

**SOUTH AMBOY BOARD OF EDUCATION  
Business/Public Meeting Agenda  
March 20, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

**1. Meeting Called to Order**

**2. Roll Call**

Mr. Dragotta		Mr. Riley		Mr. Diaz, Supt.	
Mrs. Kasics		Mr. Simko		Mr. Frascella, SBA/BS	
Mrs. Kern		Mr. Smith		Mr. Silvestro, Atty.	
Mrs. McLaughlin		Mrs. Taggart			
Mr. Perez				P. Walsh, Student Rep.	

**3. Reading of Public Notice – P. Frascella**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and Star Ledger and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**4. Salute to the Flag**

**5. President reviews/discusses agenda motions and board items.**

**6. General Board Discussion Items**

- NJQSAC Visit by County Office – Tuesday, March 28, 2017
- Public Budget Hearing – Monday, April 24, 2017 – 7:00 P.M. (Board Meeting – 6:00 P.M.)

**7. Public Comment – Agenda Items Only**

**8. Adjourn to Executive Session**

- On a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, the board adjourns into Closed Session at \_\_\_\_\_ p.m.
- Mr. Frascella reads the closed session notice:

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

**9. Re-Convene to Public Session**

- On a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, the Board reconvenes into the public portion of the meeting at \_\_\_\_\_ p.m.

**MINUTES**

**1. ACCEPTANCE OF MINUTES**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
 I would like to make a motion that the Board of Education accepts the minutes of the following meetings as submitted:

February 27, 2017	Business-Public Meeting
February 27, 2017	Closed Session/Business Meeting

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

**EDUCATION & CURRICULUM**

**1. APPROVAL OF NURSING SERVICES PLAN/2016-2017 SCHOOL YEAR**

That the Board of Education approves the Nursing Services Plan for the 2016-2017 school year, as recommended by the Superintendent. A copy of the plan is on file in the Board Office.

**2. CURRICULUM REVISION/2016-2017 SCHOOL YEAR**

That the Board of Education approves the following revised curriculum subject areas for the 2016-2017 school year, as presented, and as recommended by the Superintendent.

- AP Biology

**3. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2016-2017 SCHOOL YEAR**

That the Board of Education approves the following student teacher field experience placement for the 2016-2017 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Grades/Subject	Location	Dates
Shana Anderson	Middlesex Community College	George Harduby	6-12/Math	MHS	Spring 2017

**MOTION TO APPROVE EDUCATION & CURRICULUM MOTIONS**

A motion was made by Chairperson K. Riley and seconded by \_\_\_\_\_.  
 I would like to make a motion that the Board of Education approves motions One through Three of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

***DISCUSSION***

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

**POLICY**

**1. ADOPTION OF REVISED DISTRICT POLICIES**

That the Board of Education adopts the following revised Policies as recommended by the Superintendent. (Policy Manual available on district website)

- 5119 Transfers
- 5141.3 Health Examinations and Immunizations
- 6010 Goals and Objectives
- 6114 Emergency and Disaster Preparedness
- 6140 Curriculum Adoption
- 6141 Curriculum Design/Development
- 6142 Subject Fields

- 6142.4 Physical Education and Health
- 6142.10 Internet Safety and Technology
- 6145 Extracurricular Activities
- 6145.1/6145.2 Intramural Competition; Interscholastic Competition
- 6146 Graduation Requirements
- 6162.5 Research
- 6163.1 Media Center/Library
- 6164.4 Child Study Team
- 6171 Special Instructional Programs
- 6171.4 Special Education
- 6173 Home Instruction
- 6200 Adult/Community Education

**MOTION TO APPROVE POLICY MOTION**

A motion was made by Chairperson J. Dragotta and seconded by \_\_\_\_\_.

I would like to make a motion that the Board of Education approves motion One of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

***DISCUSSION***

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

**BUDGET AND FINANCE MOTIONS**

**1. BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for February 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**2. EXPENDITURES FOR 03/01/2017 – 03/20/2017**

The Board of Education approves the following expenditures for 3/1/17-3/20/17

<b>Bills For</b>	<b>Amount</b>
Regular Bills	741,908.60
2/28/17 Payroll	496,402.72
3/15/17 Payroll	505,792.98
<b>TOTAL</b>	<b>\$ 1,744,104.30</b>
February Agency	677,555.39
<b>GRAND TOTAL</b>	<b>\$ 2,421,659.69</b>

**3. ACCEPT THE SECRETARY AND TREASURER REPORT – FEBRUARY 2017**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**4. ACCEPT THE FEBRUARY 2017 ORGANIZATIONAL FUND BALANCES**

The Board of Education accepts the attached February 2017 Organizational Fund Balances. (Attachment C)

**5. ACCEPT THE FEBRUARY 2017 ATHLETIC FUND BALANCES**

The Board of Education accepts the attached February 2017 Athletic Fund Balances. (Attachment D)

**6. APPROVE TRAVEL AND REIMBURSEMENT**

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools: /

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Eleni Tsoukas	June 1, 2017 – June 2, 2017	NJTESOL/NJBE Spring Conference	\$354	20-270-200-300-01-00
Peter Frascella	June 7, 2017 – June 9, 2017	NJASBO Annual Conference	\$275	11-000-251-592-01-00
Jorge E. Diaz	May 17, 2017 – May 19, 2017	NJASA Spring Leadership Conference	\$525	11-000-230-585-01-01

**7. FIELD TRIP REQUESTS**

The Board of Education approves the attached field trip requests for the 2016-2017 school year as recommended by the Superintendent (Attachment E):

- Trip # MH-002**
- Trip # E-002**

**8. APPROVE TUITION CONTRACT FOR 2016-2017 – E.S.C.N.J. – BRIGHT BEGINNINGS LEARNING CENTER**

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Bright Beginnings Learning Center for student #8486823312 for the period December 12, 2016 – June 30, 2017. (Copy of contract is on file in the Board Office).

**9. APPROVE TUITION CONTRACT FOR 2016-2017 – EAST MOUNTAIN SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and East Mountain School for student #2807707993 for the period February 28, 2017 – June 30, 2017. (Copy of contract is on file in the Board Office).

**10. APPROVE TUITION CONTRACT FOR 2016-2017 – SAYREVILLE PUBLIC SCHOOLS**

The Board of Education approves tuition contract between the South Amboy Board of Education and Sayreville Public School for student #8321018699 for the period October 26, 2016 – February 2, 2017. (Copy of contract is on file in the Board Office).

**11. APPROVAL OF A TRANSPORTATION JOINT AGREEMENT WITH BAYONNE SCHOOL DISTRICT**

That the Board of Education approves a transportation jointure agreement between the Bayonne School District for the period of December 1, 2016 through June 30, 2017.

**12. GIFT DONATION**

The Board of Education approves the acceptance of two recess carts in the amount of \$999.99 each. The donation from the South Amboy PTO is to be used at the Elementary School.

**13. ACCEPTANCE OF PRESCHOOL EARLY CHILDHOOD PROGRAM FUNDS**

The Board of Education accepts the allocation in the amount of \$116,636 for the 2017-2018 Preschool Early Childhood Program plan from the New Jersey State Department of Education, Division of Early Childhood Education.

**14. ACCEPTANCE OF THE E.S.C.N.J. FOR NONPUBLIC TITLE I: 2017-2018 SCHOOL YEAR**

The Board of Education approves the Educational Services Commission of New Jersey to provide Nonpublic Title I services to students determined eligible by South Amboy for the 2017-2018 school year. Copy of contract is on file in the Board Office.

**15. MAXIMUM TRAVEL AMOUNT**

The South Amboy Board of Education establishes a district-wide maximum for travel expenditures of \$35,000.00 for the 2017-2018 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded.

**16. SUBMISSION OF THE 2017-2018 TENTATIVE BUDGET**

WHEREAS, pursuant to N.J.S.A. 18A:7F-5 and N.J.S.A. 18A:7F-6, school districts must prepare an itemized budget and submit the budget to the Executive County Superintendent - Middlesex County for review and approval, and

WHEREAS, the South Amboy Board of Education has prepared an itemized budget for the 2017-2018 school year in compliance with statute, therefore,

BE IT RESOLVED, that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

**Appropriations**

General Current Expense \$16,242,777

Special Revenue Fund \$ 659,878

Repayment of Debt \$ 641,890

**Total Appropriations:** \$17,544,545

**Revenue**

Budgeted Fund Balance \$ 62,124  
 Local Tax Levy \$ 9,307,516  
 Miscellaneous Revenue \$ 75,000  
 State Aid \$ 6,763,435  
 SEMI \$ 34,402  
 Interest from Cap Reserve \$ 300

State Restricted Entitlements \$ 34,183  
 Pre School Early Childhood \$ 116,636  
 Federal Restricted Entitlements \$ 509,059

Local Debt Service Tax Levy \$ 639,283  
 Budgeted Fund Balance \$ 2,607

**Total Revenues:** \$17,544,545

and to advertise said tentative budget in Home News Tribune in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Middle/High School Cafeteria, Governor Hoffman Plaza, South Amboy, NJ 08879 on April 24, 2017 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

**APPROVE BUDGET AND FINANCE MOTIONS**

A motion was made by Chairperson P. Smith and seconded by \_\_\_\_\_.

I would like to make a motion that the South Amboy Board of Education approves motions One through Sixteen of the Budget and Finance section of the regular public meeting agenda of March 20, 2017 as recommended by the Superintendent of Schools.

**DISCUSSION**

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

**B. BOARD OF EDUCATION COMMENTS**

**B. ANNOUNCEMENTS**

- St. Patrick’s Day Parade – Sunday, March 19, 2017 – 1:00 P.M.
- Founder’s Dinner (sponsored by PTO) April 7, 2017 at Sayreville VFW

**C. PUBLIC COMMENTS**

**D. ADJOURNMENT**

A motion by \_\_\_\_\_ seconded by \_\_\_\_\_ that there being no further business the meeting be adjourned at \_\_\_\_\_. Roll call vote: \_\_\_\_\_.

Respectfully submitted,

**Peter T. Frascella**

Business Administrator/Board Secretary