Service Fund 40  | 2,606.88               | -                    | -                   | 2,606.88               |
| <b>Total Governmental Funds</b>   | <b>1,868,761.61</b>    | <b>946,205.08</b>    | <b>1,598,766.02</b> | <b>1,216,200.67</b>    |
| <b>TRUST &amp; AGENCY</b>   |                        |                      |                     |                        |
| Payroll   | -                      | 523,260.16           | 523,260.16          | -                      |
| Payroll Agency  | 6,123.05               | 529,745.07           | 533,095.63          | 2,772.49               |
| Employee Summer Savings Plan  | 321,500.50             | 35,643.61            | -                   | 357,144.11             |
| Flexible Spending/Dependent Care  | 4,537.33               | 1,490.00             | 2,235.27            | 3,792.06               |
| SUI   | 105,728.38             | 941.87               | -                   | 106,670.25             |
| <b>Total Trust &amp; Agency</b>   | <b>437,889.26</b>      |                      |                     | <b>470,378.91</b>      |
| <b>ENTERPRISE FUNDS 60</b>  |                        |                      |                     |                        |
|   | 193,977.39             | 43,528.92            | 127,028.52          | 110,477.79             |
| <b>TOTAL ALL FUNDS</b>  | <b>\$ 2,062,739.00</b> | <b>\$ 989,734.00</b> | <b>1,725,794.54</b> | <b>\$ 1,326,678.46</b> |
|  |                        |                      |                     | <i>July 14, 2017</i>   |
| Peter Frascella, Business Administrator/Board Secretary                             |                        |                      |                     | Date                   |

## JUNE 2017 BALANCES-GENERAL ORGANIZATION ACCOUNT

| Accounts        | Prior Month Balance | Monthly Changes | Current Balance | NOTES   |
|-----------------|---------------------|-----------------|-----------------|---|
| COURTYARD COMM. | -                   | -               | -               | <i>Deposits:</i> N/A <i>Payments:</i> N/A   |
| CLASS OF 2020   | 3,823.11            | -               | 3,823.11        | <i>Deposits:</i> N/A <i>Payments:</i> N/A   |
| CLASS OF 2021   | 1,217.84            | (398.33)        | 819.51          | <i>Deposits:</i> Formal Dance fee(\$615.00); School Store sales(\$109.17)<br><i>Payments:</i> Maria Rosete-Dorney Park trip fee refund(\$70.00); Culinary Classics-formal dance catering(\$860.00); Jacqueline's Florist-graduation flowers & balloons(\$192.50)  |
| CLASS OF 2022   | 2,223.20            | -               | 2,223.20        | <i>Deposits:</i> N/A <i>Payments:</i> N/A   |
| CLASS OF 2023   | 202.20              | -               | 202.20          | <i>Deposits:</i> N/A <i>Payments:</i> N/A   |
| CLASS OF 2015   | 1,484.53            | -               | 1,484.53        | <i>Deposits:</i> N/A <i>Payments:</i> N/A   |
| CLASS OF 2016   | 1,075.08            | -               | 1,075.08        | <i>Deposits:</i> N/A <i>Payments:</i> N/A   |
| CLASS OF 2017   | 3,666.79            | (1,040.50)      | 2,626.29        | <i>Deposits:</i> N/A <i>Payments:</i> Michael Elson-FL Trip baggage fee reimbursement(\$816.00); Jacqueline's Florist-graduation flowers & balloons(\$192.50); Cathy Housman-dry cleaning of graduation table cloths(\$32.00)   |
| CLASS OF 2018   | 3,773.00            | 3,500.00        | 7,273.00        | <i>Deposits:</i> FL Trip fees(\$3,500.00) <i>Payments:</i> N/A  |
| CLASS OF 2019   | 7,247.91            | (1,193.25)      | 6,054.66        | <i>Deposits:</i> Air Trampoline % night(\$56.75) <i>Payments:</i> Grand Marquis-Prom Venue deposit(\$1,000.00); Sole Performance-DJ Deposits-Prom(\$150.00)-Homecoming Dance(\$100.00)  |
| PLAY            | 20,267.09           | (7,850.00)      | 12,417.09       | <i>Deposits:</i> N/A <i>Payments:</i> Melissa Hoehman(\$500.00), Skylar Honimar(\$500.00), Louis Mastro(\$500.00), Ashley Rodriguez(\$350.00), Andrea Mojico(\$100.00), Julia Olivares(\$350.00), Joe Przybylski(\$500.00), Adam Scapolatempore(\$500.00), Matthew Schnell(\$500.00)-SAHS Players Scholarships; Gianna Okeson-MS Award(\$50.00); Louis Mastro(\$400.00), Adam Scapolatempore(\$400.00), Matthew Schnell(\$400.00), Skylar Honimar(\$400.00), Melissa Hoehman(\$400.00)-Dr. Sandra Gatt Scholarships; Adam Scapolatempore(\$400.00), Matthew Schnell(\$400.00), Joe Przybylski(\$400.00), Alissa Bikowski(\$400.00), Jordan Drevelus(\$400.00)-Emily Gadomski Scholarships |
| YEARBOOK        | 1,917.10            | 914.95          | 2,832.05        | <i>Deposits:</i> Sales(\$3145.00) <i>Payments:</i> Herff Jones-final payment(\$2,230.05)  |

|                         |           |            |           |   |
|-------------------------|-----------|------------|-----------|---|
| STUDENT COUNCIL         | 2,270.09  | (1,406.78) | 863.31    | <b>Deposits:</b> TGI Fridays % night(\$93.22) <b>Payments:</b> Alissa Bikowski(\$300.00), Patrick Walsh(\$300.00), Joseph Wells(\$300.00), Mary Whiteley(\$300.00), Jordan Drevelus(\$300.00)-Scholarships  |
| MISCELLANEOUS           | 9,206.67  | (206.08)   | 9,000.59  | <b>Deposits:</b> Environmental Science Acct.-trip fee(\$17.00), redeposited money withdrawn via P.O.# G-0426(\$40.00); GSA Acct.-sweatshirt sale(\$351.00); <b>Payments:</b> Karen Roessle-7th Grade Trip Acct.-reimbursement of trip fee transportation portion only(\$25.00); Diana Haag-7th Grade Trip Acct.-reimbursement of parking & tolls(\$59.30); Image Market-GSA Account-sweatshirts(\$429.78); Jordan Drevelus-GSA Account-scholarship(\$100.00)  |
| LIBRARY                 | 710.63    | -          | 710.63    | <b>Deposits:</b> N/A <b>Payments:</b> N/A   |
| NAT'L ART HONOR SOCIETY | 1,364.38  | 118.39     | 1,482.77  | <b>Deposits:</b> MOMA trip fee(\$33.00), bake sale(\$87.00); Voided Check#4657 issued for bake sale startup(\$75.00) <b>Payments:</b> Honors Graduation-graduation cords(\$76.61)   |
| PRINCIPAL'S ACCOUNT     | 18,866.36 | (2,894.08) | 15,972.28 | <b>Deposits:</b> MS Cap & Gown Acct.-caps& gowns(\$80.00); Jeans for Troops Acct.-jean day proceeds(\$390.00); HS Cap & Gown Acct.-caps& gowns(420.00); Spanish Trip 2010 Acct.-Pearson refund payment of Spanish Resource Pack 11/10/15 Ck#4390(\$312.26) <b>Payments:</b> GI Go Fund-Jeans for Troops Acct.-donation of jean day proceeds(\$390.00); South Amboy School District-General Acct.-Student Breakfast 5/12/17(\$540.00); Alissa Bikowski-General Acct.-Scholarship(\$250.00); Patrick McCabe-General Acct.-reimbursement for graduation program card & paper stock(\$96.03); Zolnier Graduate Supply-HS Cap & Gown/MS Cap & Gown Accts.-caps,gowns,tassels(\$2,780.00); Patrick McCabe-General Acct.-MS Field Day water & ice(\$40.31) |
| PEER LEADERSHIP         | -         | -          | -         | <b>Deposits:</b> N/A <b>Payments:</b> N/A   |
| ELEM. BAND              | 3,267.01  | -          | 3,267.01  | <b>Deposits:</b> N/A <b>Payments:</b> N/A   |
| JUNIOR HONOR SOCIETY    | 3,030.62  | 221.70     | 3,252.32  | <b>Deposits:</b> Game Night revenue(\$271.70) <b>Payments:</b> Jacqueline's Florist-induction ceremony balloons(50.00)  |
| SCHOLARSHIPS            | -         | -          | -         | <b>Deposits:</b> N/A <b>Payments:</b> N/A   |



ATTACHMENT E

|                        |                  |                    |                  |  |
|------------------------|------------------|--------------------|------------------|--|
| M/HS BAND              | 5,468.46         | (124.48)           | 5,343.98         | <i>Deposits:</i> Spring Concert(\$227.00); Solo Concert(\$150.00); Change from P.O.# G-0434(\$5.92) <i>Payments:</i> Veronica Alcuri-end of year party supplies(\$200.00); Jones School Supply-certificates & pins(\$157.40); Cynthia Corujo-Scholarship(\$150.00) |
| ELEMENTARY SCHOOL      | 3,935.40         | -                  | 3,935.40         | <i>Deposits:</i> N/A <i>Payments:</i> N/A  |
| NATIONAL HONOR SOCIETY | 855.46           | (700.00)           | 155.46           | <i>Deposits:</i> N/A <i>Payments:</i> Joseph Wells(\$350.00), Jordan Drevelus(\$350.00)-Scholarships   |
| ELEM. PRINCIPAL'S      | 262.04           | -                  | 262.04           | <i>Deposits:</i> N/A <i>Payments:</i> N/A  |
| <b>TOTAL</b>           | <b>96,134.97</b> | <b>(11,058.46)</b> | <b>85,076.51</b> |  |

## MAY 2017 BALANCES-ATHLETIC FUND ACCOUNT

| Accounts                   | Prior Month Balance | Monthly Changes | Current Balance  | NOTES  |
|----------------------------|---------------------|-----------------|------------------|--|
| MISCELLANEOUS ATHLETIC     | 262.42              | 1,430.28        | 1,692.70         | Deposits: Transfer from Basketball Game Admissions Acct(\$2,100.00) Payments: Gopher Sports-intramural hockey equipment(\$624.72); Moorestown Boys Spring Track Fund-track meet registrations(\$45.00) |
| BASKETBALL GAME ADMISSIONS | 9,608.39            | (2,100.00)      | 7,508.39         | Deposits: N/A Payments: Transfer to Miscellaneous Athletic Acct.(\$2,100.00)   |
| JIMMY V. FOUNDATION        | -                   | -               | -                | Deposits: N/A Payments: N/A  |
| BOYS BASKETBALL            | 1,036.40            | -               | 1,036.40         | Deposits: N/A Payments: N/A  |
| BOYS BASEBALL              | 7,641.22            | -               | 7,641.22         | Deposits: N/A Payments: N/A  |
| BOYS SOCCER                | 936.40              | -               | 936.40           | Deposits: N/A Payments: N/A  |
| GIRLS BASKETBALL           | 2,804.73            | -               | 2,804.73         | Deposits: N/A Payments: N/A  |
| GIRLS CHEERLEADING         | 304.99              | -               | 304.99           | Deposits: N/A Payments: N/A  |
| SOFTBALL                   | 1,785.50            | -               | 1,785.50         | Deposits: N/A Payments: N/A  |
| PURPLE AND GOLD            | 4,927.78            | (250.00)        | 4,677.78         | Deposits: N/A Payments: Printed Pixel-Senior Night Banners(\$250.00)   |
| X-Country                  | 170.00              | 1,130.00        | 1,300.00         | Deposits: Apparel Sale(\$1,130.00) Payments: N/A   |
| Girls Tennis               | 97.90               | -               | 97.90            | Deposits: N/A Payments: N/A  |
| Brayden Car Foundation     | -                   | -               | -                | Deposits: N/A Payments: N/A  |
| Girls Soccer               | 24.96               | -               | 24.96            | Deposits: N/A Payments: N/A  |
| MS Softball                | 314.85              | -               | 314.85           | Deposits: N/A Payments: N/A  |
| <b>TOTAL</b>               | <b>29,915.54</b>    | <b>210.28</b>   | <b>30,125.82</b> |  |

# **SOUTH AMBOY BOARD OF EDUCATION RESOLUTION**

## **Resolution Authorizing Disposal of Surplus Property Of South Amboy Board of Education**

**WHEREAS**, the South Amboy Board of Education is the owner of certain surplus property which it no longer needs for public use; and

**WHEREAS**, the South Amboy Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

**NOW THEREFORE BE IT RESOLVED** by the South Amboy Board of Education as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the South Amboy Board of Education.
- (2) The sale will be conducted online July 31, 2017 to August 16, 2017 and the address of the auction site is [www.govdeals.com](http://www.govdeals.com)
- (3) The sale is being conducted pursuant to this Resolution
- (4) A list of the surplus property to be sold is as follows:
  - (33) Ricoh e3300n color printers
  - (1) 2004, 24 Passenger THO Bus  
VIN # 1GDJG31F521229495
  - (1) 2005, 7 Passenger Dodge Mini-Van  
VIN # 1D4GP24R45B262634
- (5) The surplus property shall be sold in an "as is" condition without express or implied warranties with the successful bidder required

- to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The South Amboy Board of Education reserves the right to accept or reject any bid submitted.

ATTEST:

South Amboy Board of Education

---

Peter Frascella, Board Secretary

---

Janet Kern, Board President

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE SOUTH AMBOY BOARD OF EDUCATION  
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 24, 2017 the governing body of the South Amboy Board of Education, County of Middlesex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the South Amboy Board of Education.

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Superintendent of Schools is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**CERTIFICATION**

BY:

\_\_\_\_\_

(NAME AND TITLE)

ATTEST BY:

\_\_\_\_\_

(NAME AND TITLE)

EDUCATIONAL  
SERVICES  
COMMISSION

ESC

Hunterdon County

## Hunterdon County Educational Services Commission

Administration Office

37 Hoffmans Crossing Road

Califon, New Jersey 07830

Phone: 908-439-4280 Fax: 908-975-3753

Marie Kisch/ Superintendent x4500

Corinne Steinmetz, SBA/Board Secretary x4501

Doreen Pirozzi, Purchasing Manager x1513

### COOPERATIVE PRICING AGREEMENT

This agreement, made and entered into this 24<sup>th</sup> day of July, 2017, by and between the Board of Directors of Hunterdon County Educational Services Commission, referred to as the "Lead Agency" and various governing boards, authorities, commissions and other governmental contracting units within the State of New Jersey.

#### WITNESSETH

WHEREAS, the Lead Agency is conducting a voluntary Cooperative Pricing System with boards of education, municipalities, and other types of public bodies located within the State of New Jersey, utilizing the Lead Agency's administrative purchasing services and facilities in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, the Cooperative Pricing System is authorized by N.J.S.A. 40A: 11-11 and has been approved by the Division of Local Government Services in the Department of community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq., and

WHEREAS, all the parties hereto shall approve this Agreement by Ordinance or Resolution, as appropriate, in accordance with the aforesaid statute; and

NOW, THEREFORE, it is mutually agreed as follows:

- 1) The work, materials or supplies to be priced cooperatively may include fuels, office supplies, paper products, instructional materials and equipment, vehicles, modulars and such other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
- 2) Upon approval of the Cooperative Pricing System and during each January thereafter, the Lead Agency shall publish a legal ad in such format as required by the State Division of Local Government Services in a newspaper normally used for such purpose by it, to include such information required by N.J.A.C. 5:34-7.9. as may be amended from time to time, including:
  - a. The name of the participating contracting unit, and
  - b. The name of the Lead Agency soliciting competitive bids or informal quotations, and
  - c. The address and telephone number of Lead Agency, and
  - d. The State Identification Code for the Cooperative Pricing System, and

*e. The expiration date of the Cooperative Pricing Agreement.*

- 3) *Each of the participating contracting units shall indicate, in writing to the Lead Agency, the items to be purchased by the contracting unit, the approximate quantities desired, the location for delivery and other such requirements necessary for the Lead Agency to prepare specifications as provided by law. Although the Lead Agency endeavors to serve the needs of all registered members of the Cooperative Pricing System, the Lead Agency may not be able to prepare specifications and/or solicit bids for all projects and makes no such guarantee.*
- 4) *The specifications shall be prepared and approved by the Lead Agency and filed as required by law, and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.*
- 5) *A single advertisement for bids/proposals or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be presented by the Lead Agency on behalf of all registered members desiring to purchase any item in the Cooperative Pricing System. All advertisements and solicitations shall be made in compliance with the Public School Contracts Law.*
- 6) *The Lead Agency shall receive bids or quotations on behalf of all participating contracting units. The Lead Agency shall review said bids and, on behalf of all registered members, either reject all bids, or award a contract in compliance with the Public School Contract Law and the specifications. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases:*
  - a. The quantities ordered for the Lead Agency's own needs, and*
  - b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contract, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.*

*The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) when required by law and, only after the Lead Agency has certified the funds available only for its own needs.*

*Each registered member shall: (1) certify that it has the funds available necessary for its own order(s) from the Cooperative Pricing System; (2) enter into a formal written contract directly with the successful bidder(s) when required by law and the project specifications; (3) issue purchase orders in its own name directly to the successful bidder(s) against said contract; (4) accept its own deliveries; (5) be invoiced by and receive statements from the successful bidder(s) and (6) be responsible for any tax liability. No registered member shall be responsible for payment for any items ordered or for performance generally, by or to any other registered member. Each registered member shall accordingly be liable only for its own performance and for items ordered and received by it.*

*The provisions of this paragraph shall be quoted or referred to and sufficiently described in all advertisements for bids by the Lead Agency so that each bidder*

*shall be on notice as to the respective responsibilities and liabilities of the registered members.*

- 7) *Nothing in this Agreement shall prevent any registered member from awarding contracts of purchase, individually and on its own behalf, with or without advertising, except that invitations for such individual bids shall not be advertised nor bids be received during the period in which the Lead Agency is advertising for and receiving bids for the same items or commodities other than, in the case of the registered member's emergency or hardship.*
- 8) *The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable as to the Lead Agency or the registered members..*
- 9) *The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement. It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder(s) with the exception of HCESC in-house order preparation (4%) and the fuel participation. This amount shall be paid forty-five (45) days from the receipt of billing from the Lead Agency.*
- 10) *This agreement shall become effective upon approval of the Director of the Division of Local Government Services and shall continue in effect for a period of five (5) years pursuant to N.J.A.C. 5:34-7.5(f), or until a party to this Agreement shall give written notice of its intention to terminate its participation in the Cooperative Pricing System..*
- 11) *All records or documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.*
- 12) *Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.*
- 13) *This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.*

*IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed.*

**GOVERNING BOARD / BOARD OF EDUCATION**

**DISTRICT/MUNICIPALITY** \_\_\_\_\_



ATTEST: \_\_\_\_\_  
*Secretary to the Board*

BY: \_\_\_\_\_  
*Board President*

DATE: \_\_\_\_\_

---

***LEAD AGENCY  
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION***

ATTEST: \_\_\_\_\_  
*Secretary to the Board*

BY: \_\_\_\_\_  
*Board President*

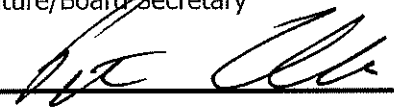
DATE: \_\_\_\_\_

**South Amboy Board of Education  
Expenditures 7/01/2017-7/24/2017**

| <b>Bills For</b> | <b>Amount</b>               |
|------------------|-----------------------------|
| Regular Bills    | 140,922.06                  |
| 07/15/17 Payroll | 126,465.90                  |
| <b>TOTAL</b>     | <b><u>\$ 267,387.96</u></b> |

Certified Correct  
The above claims were certified correct by the Board Secretary.

Signature/Board Secretary

  
\_\_\_\_\_

# South Amboy School District Check Register By Vendor Name

Posted Checks : Current Cycle : July

| Vendor Name/ Number                                       | Ba-<br>tch Account #      | PO #   | Invoice #                | Check Amount       | Check # | Check Date | Check Description        | Check Type |
|---|---------------------------|--------|--------------------------|--------------------|---------|------------|--------------------------|------------|
| <b>POSTED CHECKS</b>                                      |                           |        |                          |                    |         |            |                          |            |
| ASBO INTERNATIONAL/ 2922                                  | 52 11-000-251-890-01-00-  | 180014 | P.<br>FRASCELLA<br>17-18 | 225.00             | 17402   | 07/24/2017 | DUES, FEES, OTHER        | C          |
| AV BUSINESS COMMUNICATION SYS/ 52                         | 11-000-230-530-01-00-4219 | 180018 | 67197                    | 5,085.00           | 17403   | 07/24/2017 | TELEPHONE/COMMUNICATIONS | C          |
| BANCROFT NEUROHEALTH/ 4327                                | 52 11-000-100-566-10-65-  | 180078 | 180078                   | 945.84             | 17404   | 07/24/2017 | TUITION - PRIV SP ED     | C          |
| BUSCH LAW GROUP, LLC/ 4734                                | 52 11-000-230-331-01-00-  | 180113 | 13345                    | 3,960.00           | 17405   | 07/24/2017 | LEGAL SERVICES           | C          |
| DELTA DENTAL OF NJ/ 3930                                  | 50 11-000-291-270-01-80-  | 180008 | 225180                   | 8,402.07           | 17393   | 07/17/2017 | EE HEALTH BENEFITS       | C          |
| DELTA DENTAL OF NJ/ 3930                                  | 50 11-000-291-270-01-80-  | 180008 | 229231                   | 8,371.88           | 17393   | 07/17/2017 | EE HEALTH BENEFITS       | C          |
| <b>Total For DELTA DENTAL OF NJ/ 3930</b>                 |                           |        |                          | <b>\$16,773.95</b> |         |            |                          |            |
| DIRECT ENERGY BUSINESS<br>MARKETING, LLC/ 3979            | 50 11-000-262-621-01-70-  | 180031 | HS7139725                | 171.01             | 17394   | 07/17/2017 | UTILITIES-NATURAL GAS    | C          |
| FOLLETT SCHOOL SOLUTIONS, INC./ 4033                      | 52 11-000-222-600-04-13-  | 180006 | 1271501                  | 727.50             | 17406   | 07/24/2017 | SUPPLIES - ELEM LIBRARY  | C          |
| FRONTLINE TECHNOLOGIES GRP,<br>LLC/ 4547                  | 52 11-000-219-320-05-65-  | 180011 | 67320                    | 6,837.00           | 17407   | 07/24/2017 | IEP TECHNICAL SUPPORT    | C          |
| FRONTLINE TECHNOLOGIES GRP,<br>LLC/ 4547                  | 52 11-000-223-320-09-45-  | 180025 | 67311245889<br>32        | 2,884.72           | 17407   | 07/24/2017 | PUR PROF SVC-STAFF TRAIN | C          |
| <b>Total For FRONTLINE TECHNOLOGIES GRP, LLC/ 4547</b>    |                           |        |                          | <b>\$9,721.72</b>  |         |            |                          |            |
| GARDEN STATE DUST CONTROL,<br>INC./ 4721                  | 52 11-000-261-420-04-70-  | 180015 | 944307                   | 2,886.92           | 17408   | 07/24/2017 | MAINT CONTRACTS ELEM     | C          |
| GENESIS EDUCATIONAL SERVICES,<br>INC./ 3207               | 52 11-000-219-320-05-65-  | 180055 | 16-977                   | 350.00             | 17409   | 07/24/2017 | IEP TECHNICAL SUPPORT    | C          |
| GENESIS EDUCATIONAL SERVICES,<br>INC./ 3207               | 52 11-190-100-340-06-01-  | 180017 | 16-825                   | 19,432.00          | 17409   | 07/24/2017 | STUDENT INFO SYSTEM      | C          |
| <b>Total For GENESIS EDUCATIONAL SERVICES, INC./ 3207</b> |                           |        |                          | <b>\$19,782.00</b> |         |            |                          |            |
| GMIS INTERNATIONAL/ 3572                                  | 52 11-000-252-340-06-02-  | 180013 | 300003995                | 100.00             | 17410   | 07/24/2017 | TECH SERV - CONTRACT     | C          |

# South Amboy School District Check Register By Vendor Name

va\_chkr6.072104  
07/17/2017

Posted Checks : Current Cycle : July

| Vendor Name/ Number                            | Ba-<br>tch Account #     | PO #   | Invoice #             | Check Amount       | Check # Date     | Check Description        | Check Type |
|--|--------------------------|--------|-----------------------|--------------------|------------------|--------------------------|------------|
| <b>POSTED CHECKS</b>                           |                          |        |                       |                    |                  |                          |            |
| INTERPORT CONTAINER SOLUTIONS, 52 INC./ 4869   | 11-000-261-420-04-70-    | 180022 | 7366                  | 90.00              | 17411 07/24/2017 | MAINT CONTRACTS ELEM     | C          |
| JCP&L/ 2806                                    | 50 11-000-262-622-01-70- | 180028 | 10001014706<br>2 6/17 | 11,394.59          | 17395 07/17/2017 | UTILITIES-ELECTRICITY    | C          |
| JCP&L/ 2806                                    | 50 11-000-262-622-01-70- | 180028 | 10000974168<br>5 6/17 | 8,280.20           | 17395 07/17/2017 | UTILITIES-ELECTRICITY    | C          |
| JCP&L/ 2806                                    | 50 11-000-262-622-01-70- | 180028 | 10000974312<br>9 6/17 | 388.07             | 17395 07/17/2017 | UTILITIES-ELECTRICITY    | C          |
| <b>Total For JCP&amp;L/ 2806</b>               |                          |        |                       | <b>\$20,062.86</b> |                  |                          |            |
| JERSEY ELEVATOR/ 1235                          | 52 11-000-261-420-04-70- | 180083 | 187429                | 2,100.00           | 17412 07/24/2017 | MAINT CONTRACTS ELEM     | C          |
| LINK ITI/ 5063                                 | 52 11-000-222-300-01-13- | 180051 | 20115049              | 10,297.42          | 17413 07/24/2017 | PROF/TECH SERVICE        | C          |
| M&W COMMUNICATIONS, INC./ 4533                 | 52 11-000-261-420-02-71- | 171016 | 301438                | 420.00             | 17414 07/24/2017 | MAINT REPAIRS MHS        | C          |
| MCASBO/ 1497                                   | 52 11-000-251-890-01-00- | 180068 | 1011                  | 300.00             | 17415 07/24/2017 | MCASBO, C/O JOSEPH MARRA | C          |
| MGL PRINTING SOLUTIONS/ 1900                   | 52 11-000-251-600-01-00- | 180009 | 147496                | 1,885.00           | 17416 07/24/2017 | SUPPLIES                 | C          |
| MIDDLESEX WATER COMPANY/ 1210                  | 50 11-000-261-800-01-71- | 180026 | 37817<br>5/30-6/29/17 | 120.80             | 17396 07/17/2017 | UTILITIES - WATER/SEWER  | C          |
| MIDDLESEX WATER COMPANY/ 1210                  | 50 11-000-261-800-01-71- | 180026 | 10427<br>5/30-6/29/17 | 166.73             | 17396 07/17/2017 | UTILITIES - WATER/SEWER  | C          |
| MIDDLESEX WATER COMPANY/ 1210                  | 50 11-000-261-800-01-71- | 180026 | 00427<br>5/30-6/29/17 | 249.48             | 17396 07/17/2017 | UTILITIES - WATER/SEWER  | C          |
| MIDDLESEX WATER COMPANY/ 1210                  | 50 11-000-261-800-01-71- | 180026 | 74327<br>5/30-6/29/17 | 468.70             | 17396 07/17/2017 | UTILITIES - WATER/SEWER  | C          |
| MIDDLESEX WATER COMPANY/ 1210                  | 50 11-000-261-800-01-71- | 180026 | 54327<br>5/30-6/29/17 | 419.14             | 17396 07/17/2017 | UTILITIES - WATER/SEWER  | C          |
| MIDDLESEX WATER COMPANY/ 1210                  | 50 11-000-261-800-01-71- | 180026 | 05217<br>5/30-6/29/17 | 124.97             | 17396 07/17/2017 | UTILITIES - WATER/SEWER  | C          |
| <b>Total For MIDDLESEX WATER COMPANY/ 1210</b> |                          |        |                       | <b>\$1,549.82</b>  |                  |                          |            |
| MUNICIPAL CAPITAL FINANCE/ 5061                | 52 11-000-218-390-02-62- | 180063 | 12371030717           | 550.00             | 17417 07/24/2017 | COPIER LEASE MHS         | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                | 52 11-000-219-390-08-65- | 180063 | 12371030717           | 185.00             | 17417 07/24/2017 | COPIER LEASE             | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                | 52 11-000-221-600-01-65- | 180063 | 12371030717           | 416.00             | 17417 07/24/2017 | CURRICULUM SUPPLIES      | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                | 52 11-000-230-339-01-02- | 180063 | 12371030717           | 250.00             | 17417 07/24/2017 | SUPT COPIER LEASE        | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                | 52 11-000-240-390-02-01- | 180063 | 12371030717           | 184.23             | 17417 07/24/2017 | MHS COPIER LEASE         | C          |

# South Amboy School District Check Register By Vendor Name

ve\_chkr6.072104  
07/17/2017

Posted Checks : Current Cycle : July

| Vendor Name/ Number                              | Ba-<br>tch Account #     | PO #   | Invoice #                | Check Amount       | Check # | Check Description                   | Check Type |
|--|--------------------------|--------|--------------------------|--------------------|---------|-------------------------------------|------------|
| <b>POSTED CHECKS</b>                             |                          |        |                          |                    |         |                                     |            |
| MUNICIPAL CAPITAL FINANCE/ 5061                  | 52 11-000-240-390-04-01- | 180053 | 12371030717              | 345.00             | 17417   | 07/24/2017 ELEM 2NDFL COPIER LEASE  | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                  | 52 11-000-251-340-01-00- | 180053 | 12371030717              | 298.00             | 17417   | 07/24/2017 COPIER LEASE             | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                  | 52 11-190-100-500-02-01- | 180053 | 12371030717              | 1,195.00           | 17417   | 07/24/2017 MHS COPIER LEASE         | C          |
| MUNICIPAL CAPITAL FINANCE/ 5061                  | 52 11-190-100-500-04-01- | 180053 | 12371030717              | 550.00             | 17417   | 07/24/2017 ELEM 1STFL COPIER LEASE  | C          |
| <b>Total For MUNICIPAL CAPITAL FINANCE/ 5061</b> |                          |        |                          | <b>\$3,973.23</b>  |         |                                     |            |
| MYSTERY SCIENCE, INC./ 5062                      | 52 11-000-240-600-04-00- | 180050 | 7208                     | 499.00             | 17418   | 07/24/2017 SUPPLIES - ELEMENTARY    | C          |
| NATIONWIDE / HF NEW JERSEY/ 2104                 | 52 11-000-291-270-01-81- | 180084 | #1191138670<br>A         | 6,300.00           | 17419   | 07/24/2017 RB LIFE INSURANCE        | C          |
| NEPTUNE BOE/ 4957                                | 52 11-000-261-800-01-70- | 180058 | 180058                   | 350.00             | 17420   | 07/24/2017 OTHER OBJECTS-INSPECTION | C          |
| NJ MOTOR VEHICLE COMMISSION/<br>4420             | 50 11-000-270-800-01-75- | 180145 | DRIVER<br>ABSTRACTS      | 45.00              | 17397   | 07/17/2017 DUES, FEES, OTHER        | C          |
| NJASBO/ 1838                                     | 52 11-000-251-890-01-00- | 180114 | P.<br>FRASCELLA<br>17-18 | 990.00             | 17421   | 07/24/2017 DUES, FEES, OTHER        | C          |
| NJPSA/ 2112                                      | 52 11-000-240-800-04-00- | 180007 | NJPSA ID<br>#43502       | 1,130.00           | 17422   | 07/24/2017 NJPSA                    | C          |
| NJSBA/ 1013                                      | 52 11-000-230-339-01-01- | 180039 | 167214                   | 3,425.00           | 17423   | 07/24/2017 OTHER PURCHASED SVC      | C          |
| NJSBA/ 1013                                      | 52 11-000-230-890-01-71- | 180060 | 000221031                | 7,573.40           | 17423   | 07/24/2017 DUES, FEES, OTHER        | C          |
| <b>Total For NJSBA/ 1013</b>                     |                          |        |                          | <b>\$10,998.40</b> |         |                                     |            |
| NJSCHOOLJOBS.COM/ 5060                           | 52 11-000-230-339-01-01- | 180034 | 8805                     | 750.00             | 17424   | 07/24/2017 OTHER PURCHASED SVC      | C          |
| PITNEY BOWES / RENTAL, SUPPLIES/ 52              | 11-000-251-600-01-00-    | 180012 | 1004516863               | 203.98             | 17425   | 07/24/2017 SUPPLIES                 | C          |
| 4222   |                          |        |                          |                    |         |                                     |            |
| PRESIDIO NETWORKED SOLUTIONS<br>GRP, LLC./ 4965  | 52 11-000-252-340-06-02- | 170994 | 60133170073<br>64        | 1,289.40           | 17426   | 07/24/2017 TECH SERV - CONTRACT     | C          |
| PROFESSIONAL SECURITY<br>CONSULTANTS/ 3111       | 52 11-000-261-420-01-70- | 180074 | 24468                    | 300.00             | 17427   | 07/24/2017 MAINT CONTRACTS BD       | C          |
| PROFESSIONAL SECURITY<br>CONSULTANTS/ 3111       | 52 11-000-261-420-01-70- | 180038 | 24534                    | 170.00             | 17427   | 07/24/2017 MAINT CONTRACTS BD       | C          |
| PROFESSIONAL SECURITY<br>CONSULTANTS/ 3111       | 52 11-000-261-420-02-70- | 180074 | 24468                    | 690.00             | 17427   | 07/24/2017 MAINT CONTRACTS MHS      | C          |
| PROFESSIONAL SECURITY<br>CONSULTANTS/ 3111       | 52 11-000-261-420-02-70- | 180038 | 24534                    | 1,825.00           | 17427   | 07/24/2017 MAINT CONTRACTS MHS      | C          |

# South Amboy School District Check Register By Vendor Name

Posted Checks : Current Cycle : July

| Vendor Name/ Number  | Bar-<br>tch Account #    | PO #   | Invoice #          | Check Amount      | Check # | Check # Date | Check Description         | Check Type |
|--|--------------------------|--------|--------------------|-------------------|---------|--------------|---------------------------|------------|
| <b>POSTED CHECKS</b>   |                          |        |                    |                   |         |              |                           |            |
| CONSULTANTS/ 3111  |                          |        |                    |                   |         |              |                           |            |
| PROFESSIONAL SECURITY  | 52 11-000-261-420-02-71- | 180059 | 24551              | 255.00            | 17427   | 07/24/2017   | MAINT REPAIRS MHS         | C          |
| CONSULTANTS/ 3111  |                          |        |                    |                   |         |              |                           |            |
| PROFESSIONAL SECURITY  | 52 11-000-261-420-04-70- | 180074 | 24468              | 390.00            | 17427   | 07/24/2017   | MAINT CONTRACTS ELEM      | C          |
| CONSULTANTS/ 3111  |                          |        |                    |                   |         |              |                           |            |
| PROFESSIONAL SECURITY  | 52 11-000-261-420-04-70- | 180038 | 24534              | 2,800.00          | 17427   | 07/24/2017   | MAINT CONTRACTS ELEM      | C          |
| CONSULTANTS/ 3111  |                          |        |                    |                   |         |              |                           |            |
| PROFESSIONAL SECURITY  | 52 11-000-261-420-04-71- | 180061 | 24528              | 318.75            | 17427   | 07/24/2017   | MAINT REPAIRS ELEM        | C          |
| CONSULTANTS/ 3111  |                          |        |                    |                   |         |              |                           |            |
| <b>Total For PROFESSIONAL SECURITY<br/>CONSULTANTS/ 3111</b> |                          |        |                    | <b>\$6,748.75</b> |         |              |                           |            |
| PSE&G/ 1213  | 50 11-000-262-621-01-70- | 180027 | 6607464300<br>6/17 | 129.64            | 17398   | 07/17/2017   | UTILITIES-NATURAL GAS     | C          |
| PSE&G/ 1213  | 50 11-000-262-621-01-70- | 180027 | 7045476604<br>6/17 | 128.71            | 17398   | 07/17/2017   | UTILITIES-NATURAL GAS     | C          |
| PSE&G/ 1213  | 50 11-000-262-621-01-70- | 180027 | 7045752504<br>6/17 | 14.37             | 17398   | 07/17/2017   | UTILITIES-NATURAL GAS     | C          |
| <b>Total For PSE&amp;G/ 1213</b>                             |                          |        |                    | <b>\$272.72</b>   |         |              |                           |            |
| READY REFRESH BY NESTLE/ 4834                                | 52 11-000-251-600-01-00- | 180065 | O7G04441889<br>57  | 22.00             | 17428   | 07/24/2017   | SUPPLIES                  | C          |
| SCHOOL TRANSPORTATION<br>SUPERVISORS/ 4582                   | 52 11-000-270-800-01-75- | 180023 | 00-249             | 75.00             | 17429   | 07/24/2017   | DUES, FEES, OTHER         | C          |
| SCIENTIFIC WATER CONDITIONING,<br>CO./ 4951                  | 52 11-000-261-420-04-70- | 180041 | 42758              | 187.50            | 17430   | 07/24/2017   | MAINT CONTRACTS ELEM      | C          |
| SIMPLIFY CHEMICAL SOLUTIONS,<br>INC./ 4184                   | 52 11-000-262-610-01-70- | 180004 | 102619             | 4,635.40          | 17431   | 07/24/2017   | SUPPLIES - CUSTODIAL      | C          |
| SYSTEMS 3000/ 2748   | 52 11-000-251-330-01-00- | 180019 | S-3128328          | 4,371.00          | 17432   | 07/24/2017   | PURCH PROF SERVICES       | C          |
| TREASURER-STATE OF NEW<br>JERSEY/ 3219                       | 50 11-000-262-800-01-00- | 180115 | 170722870          | 85.00             | 17399   | 07/17/2017   | NJDEP/DIVISION OF REVENUE | C          |
| TREASURER-STATE OF NEW<br>JERSEY/ 3219                       | 50 11-000-262-800-01-00- | 180115 | 170722880          | 85.00             | 17400   | 07/17/2017   | NJDEP/DIVISION OF REVENUE | C          |
| <b>Total For TREASURER-STATE OF NEW JERSEY/</b>              |                          |        |                    | <b>\$170.00</b>   |         |              |                           |            |

# South Amboy School District Check Register By Vendor Name

Posted Checks : Current Cycle : July

| Vendor Name/ Number    | Ba-<br>tch Account #     | PO #   | Invoice #                         | Check Amount        | Check # | Check # Date | Check Description        | Check Type |
|------------------------|--------------------------|--------|-----------------------------------|---------------------|---------|--------------|--------------------------|------------|
| <b>POSTED CHECKS</b>   |                          |        |                                   |                     |         |              |                          |            |
| VERIZON/ 1461          | 50 11-000-230-530-01-00- | 180032 | 5253224<br>7/7-8/6/17             | 101.70              | 17401   | 07/17/2017   | TELEPHONE/COMMUNICATIONS | C          |
| VERIZON/ 1461          | 50 11-000-230-530-01-00- | 180032 | 5251526<br>7/7-8/6/17             | 33.38               | 17401   | 07/17/2017   | TELEPHONE/COMMUNICATIONS | C          |
| VERIZON/ 1461          | 50 11-000-230-530-01-00- | 180032 | 3167676<br>7/8-8/7/17             | 227.21              | 17401   | 07/17/2017   | TELEPHONE/COMMUNICATIONS | C          |
| VERIZON/ 1461          | 50 11-000-230-530-01-00- | 180032 | 3169354<br>7/8-8/7/17             | 34.51               | 17401   | 07/17/2017   | TELEPHONE/COMMUNICATIONS | C          |
|                        |                          |        | <b>Total For VERIZON/ 1461</b>    | <b>\$396.80</b>     |         |              |                          |            |
| VERIZON WIRELESS/ 4546 | 50 11-000-230-530-01-00- | 180030 | 9788411209                        | 91.17               | 17392   | 07/17/2017   | TELEPHONE/COMMUNICATIONS | C          |
| W.B. MASON/ 3923       | 52 11-000-240-600-04-00- | 180005 | I45650015                         | 204.28              | 17433   | 07/24/2017   | SUPPLIES - ELEMENTARY    | C          |
| W.B. MASON/ 3923       | 52 11-000-261-610-01-70- | 180049 | I45505917                         | 134.39              | 17433   | 07/24/2017   | SUPPLIES - MAINT         | C          |
|                        |                          |        | <b>Total For W.B. MASON/ 3923</b> | <b>\$338.67</b>     |         |              |                          |            |
|                        |                          |        | <b>Total Posted Checks</b>        | <b>\$140,922.06</b> |         |              |                          |            |

# South Amboy School District Check Register By Vendor Name

Posted Checks : Current Cycle : July

| Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|---------------|----------|-----------------|------------------------|-------------|--------------------|--------------|
| 10            | 11       | \$140,922.06    |                        |             |                    | \$140,922.06 |
| GRAND         | TOTAL    | \$140,922.06    | \$0.00                 | \$0.00      | \$0.00             | \$140,922.06 |

\* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00  
Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00



**South Amboy Board of Education  
Expenditures 06/27/17-6/30/17**

| <b>Bills For</b>   | <b>Amount</b>               |
|--------------------|-----------------------------|
| Regular Bills      | 281,379.81                  |
| 06/30/17 Payroll   | 107,039.89                  |
| <b>TOTAL</b>       | <b>\$ 388,419.70</b>        |
| June Agency        | 529,405.79                  |
| <b>GRAND TOTAL</b> | <b><u>\$ 917,825.49</u></b> |

Certified Correct

The above claims were certified correct by the Board Secretary.

Signature/Board Secretary

  
\_\_\_\_\_

# South Amboy School District Check Register By Vendor Name

Posted Checks : All Cycles

| Vendor Name/ Number                                     | Ba-<br>tch Account #     | PO #   | Invoice #                | Check Amount       | Check # Date     | Check Description        | Check Type        |
|---|--------------------------|--------|--------------------------|--------------------|------------------|--------------------------|-------------------|
| <b>POSTED CHECKS</b>                                    |                          |        |                          |                    |                  |                          |                   |
| ANCIENT ORDER OF HIBERNIANS/<br>4827                    | 53 11-401-100-600-02-18- | 170977 | 170977                   | 525.00             | 17346 06/30/2017 | MHS - NAT'L HONOR SOC    | C                 |
| BANCROFT NEUROHEALTH/ 4327                              | 53 11-000-100-565-10-65- | 170201 | MAY 2017                 | 6,685.61           | 17348 06/30/2017 | TUITION -ESC SP ED       | C Void 06/30/2017 |
| BANCROFT NEUROHEALTH/ 4327                              | 53 11-000-100-565-10-65- | 170201 | JUNE 2017                | 4,139.33           | 17348 06/30/2017 | TUITION -ESC SP ED       | C Void 06/30/2017 |
| BANCROFT NEUROHEALTH/ 4327                              | 54 11-000-100-565-10-65- | 170201 | MAY 2017                 | 6,686.61           | 17389 06/30/2017 | TUITION -ESC SP ED       | C                 |
| BANCROFT NEUROHEALTH/ 4327                              | 54 11-000-100-565-10-65- | 170201 | JUNE 2017                | 4,139.33           | 17389 06/30/2017 | TUITION -ESC SP ED       | C                 |
| BANCROFT NEUROHEALTH/ 4327                              | 53 11-000-100-566-10-65- | 170201 | MAY 2017                 | 1.00               | 17348 06/30/2017 | TUITION - PRIV SP ED     | C Void 06/30/2017 |
| <b>Total For BANCROFT NEUROHEALTH/ 4327</b>             |                          |        |                          | <b>\$21,651.88</b> |                  |                          |                   |
| BONNIE BRAE/ 4893                                       | 53 11-000-100-562-10-65- | 170653 | 2017-06                  | 2,960.00           | 17349 06/30/2017 | TUITION -OTHR LEA SP ED  | C                 |
| BONNIE BRAE/ 4893                                       | 53 11-000-100-565-10-65- | 170653 | 2017-05                  | 3,884.00           | 17349 06/30/2017 | TUITION -ESC SP ED       | C                 |
| BONNIE BRAE/ 4893                                       | 53 11-000-100-566-10-65- | 170653 | 2017-05                  | 1.00               | 17349 06/30/2017 | TUITION - PRIV SP ED     | C                 |
| <b>Total For BONNIE BRAE/ 4893</b>                      |                          |        |                          | <b>\$6,845.00</b>  |                  |                          |                   |
| COLLEGE ACHIEVE CENTRAL<br>CHARTER SCHOOL/ 4884         | 53 10-000-100-560-00-00- | 170507 | JUNE 2017                | 1,516.00           | 17350 06/30/2017 | TRANSFER TO CHARTER SCH  | C                 |
| COLLIER SERVICES/ 3932                                  | 53 11-000-100-562-10-65- | 170830 | MAY 2017                 | 6,907.00           | 17351 06/30/2017 | TUITION -OTHR LEA SP ED  | C                 |
| COLLIER SERVICES/ 3932                                  | 53 11-000-100-566-10-65- | 170830 | R.A.<br>MAY 2017<br>R.A. | 1.00               | 17351 06/30/2017 | TUITION - PRIV SP ED     | C                 |
| <b>Total For COLLIER SERVICES/ 3932</b>                 |                          |        |                          | <b>\$6,908.00</b>  |                  |                          |                   |
| DCRP/ 4740  | 53 11-000-291-249-01-00- | 170230 | JUN 2017                 | 139.95             | 17352 06/30/2017 | DCRP CONTRIBUTION        | C                 |
| DELTA-T GROUP NORTH JERSEY,<br>INC./ 5010               | 53 11-000-219-320-01-65- | 170960 | 200753496                | 140.00             | 17353 06/30/2017 | PROF SERVICES            | C                 |
| DELTA-T GROUP NORTH JERSEY,<br>INC./ 5010               | 53 11-000-219-320-01-65- | 170960 | 200754372                | 332.50             | 17353 06/30/2017 | PROF SERVICES            | C                 |
| <b>Total For DELTA-T GROUP NORTH JERSEY, INC./ 5010</b> |                          |        |                          | <b>\$472.50</b>    |                  |                          |                   |
| DREAM IT ATHLETICS/ 4848                                | 53 11-402-100-800-07-22- | 170955 | 170955                   | 200.00             | 17354 06/30/2017 | CLINICS, DUES, FEES, OTH | C                 |
| E & G EXTERMINATORS/ 3211                               | 53 11-000-261-420-02-70- | 170292 | 417310                   | 75.00              | 17355 06/30/2017 | MAINT CONTRACTS MHS      | C                 |
| E & G EXTERMINATORS/ 3211                               | 53 11-000-261-420-04-70- | 170292 | 405550                   | 75.00              | 17355 06/30/2017 | MAINT CONTRACTS ELEM     | C                 |
| E & G EXTERMINATORS/ 3211                               | 53 11-000-261-420-04-70- | 170292 | 417288                   | 75.00              | 17355 06/30/2017 | MAINT CONTRACTS ELEM     | C                 |
| <b>Total For E &amp; G EXTERMINATORS/ 3211</b>          |                          |        |                          | <b>\$225.00</b>    |                  |                          |                   |

# South Amboy School District Check Register By Vendor Name

va\_chkr6.072104  
06/30/2017

Posted Checks : All Cycles

| Vendor Name/ Number                          | Ba-<br>tch Account #                                  | PO #   | Invoice #            | Check Amount       | Check # | Check Date | Check Description        | Check Type |
|--|---|--------|----------------------|--------------------|---------|------------|--------------------------|------------|
| <b>POSTED CHECKS</b>                         |   |        |                      |                    |         |            |                          |            |
| ESCNJ TRANSPORTATION/ 1250                   | 53 11-000-270-517-10-65-                              | 170105 | MAY 2017             | 9,581.89           | 17356   | 06/30/2017 | ESC & CTSA - REG ED      | C          |
| ESCNJ TRANSPORTATION/ 1250                   | 53 11-000-270-518-10-65-                              | 170105 | MAY 2017             | 75,633.20          | 17356   | 06/30/2017 | ESC & CTSA - SPEC ED     | C          |
|  | <b>Total For ESCNJ TRANSPORTATION/ 1250</b>           |        |                      | <b>\$85,215.09</b> |         |            |                          |            |
| GMC/ 4770                                    | 53 11-402-100-800-07-22-                              | 170952 | 170952               | 400.00             | 17357   | 06/30/2017 | PERTH AMBOY HS           | C          |
| GMCTCA/ 3790                                 | 53 11-402-100-800-07-22-                              | 170956 | 170956               | 98.00              | 17358   | 06/30/2017 | CLINICS, DUES, FEES, OTH | C          |
| GMCTCA/ 3790                                 | 53 11-402-100-800-07-22-                              | 170874 | 170874               | 25.00              | 17358   | 06/30/2017 | CLINICS, DUES, FEES, OTH | C          |
|  | <b>Total For GMCTCA/ 3790</b>                         |        |                      | <b>\$123.00</b>    |         |            |                          |            |
| HEIRY, TOM/ 4580                             | 53 11-000-219-500-01-65-                              | 170991 | TRAVEL<br>12/16-6/17 | 163.19             | 17359   | 06/30/2017 | TRAVEL                   | C          |
| HEITMEYER, DIANE/ 4882                       | 53 11-000-219-500-01-65-                              | 170989 | TRAVEL<br>12/16-6/17 | 141.36             | 17360   | 06/30/2017 | TRAVEL                   | C          |
| HOLMDEL BOARD OF EDUCATION/<br>4796          | 53 11-000-100-562-10-65-                              | 170581 | MAY 2017             | 5,078.60           | 17361   | 06/30/2017 | TUITION -OTHR LEA SP ED  | C          |
| HOLMDEL BOARD OF EDUCATION/<br>4796          | 53 11-000-100-562-10-65-                              | 170581 | JUNE 2017            | 5,078.60           | 17361   | 06/30/2017 | TUITION -OTHR LEA SP ED  | C          |
|  | <b>Total For HOLMDEL BOARD OF EDUCATION/<br/>4796</b> |        |                      | <b>\$10,157.20</b> |         |            |                          |            |
| HOME DEPOT/ 3656                             | 53 11-000-261-610-01-72-                              | 171012 | 7013799              | -5.32              | 17362   | 06/30/2017 | CM 7233587               | C          |
| HOME DEPOT/ 3656                             | 53 11-000-261-610-01-72-                              | 171012 | 7013799              | 501.89             | 17362   | 06/30/2017 | SUPPLIES - PAINT         | C          |
| HOME DEPOT/ 3656                             | 53 11-000-261-610-01-72-                              | 171012 | 7023607              | 503.50             | 17362   | 06/30/2017 | SUPPLIES - PAINT         | C          |
|  | <b>Total For HOME DEPOT/ 3656</b>                     |        |                      | <b>\$1,000.07</b>  |         |            |                          |            |
| HOUGHTON MIFFLIN HARCOURT<br>PK-6TH/ 1002    | 53 11-000-218-500-04-60-                              | 171002 | 953167888            | 204.78             | 17363   | 06/30/2017 | TESTING - ELEM           | C          |
| IN-LINE AIR CONDITIONING, CO.,<br>INC./ 4687 | 53 11-000-261-610-01-70-                              | 171013 | 45002                | 821.05             | 17364   | 06/30/2017 | SUPPLIES - MAINT         | C          |
| INDUSTRIAL APPRAISAL CO./ 4545               | 53 11-000-230-339-01-01-                              | 170888 | 7-454-000<br>16/17   | 460.00             | 17365   | 06/30/2017 | OTHER PURCHASED SVC      | C          |
| KUMAR GAS CO / DELTA/ 2830                   | 53 11-000-270-615-01-75-                              | 170103 | JUNE 2017            | 237.31             | 17366   | 06/30/2017 | BUS FUEL & REPAIRS       | C          |

# South Amboy School District Check Register By Vendor Name

va\_chkr6.072104  
06/30/2017

Posted Checks : All Cycles

| Vendor Name/ Number                        | Ba-<br>tch Account #     | PO #   | Invoice #            | Check Amount      | Check # Date     | Check Description              | Check Type |
|--|--------------------------|--------|----------------------|-------------------|------------------|--------------------------------|------------|
| <b>POSTED CHECKS</b>                       |                          |        |                      |                   |                  |                                |            |
| LIEBOFF, SHARI/ 4648                       | 53 11-000-219-500-01-65- | 170992 | TRAVEL<br>12/16-6/17 | 69.76             | 17367 06/30/2017 | TRAVEL                         | C          |
| NJASBO/ 1838                               | 53 11-000-251-890-01-00- | 171007 | 4284                 | 75.00             | 17368 06/30/2017 | DUES, FEES, OTHER              | C          |
| NJSIAA/ 1876                               | 53 11-402-100-800-07-22- | 170954 | 0061381              | 200.00            | 17369 06/30/2017 | NJSIAA/SCHOLAR LUNCHEON        | C          |
| ON-SITE FLEET SERVICE/ 3936                | 53 11-000-270-615-01-75- | 171005 | 330072524            | 681.60            | 17370 06/30/2017 | BUS FUEL & REPAIRS             | C          |
| PRO-TEC SYSTEMS, INC./ 4750                | 53 11-000-261-420-02-71- | 170257 | 13655                | 5,000.00          | 17371 06/30/2017 | MAINT REPAIRS MHS              | C          |
| PROFESSIONAL SECURITY<br>CONSULTANTS/ 3111 | 53 11-000-261-420-04-71- | 171006 | 24517                | 382.50            | 17372 06/30/2017 | MAINT REPAIRS ELEM             | C          |
| RED BANK BOE/ 4991                         | 53 11-000-100-562-10-65- | 170583 | MAY13                | 1,420.00          | 17373 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| RED BANK BOE/ 4991                         | 53 11-000-100-562-10-65- | 170583 | JUNW13               | 1,420.00          | 17373 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
|  |                          |        |                      | <b>\$2,840.00</b> |                  |                                |            |
| <b>Total For RED BANK BOE/ 4991</b>        |                          |        |                      |                   |                  |                                |            |
| RODRIGUEZ, ANGELA/ 4981                    | 53 11-150-100-320-11-10- | 170555 | MAY 2017             | 754.74            | 17374 06/30/2017 | PURCH PROF-HOME INST           | C          |
| RODRIGUEZ, ANGELA/ 4981                    | 53 11-150-100-320-11-10- | 170555 | JUNE 2017            | 646.92            | 17374 06/30/2017 | PURCH PROF-HOME INST           | C          |
|  |                          |        |                      | <b>\$1,401.66</b> |                  |                                |            |
| <b>Total For RODRIGUEZ, ANGELA/ 4981</b>   |                          |        |                      |                   |                  |                                |            |
| RUTGERS UBHC/ 4622                         | 53 11-000-100-562-10-65- | 170227 | MAY 2017<br>P.T.     | 6,100.00          | 17375 06/30/2017 | UNIV. BEHAVIORAL<br>HEALTHCARE | C          |
| SAMSON ELECTRICAL SUPPLY/ 2985             | 53 11-000-261-420-01-71- | 170995 | 1130626-01           | 36.01             | 17376 06/30/2017 | MAINT REPAIRS BD               | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170318 | MAY 2017<br>K.K.     | 2,959.80          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170318 | MAY 2017<br>T.G.     | 2,602.30          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170318 | JUNE 2017<br>K.K.    | 2,959.80          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170318 | JUNE 2017<br>T.G.    | 2,602.30          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170578 | MAY 2017             | 2,602.30          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170578 | B.N.                 | 2,602.30          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170578 | JUNE 2017<br>B.N.    | 2,602.30          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |
| SAYREVILLE BD OF ED/ 4299                  | 53 11-000-100-562-10-65- | 170578 | MAY 2017 A.<br>MO.   | 2,752.10          | 17377 06/30/2017 | TUITION -OTHR LEA SP ED        | C          |

# South Amboy School District Check Register By Vendor Name

va\_chkr6.072104  
06/30/2017

Posted Checks : All Cycles

| Vendor Name/ Number                             | Ba-<br>tch Account #     | PO #     | Invoice #           | Check Amount       | Check # Date       | Check Description       | Check Type |
|---|--------------------------|----------|---------------------|--------------------|--------------------|-------------------------|------------|
| <b>POSTED CHECKS</b>                            |                          |          |                     |                    |                    |                         |            |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-100-562-10-65- | 170578   | JUNE 2017 A.<br>MO. | 2,752.10           | 17377 06/30/2017   | TUITION -OTHR LEA SP ED | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-515-10-65- | 170758   | MAY 2017            | 918.75             | 17377 06/30/2017   | JNT AGR LEA - SPEC EDUC | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-515-10-65- | 170758   | JUNE 2017           | 918.75             | 17377 06/30/2017   | JNT AGR LEA - SPEC EDUC | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-515-10-65- | 170794   | MAY 2017<br>C.B.    | 1,100.00           | 17377 06/30/2017   | JNT AGR LEA - SPEC EDUC | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-515-10-65- | 170794   | JUNE 2017<br>C.B.   | 800.00             | 17378 06/30/2017   | JNT AGR LEA - SPEC EDUC | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-518-10-65- | 170927   | MAR TUITION<br>C.B. | 2,025.98           | 17378 06/30/2017   | ESC & CTSA - SPEC ED    | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-518-10-65- | 170927   | APR TUITION<br>C.B. | 2,752.10           | 17378 06/30/2017   | ESC & CTSA - SPEC ED    | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-518-10-65- | 170927   | MAY TUITION<br>C.B. | 2,752.10           | 17378 06/30/2017   | ESC & CTSA - SPEC ED    | C          |
| SAYREVILLE BD OF ED/ 4299                       | 53 11-000-270-518-10-65- | 170927   | JUN TUITION<br>C.B. | 2,752.10           | 17378 06/30/2017   | ESC & CTSA - SPEC ED    | C          |
|   |                          |          |                     | <u>\$35,852.78</u> |                    |                         |            |
|   |                          |          |                     |                    |                    |                         |            |
| SODEXO INC. & AFFILIATES/ 2819                  | 80 60-910-310-870-01-95- | 170331   | 1061698             | 48,021.05          | 738 06/30/2017     | CAFE SODEXO             | H          |
| SODEXO INC. & AFFILIATES/ 2819                  | 80 60-910-310-870-01-95- | 170331   | 1078449             | 31,062.66          | 739 06/30/2017     | CAFE SODEXO             | H          |
|   |                          |          |                     | <u>\$79,083.71</u> |                    |                         |            |
|   |                          |          |                     |                    |                    |                         |            |
| SOMERSET CTY EDUCATIONAL<br>SERVICES COMM/ 4456 | 53 11-000-100-562-10-65- | 170759   | MAY 2017            | 2,871.30           | 17379 06/30/2017   | TUITION -OTHR LEA SP ED | C          |
| SOMERSET CTY EDUCATIONAL<br>SERVICES COMM/ 4456 | 53 11-000-100-562-10-65- | 170759   | JUNE 2017           | 2,871.30           | 17379 06/30/2017   | TUITION -OTHR LEA SP ED | C          |
|   |                          |          |                     | <u>\$5,742.60</u>  |                    |                         |            |
|   |                          |          |                     |                    |                    |                         |            |
| SOUTH AMBOY BOE-PR/ 2811                        | 80 11-000-291-220-01-80- | FICA1617 |                     | 4,622.94           | 6302017 06/30/2017 | SOC SEC CONTRIB         | H          |
| SOUTH AMBOY BOE-PR/ 2811                        | 80 11-000-291-249-01-00- | FICA1617 |                     | 51.12              | 6302017 06/30/2017 | DCRP CONTRIBUTION       | H          |
|   |                          |          |                     | <u>\$4,674.06</u>  |                    |                         |            |
|   |                          |          |                     |                    |                    |                         |            |
| SOUTH AMBOY PLUMBING SUPPLY<br>CO/ 2986         | 53 11-000-261-610-01-70- | 171008   | S1288551.001        | 38.91              | 17380 06/30/2017   | SUPPLIES - MAINT        | C          |

# South Amboy School District Check Register By Vendor Name

va\_chkr6.072104  
06/30/2017

Posted Checks : All Cycles

| Vendor Name/ Number                                | Ba-<br>tch Account #     | PO #   | Invoice #               | Check Amount        | Check # | Check Date | Check Description        | Check Type |
|--|--------------------------|--------|-------------------------|---------------------|---------|------------|--------------------------|------------|
| <b>POSTED CHECKS</b>                               |                          |        |                         |                     |         |            |                          |            |
| SOUTH BRUNSWICK BOARD OF EDUCATION/ 3793           | 53 11-000-230-585-01-01- | 170953 | TECH-09<br>DIAZ         | 25.00               | 17382   | 06/30/2017 | MCASES                   | C          |
| SOUTH BRUNSWICK BOARD OF EDUCATION/ 3793           | 53 20-270-200-300-01-00- | 170947 | TECH-09<br>ELSON        | 25.00               | 17381   | 06/30/2017 | MCASES                   | C          |
| Total For SOUTH BRUNSWICK BOARD OF EDUCATION/ 3793 |                          |        |                         | <u>\$50.00</u>      |         |            |                          |            |
| STRUMWASSER, LAUREN/ 4392                          | 53 11-000-219-500-01-65- | 170990 | TRAVEL<br>12/16-6/17    | 201.81              | 17383   | 06/30/2017 | TRAVEL                   | C          |
| TRANE U.S., INC./ 4239                             | 53 11-000-261-420-04-70- | 171003 | 38071556                | 41.76               | 17384   | 06/30/2017 | MAINT CONTRACTS ELEM     | C          |
| TRANE U.S., INC./ 4239                             | 53 11-000-261-420-04-71- | 171003 | 38071556                | 897.24              | 17384   | 06/30/2017 | MAINT REPAIRS ELEM       | C          |
| Total For TRANE U.S., INC./ 4239                   |                          |        |                         | <u>\$939.00</u>     |         |            |                          |            |
| VERIZON/ 1461                                      | 53 11-000-230-530-01-00- | 170097 | 7219564<br>6/28-7/27/17 | 71.78               | 17385   | 06/30/2017 | TELEPHONE/COMMUNICATIONS | C          |
| WOODBRIIDGE TOWNSHIP/ 5067                         | 54 11-401-100-500-02-21- | 170957 | 7746                    | 168.00              | 17390   | 06/30/2017 | PROM POLICE / STUD TRANS | C          |
| WOODBRIIDGE TWP SCHOOL DISTRICT/ 4990              | 53 11-000-100-562-10-65- | 170584 | MAY 2017                | 3,591.65            | 17386   | 06/30/2017 | TUITION -OTHR LEA SP ED  | C          |
| WOODBRIIDGE TWP SCHOOL DISTRICT/ 4990              | 53 11-000-100-562-10-65- | 170584 | JUNE 2017               | 3,591.65            | 17386   | 06/30/2017 | TUITION -OTHR LEA SP ED  | C          |
| WOODBRIIDGE TWP SCHOOL DISTRICT/ 4990              | 54 11-000-100-562-10-65- | 170584 | MAY 2017                | 3,591.65            | 17391   | 06/30/2017 | TUITION -OTHR LEA SP ED  | C          |
| WOODBRIIDGE TWP SCHOOL DISTRICT/ 4990              | 54 11-000-100-562-10-65- | 170584 | JUNE 2017               | 3,591.65            | 17391   | 06/30/2017 | TUITION -OTHR LEA SP ED  | C          |
| WOODBRIIDGE TWP SCHOOL DISTRICT/ 4990              | 53 11-401-100-500-02-21- | 170957 | 7746 A                  | 168.00              | 17386   | 06/30/2017 | PROM POLICE / STUD TRANS | C          |
| Total For WOODBRIDGE TWP SCHOOL DISTRICT/ 4990     |                          |        |                         | <u>\$14,534.60</u>  |         |            |                          |            |
| XTEL COMMUNICATIONS/ 2855                          | 53 11-000-230-530-01-00- | 170188 | JUNE 2017               | 47.18               | 17387   | 06/30/2017 | TELEPHONE/COMMUNICATIONS | C          |
| ZOLNIER GRADUATE SUPPLY/ 3239                      | 53 11-000-240-500-02-01- | 171004 | 2424                    | 1,226.00            | 17388   | 06/30/2017 | GRADUATION - MI/HS       | C          |
| Total Posted Checks                                |                          |        |                         | <u>\$296,823.34</u> |         |            |                          |            |

# South Amboy School District Check Register By Vendor Name

Posted Checks : All Cycles

| Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|---------------|----------|-----------------|------------------------|-------------|--------------------|--------------|
| 10            | 10       | \$1,516.00      |                        |             | \$2,733.71         | \$4,249.71   |
| 10            | 11       | \$193,347.33    |                        | \$4,674.06  |                    | \$198,021.39 |
| Fund 10       | TOTAL    | \$194,863.33    |                        | \$4,674.06  | \$2,733.71         | \$202,271.10 |
| 20            | 20       | \$25.00         |                        |             |                    | \$25.00      |
| 60            | 60       |                 |                        | \$79,083.71 |                    | \$79,083.71  |
| GRAND         | TOTAL    | \$194,888.33    |                        | \$83,757.   |                    | \$281,379.81 |

Total Regular Bills \$281,379.81

\* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00  
Total Checks from selected cycle(s) voided in the selected cycle(s): \$18,177.24

| DATE                    | NUM  | CLEARED | DESCRIPTION                         | CHECK<br>AMOUNT   | DEPOSIT<br>AMOUNT | \$ 6,123.05        |
|-------------------------|------|---------|-------------------------------------|-------------------|-------------------|--------------------|
| 06/15/17                | 8235 | JUNE    | TPF-2nd QTR 2015 J.Wilkinson        | 276.25            |                   |                    |
| 06/15/17                | 8236 | JUNE    | TPF-2nd QTR 2015 J.Wilkinson        | 15.97             |                   |                    |
| 06/15/17                | 8237 | JUNE    | TPF-2nd QTR 2015 L.Ghezzi           | 247.67            |                   |                    |
| 06/15/17                | 8238 | JUNE    | TPF-2nd QTR 2015 L.Ghezzi           | 14.31             |                   |                    |
| 06/15/17                | 8239 | JUNE    | AIG RETIREMENT                      | 400.00            |                   |                    |
| 06/15/17                | 8240 | JUNE    | AXA EQUITABLE                       | 14,311.00         |                   |                    |
| 06/15/17                | 8241 | JUNE    | CENTRAL JERSEY CREDIT UNION         | 1,050.00          |                   |                    |
| 06/15/17                | 8242 | JUNE    | LINCOLN INVESTMENT PLANNING, INC    | 1,550.00          |                   |                    |
| 06/15/17                | 8243 | JUNE    | MG TRUST COMPANY                    | 550.00            |                   |                    |
| 06/15/17                | 8244 | JUNE    | OFI TRUST COMPANY, TRUSTEE          | 1,000.00          |                   |                    |
| 06/15/17                | 8245 | JUNE    | PRUDENTIAL RETIREMENT               | 501.03            |                   |                    |
| 06/15/17                | 8246 | JUNE    | VOYA RETIREMENT & ANNUITY CO.       | 250.00            |                   |                    |
| 06/21/17                | 8247 | JUNE    | AIG RETIREMENT                      | 350.00            |                   |                    |
| 06/21/17                | 8248 | JUNE    | AXA EQUITABLE                       | 12,196.00         |                   |                    |
| 06/21/17                | 8249 | JUNE    | CENTRAL JERSEY CREDIT UNION         | 1,050.00          |                   |                    |
| 06/21/17                | 8250 | JUNE    | LINCOLN INVESTMENT PLANNING, INC    | 1,300.00          |                   |                    |
| 06/21/17                | 8251 | JUNE    | MG TRUST COMPANY                    | 500.00            |                   |                    |
| 06/21/17                | 8252 | JUNE    | PRUDENTIAL RETIREMENT               | 116.66            |                   |                    |
| 06/21/17                | 8253 | JUNE    | VOYA RETIREMENT & ANNUITY CO.       | 50.00             |                   |                    |
| 06/30/2017              | 8254 |         | AFLAC                               | 2,118.56          |                   |                    |
| 06/30/2017              | 8255 |         | AIG RETIREMENT                      | 50.00             |                   |                    |
| 06/30/2017              | 8256 |         | AXA EQUITABLE                       | 2,115.00          |                   |                    |
| 06/30/2017              | 8257 |         | Jamie Kelly, Trustee Superior Court | 65.50             |                   |                    |
| 06/30/2017              | 8258 |         | LINCOLN INVESTMENT PLANNING, INC    | 250.00            |                   |                    |
| 06/30/2017              | 8259 |         | MG TRUST COMPANY                    | 50.00             |                   |                    |
| 06/30/2017              | 8260 |         | NJEA                                | 12,978.91         |                   |                    |
| 06/30/2017              | 8261 |         | OFI TRUST COMPANY, TRUSTEE          | 1,000.00          |                   |                    |
| 06/30/2017              | 8262 |         | PRUDENTIAL                          | 3,945.86          |                   |                    |
| 06/30/2017              | 8263 |         | PRUDENTIAL RETIREMENT               | 144.84            |                   |                    |
| 06/30/2017              | 8264 | JUNE    | SOUTH AMBOY BOE SUMMER SAVINGS      | 35,643.61         |                   |                    |
| 06/30/2017              | 8265 | JUNE    | SOUTH AMBOY BOE FLEXIBLE SPENDING   | 1,490.00          |                   |                    |
| 06/30/2017              | 8266 | JUNE    | SOUTH AMBOY BOE-PR                  | 54,514.52         |                   |                    |
| 06/30/2017              | 8267 |         | VOYA RETIREMENT & ANNUITY CO.       | 200.00            |                   |                    |
| 06/09/2017              |      | JUNE    | PAYROLL                             |                   | 114,007.59        |                    |
| 06/09/2017              |      | JUNE    | PAYROLL                             |                   | 169,192.56        |                    |
| 06/09/2017              |      | JUNE    | SUI                                 | 609.67            |                   |                    |
| 06/15/2017              |      | JUNE    | STATE TAXES                         | 17,814.93         |                   |                    |
| 06/15/2017              |      | JUNE    | FEDERAL TAXES                       | 150,133.83        |                   |                    |
| 06/19/2017              |      | JUNE    | PAYROLL                             |                   | 96,735.40         |                    |
| 06/19/2017              |      | JUNE    | PAYROLL                             |                   | 103,456.71        |                    |
| 06/19/2017              |      | JUNE    | SUI                                 | 182.51            |                   |                    |
| 06/21/2017              |      | JUNE    | STATE TAXES                         | 12,351.29         |                   |                    |
| 06/21/2017              |      | JUNE    | FEDERAL TAXES                       | 90,745.10         |                   |                    |
| 06/26/2017              |      | JUNE    | PAYROLL                             |                   | 16,835.44         |                    |
| 06/26/2017              |      | JUNE    | PAYROLL                             |                   | 29,517.37         |                    |
| 06/26/2017              |      | JUNE    | SUI                                 | 149.69            |                   |                    |
| 06/30/2017              |      | JUNE    | JUNE PERS                           | 11,443.77         |                   |                    |
| 06/30/2017              |      | JUNE    | JUNE TPAF                           | 66,474.71         |                   |                    |
| 06/30/2017              |      | JUNE    | 2nd Qtr NJ927                       | 3,689.84          |                   |                    |
| 06/30/2017              |      | JUNE    | STATE TAXES                         | 2,977.73          |                   |                    |
| 06/30/2017              |      | JUNE    | FEDERAL TAXES                       | 26,226.87         |                   |                    |
|                         |      |         |                                     | <u>533,095.63</u> | <u>529,745.07</u> | <u>\$ 2,772.49</u> |
| STATEMENT               |      |         |                                     | 25,691.16         |                   |                    |
| JUNE Outstanding Checks |      |         |                                     | \$ 22,918.67      |                   |                    |
|                         |      |         |                                     | <u>2,772.49</u>   |                   |                    |