

**SOUTH AMBOY BOARD OF EDUCATION  
Business/Public Meeting Minutes  
June 26, 2018 – 6:00 P.M. – Middle/High School Cafeteria**

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**Mr. Simko Board President called the meeting to order at 6:00 pm.**

**Mr. Frascella, called the roll:**

Present: Mr. Conrad, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mr. Simko, Mrs. Taggart, Mr. Walsh  
Absent: Mr. Dragotta  
Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; J. Lukie, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. McLaughlin and seconded by Mr. Walsh, the Board reconvened into the public portion of the meeting at 6:50 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mr. Simko led all assembled in the Flag Salute.**

**Presentations**

**2017-2018 STUDENT SAFETY DATA SYSTEM/HIB REPORT  
(September 2017-December 2017)**

Sean Dunphy, Elementary School Principal  
Dr. Patrick McCabe, Middle High School Principal

**FY18 HIB GRADES REPORT for 2016-17**

Martin Gurczeski, Vice Principal Elem/MHS

**SCIENCE LEAGUE TEAM AWARDS**

Dr. Patrick McCabe, Middle High School Principal

**The Board Committee Chairs reviewed the Agenda Motions**

**MINUTES**

Motion Mr. Walsh and seconded by Mrs. McLaughlin to accept the minutes of the following meetings as submitted:

May 21, 2018	Business-Public Meeting
May 21, 2018	Closed Session/Business Meeting

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko  
 Nays: None  
 Abstention: None  
 Absent: Dragotta

**EDUCATION & CURRICULUM**

**1. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2018-2019 SCHOOL YEAR**

That the Board of Education approves the following student teacher field experience placement for the 2018-2019 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Subject	Location	Dates
Thomas Ryan	Middlesex Community College	Sarah Spinapont	History	MHS	Fall 2018

**2. DISTRICT PROFESSIONAL DEVELOPMENT PLAN/2018-2019 SCHOOL YEAR**

That the Board of Education approves the District School Professional Development Plan for the 2018-2019 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

**3. ELEMENTARY SCHOOL PROFESSIONAL DEVELOPMENT PLAN/2018-2019 SCHOOL YEAR**

That the Board of Education approves the Elementary School Professional Development Plan for the 2018-2019 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

**4. MIDDLE HIGH SCHOOL PROFESSIONAL DEVELOPMENT PLAN/2018-2019 SCHOOL YEAR**

That the Board of Education approves the Middle High School Professional Development Plan for the 2018-2019 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

**5. DISTRICT MENTORING PLAN/2018-2019 SCHOOL YEAR**

That the Board of Education approves the District Mentoring Plan for the 2018-2019 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

**6. ADOPTION OF TEXT/READY MATH/2018-2019 SCHOOL YEAR**

That the Board of Education approves the following text subject area for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

Ready Math Text – Grades 1-8

**7. ADOPTION OF PREK PROGRAM/TOOLS OF THE MIND/2018-2019 SCHOOL YEAR**

That the Board of Education approves the program adoption of Tools of the Mind for Pre-Kindergarten for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

**PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS**

None

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Seven of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko  
 Nays: None  
 Abstention: None  
 Absent: Dragotta

**POLICY****1. REVISED RECRUITMENT, HIRING AND SELECTION POLICY/CERTIFIED STAFF MEMBERS #4111**

That the Board of Education adopts the revised Recruitment, Hiring and Selection Policy, #4111, as attached and recommended by the Superintendent. (Attachment A)

**2. REVISED RECRUITMENT, HIRING AND SELECTION/NON-CERTIFIED STAFF MEMBERS POLICY #4211**

That the Board of Education adopts the revised Recruitment, Hiring and Selection Policy, #4211, as attached and recommended by the Superintendent. (Attachment B)

**PUBLIC COMMENT ON POLICY ITEMS**

None

A motion was made by Mrs. Gonzalez and seconded by Mrs. Taggart to approve motions One through Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko  
 Nays: None  
 Abstention: None  
 Absent: Dragotta

**PERSONNEL****1. APPROVE CONTRACT/SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY/PETER T. FRASCELLA**

That the Board of Education approves the employment contract with Peter T. Frascella, School Business Administrator/Board Secretary during the 2018-2019 school year, effective July 1, 2018 through June 30, 2019, as per negotiated agreement and as approved by the Executive County Superintendent.

**2. AGREEMENT/ADMINISTRATIVE SECRETARY TO THE SUPERINTENDENT OF SCHOOLS/KRISTINA M. SANTORO**

That the Board of Education approves the Agreement with Kristina M. Santoro, Administrative Secretary to the Superintendent of Schools for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

**3. AGREEMENT/ADMINISTRATIVE SECRETARY TO THE SCHOOL BUSINESS ADMINISTRATOR/CARRIE GRAIFER**

That the Board of Education approves the Agreement with Carrie Graifer, Administrative Secretary to School Business Administrator for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

**4. AGREEMENT/FACILITIES SUPERVISOR/SHERI KEMPROWSKI**

That the Board of Education approves the Agreement with Sheri Kemprowski, Facilities Supervisor for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

**5. APPROVAL/SOUTH AMBOY BUS DRIVER/2018-2019 RATE OF PAY**

That the Board of Education approves the following rate of pay for the South Amboy Bus Driver for the 2018-2019 school year, as presented, and as recommended by the Superintendent:

Sandra Del Prete \$18.00 /hr.

**6. APPROVE/SPEECH TEACHER/DISTRICT WIDE/DENISE COLOMBO**

That the Board of Education approves the employment of Denise Colombo as a Speech Teacher for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

**7. PERSONNEL FOR EXTENDED SCHOOL YEAR/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to serve the students enrolled in the district’s extended school year program as recommended by the Superintendent. The program will run from July 2, 2018 through July 26, 2018 Mondays through Thursdays from 8:45 A.M. to 12:00 Noon (The 4<sup>th</sup> of July Holiday will be observed). Rate of pay will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association:

**SPEECH TEACHER** Denise Colombo

**8. RESIGNATION/JOY PRZYWARA**

That the Board of Education accepts the resignation of Joy Przywara, Guidance Counselor at the Middle High school, effective July 16, 2018 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

**9. ATHLETIC/INTRAMURAL POSITIONS/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Boys Soccer – (Varsity)	Tony Gonsalves
Boys Soccer – (MS)	Jared Gonsalves
Cheerleading – (Varsity)	Wendy Sherman
Cross Country – (Varsity)	Anthony Mecca
Indoor Track	Anthony Mecca
Girls Basketball (MS)	Daniel Paulsen
Girls Basketball – (Varsity)	Linda Lewis
Girls Soccer – (Varsity)	Nicole Downs
Girls Tennis	Brian Wohlt
Site Mgr (per session)	Colleen Palmeri/Jared Gonsalves/Jen Williams/Shane Hughes/Kim Gundrum
Time Keeper – Varsity (per game)	Kimberly Gundrum/Robert Stoddard

**INTRAMURALS**

Basketball (ES)	George Harduby
Hockey (HS)	Shane Hughes
Volleyball (ES)	George Harduby

**10. EXTRA-CURRICULAR POSITIONS/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Extra-Curricular positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

<b>ELEMENTARY SCHOOL</b>	
Yearbook Advisor (ES) (co-advisors)	Jen Williams/Kimberly Gundrum
Student Council (ES)	Barbara Falvo
<b>MIDDLE/HIGH SCHOOL</b>	
Debate Advisor	Geeta Nisraiyya
Student Council (HS)	Shane Hughes
Student Council (MS)	Diane Smocovich
Yearbook Advisor (6-12)	Colleen Partenope
6 <sup>th</sup> Grade Advisor (co-advisors)	Nicole Vancil/Jessica Grasso
7 <sup>th</sup> Grade Advisor	Colleen Partenope
8 <sup>th</sup> Grade Advisor	Jared Gonsalves
Science League Advisor	Geeta Nisraiyya
Band (co-advisors)	Veronica Alcuri/Lorraine Cotter
Chorus (co-advisors)	Veronica Alcuri/Lorraine Cotter
Custodian Athletic Fund	Gary Kuhn
Custodian Gen. Org. Fund	Gary Kuhn
National Junior Honor Society	Martina Torretta
National Honor Society	Nancy Kovacs
National Art Honor Society	Colleen Palmeri
11 <sup>th</sup> Grade Advisor (co-advisors)	Veronica Alcuri/Maureen Jurgens
12 <sup>th</sup> Grade Class Advisor	Wendy Sherman
Gay/Straight Alliance	Cynthia Brown
Weightlifting/Weight Room	Jared Gonsalves

**11. HOMEWORK CLUB ADVISORS/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals as Homework Club Advisors (Grades 3-5) for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

**GRADE 3 (½ hr/day) Mon.-Thurs. and GRADES 4-5 (1 hr/day) Mon.-Thurs.**

George Harduby  
Kimberly Gundrum  
Rob Parks

**12. HOME INSTRUCTORS/2018-2019 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals as Home Instructors for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

<b>ELEMENTARY</b>	<b>MIDDLE /HIGH SCHOOL</b>
Rob Parks	Catharine Mollis
George Harduby	Jared Gonsalves
Kimberly Gundrum	Jen McQuade
---	Phyllis Stratton
---	Diana Haag

- 13. APPROVAL OF SCHOOL IMPROVEMENT PANELS (ScIP)/2018-2019 SCHOOL YEAR**  
 That the Board of Education approves the composition of the School Improvement Panels (ScIP) for the 2018-2019 school year.

<b>ELEMENTARY</b>	<b>MIDDLE /HIGH SCHOOL</b>
Sean Dunphy	Patrick McCabe
Michelle Fincke	Tara Vona
Lori Cannon	Cynthia Brown
Barbara Falvo	Linda Lewis
Mary-Anne Lewis	George Gundrum
Kerry Schaefer	Brian Wohlt

- 14. REVISED/SUSPENSION OF EMPLOYMENT**  
 That the Board of Education approves the revised suspension of employment, with pay, of Employee #4439, effective March 23, 2018 through June 13, 2018, as recommended by the Superintendent.
- 15. APPROVE/TEACHER COACH/MIDDLE HIGHSCHOOL/SARAH GRUMET**  
 That the Board of Education approves the employment of Sarah Grumet as a Teacher Coach for the 2018-2019 school year effective September 1, 2018 until June 30, 2019 as recommended by the Superintendent. Her salary (MA Step 8) will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Salary to be paid with SIA Grant funding. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).
- 16. RETIREMENT/JOY LAVIGNE**  
 That the Board of Education approves the retirement of Joy LaVigne, Basic Skills Teacher at the Elementary School, effective July 1, 2019, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.
- 17. SIDEBAR AGREEMENT/SOUTH AMBOY EDUCATION ASSOCIATION**  
 That the Board of Education adopt the Sidebar Agreement between the South Amboy Board of Education and the South Amboy Education Association regarding Family Leave Days, to be in effect through June 30, 2017. (A copy of the agreement is available at the Board Office)
- 18. APPROVESUPERINTENDENTMERITGOALACHIEVEMENT/2017-2018**  
 WHEREAS, the South Amboy Board of Education ("the Board") approved Merit Goals for the Superintendent for the 2017-2018 school year consisting of one (1) quantitative merit goal and two (2) qualitative merit goals (collectively referred to as the "Merit Goals") and submitted the Merit Goals to the Executive County Superintendent for approval in accordance with the provisions of N.J.A.C . 6A:23 A-3.1; and

WHEREAS, upon the continued evaluation of the Superintendent's performance, the Board has determined that to date, the Superintendent has successfully achieved one (1) Quantitative and one (1) Qualitative Merit Goal, thereby entitling the Superintendent to a bonus of 5.83%o of his annual salary,

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that the Superintendent, Jorge E. Diaz, has successfully achieved one (1) Quantitative and one (1) Qualitative merit goal for 2017-2018 and requests approval from the Executive County Superintendent for payment.

**PUBLIC COMMENT ON PERSONNEL ITEMS**

None

A motion was made by Mrs. McLaughlin and seconded by Mr. Perez to approve motions One through Nineteen of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko  
Nays: None  
Abstention: None  
Absent: Dragotta

**OTHER MOTIONS**

**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/MAY 21, 2018**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on May 21, 2018. (Attachment A)

**PUBLIC COMMENT ON OTHER MOTIONS**

None

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko  
Nays: None  
Abstention: None  
Absent: Dragotta

**BUDGET AND FINANCE MOTIONS**

**1. BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for May 2018 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment D)

**2. EXPENDITURES FOR 5/21/2018-6/26/2018 (Attachment E)**

The Board of Education approves the following expenditures for 5/21/18-6/26/18

<b>Bills For</b>	<b>Amount</b>
Regular Bills	764,313.17
5/15/18 Payroll	441,284.55
5/31/18 Payroll	429,259.39
<b>TOTAL</b>	<b>\$ 1,634,857.11</b>
May Agency	539,261.58

**3. ACCEPT THE SECRETARY AND TREASURER REPORT – MAY 2018 (Attachment F)**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major

account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**4. ACCEPT THE MAY 2018 ORGANIZATIONAL FUND BALANCES**

The Board of Education accepts the attached May 2018 Organizational Fund Balances. (Attachment G)

**5. ACCEPT THE MAY 2018 ATHLETIC FUND BALANCES**

The Board of Education accepts the attached May 2018 Athletic Fund Balances. (Attachment H)

**6. APPROVE TRAVEL AND REIMBURSEMENT**

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Dr. Patrick McCabe Sean Dunphy Ken Blekeski Dr. Martin Gurczeski	July 16, 2018 – July 17, 2018	4 <sup>th</sup> Annual Data Forward Summer Institute	\$200 each	20-270-200-300-01-00
Jorge E. Diaz	July 16, 2018 – July 17, 2018	4 <sup>th</sup> Annual Data Forward Summer Institute	\$200	11-000-230-585-01-01
Kristina Santoro	July 24, 2018	Absence Management Certification Course	\$695	11-000-230-585-01-01

**7. APPROVE STRONGE AND ASSOCIATES EDUCATIONAL CONSULTANTS CONTRACT**

The Board of Education approves Stronge and Associates Educational Consultants contract for the district’s Educators Evaluation System.

**8. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – HOLMAN FRENIA ALLISON, P.C.**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Holman Frenia Allison, P.C. as the District Auditor for the period July 1, 2018 to January 1, 2019 and to complete the 2017-2018 Fiscal Year Audit at the rate of \$30,090. (Copy of contract is on file in the Board Office).

**9. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – BUSCH LAW GROUP**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and The Busch Law Group as the Board Attorney for the period July 1, 2018 to June 30, 2019 at a rate of \$165/hour. (Copy of contract is on file in the Board Office).

**10. APPOINT P.A.C.O. – PETER FRASCELLA**

The Board of Education appoints Peter Frascella to act as the District’s Public Agency Compliance Officer (P.A.C.O.) for the period of July 1, 2018 through June 30, 2019.

**11. APPOINT QUALIFIED PURCHASING AGENT – PETER FRASCELLA**

The Board of Education appoints Peter Frascella to act as the District’s Qualified Purchasing Agent for a period of July 1, 2018 to June 30, 2019.

**12. MILEAGE REIMBURSEMENT**

That the Board of Education approves the mileage reimbursement rate for the 2018-2019 school year to be the rate set by the State of New Jersey for regular business travel. (Currently .31 per mile)

**13. TUITION RATES 2018-2019**

That the Board of Education approve the full-day day annual (10 months) tuition rates per typically developed students not residing in South Amboy for the 2018-2019 school year as follows:

Preschool & Kindergarten:	\$ 10,786.00
Grades 1 – 5:	\$ 12,738.00
Grades 6 – 8:	\$ 11,923.00
Grades 9 – 12:	\$ 13,674.00

**14. APPROVE NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP**

That the Board of Education approves membership in the NJSIAA and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility. This resolution shall remain in effect unless rescinded by the South Amboy Board of Education.

**15. ACCEPT IDEA ALLOCATIONS FOR THE 2018-2019 SCHOOL YEAR**

The Board of Education accepts the IDEA 2018-2019 allocation for the 2018-2019 school year as follows:

IDEA Basic:	\$ 301,427
IDEA Pre-School:	\$ 7,021

**16. ACCEPT ESEA ALLOCATIONS FOR THE 2018-2019 SCHOOL YEAR**

The Board of Education accepts the ESEA 2018-2019 allocation for the 2018-2019 school year as follows:

Title 1-A:	\$ 274,370
Title II-A:	\$ 36,976
Title III:	\$ 4,395
Title III – Immigrant:	\$ 1,880
Title IV:	\$ 16,479

**17. IDEA 2018 AMENDMENT #1**

The Board of Education approves the submission of Amendment #1 to the FY2018 IDEA Grant for FY2017 for Public and Nonpublic carry over funds. (Attachment I)

**18. APPROVE REPORT OF AWARDED CONTRACTS**

Pursuant to PL 2015, Chapter 47 the South Amboy Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

<b>Vendor Name</b>	<b>Service Type</b>
Dr. McKenna	School Doctor
Holman, Frenia, Allison, P.C.	Auditor
E-Rate Consulting	E-Rate Consultant
New Jersey School Boards Association	Policy Services
Busch Law Group	Board Attorney
Monmouth-Ocean Educational Services Commission	Educational Services (Sp. Ed. Aide)
Middlesex Regional Educational Services Commission	Non-Public Nursing Services

Tiny Tots Therapy, Inc.	Education Services
Educational Services Commission of New Jersey	Coordinated Transportation
Sayreville School District	Joint Transportation Agreement

**19. USE OF SCHOOL FACILITIES/FED UP! – OVERDOSE AND SUBSTANCE USE AWARENESS EVENT**

That the Board of Education approves the request of Kimberly Seber to use the Middle/High Cafeteria on Thursday, August 30, 2018 from 5pm to 8pm for the FED UP! Event. This activity will be covered by the Board’s insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

**20. USE OF SCHOOL FACILITIES/WATERFRONT PARK CONCERT SERIES**

That the Board of Education approves the request of Middlesex County Parks and Recreation to use the Middle/High Auditorium on summer concert dates from 6:30 to 8:30 when the outdoor concerts are moved indoors due to inclement weather. Possible concert dates a June 27, July 11, 18, 25 and August 1, 8, 15, 22, 29. This activity will be covered by the Middlesex County’s insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

**21. APPROVAL OF CAPITAL RESERVE DEPOSIT**

That the Board of Education approves the following resolution for monies to be placed into a reserve account:

**WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

**WHEREAS**, the South Amboy Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the South Amboy Board of Education has determined that an amount, not to exceed, \$125,000.00 is available for such purpose of transfer.

**NOW THEREFORE BE IT RESOLVED** by the South Amboy Board of Education that it hereby authorized the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**22. CAPITAL RESERVE WITHDRAWAL**

That the Board approves the motion to withdrawal of funds from the Capital Reserve Account to fund the HVAC Unit Replacement at the Middle/High School in the amount of \$325,000.

**23. AWARD OF MIDDLE/HIGH SCHOOL SECURITY VESTIBULE QUOTE**

That the Board of Education approves the lowest responsible quote for the Security Vestibule Project to D & E Windows and Doors, LLC. in the amount of \$39,372.

**24. EMERGENCY RESERVE WITHDRAWAL**

That the Board approves the motion to withdrawal of funds from the Emergency Reserve Account to fund the creation of Middle/High School Security Vestibule in the amount of \$25,000.

**25. SUBMITTAL OF PLANS AND AMENDMENT OF LONG RANGE FACILITIES PLAN FOR THE SECURITY VESTIBULE AT THE MIDDLE/HIGH SCHOOL**

**RESOLVED**, upon the recommendation of the Superintendent, that the (South Amboy Board of Education), in the County of (Middlesex), New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Security Vestibule at South Amboy High School to serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

**BE IT FURTHER RESOLVED**, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Emergency Reserve Account.

**BE IT FURTHER RESOLVED**, that the Board authorizes the Business Administrator and Parette Somjen Architect to solicit quotes for the purpose of completing this is project.

**BE IT FURTHER RESOLVED**, that the quote contract for the Security Vestibule at the South Amboy High School is hereby awarded to D & E Windows and Doors, LLC, for the amount of \$39,372.00.

**26. APPROVE TUITION CONTRACT FOR 2018-2019 – CHILDREN’S CENTER OF MONMOUTH**

The Board of Education approves tuition contract between the South Amboy Board of Education and The Children’s Center of Monmouth for student #2021717088 for the period July 2, 2018 – June 30, 2019. (Copy of contract is on file in the Board Office).

**27. ACCEPTANCE OF PROPOSALS/AWARD OF CONTRACT – FOOD SERVICE MANAGEMENT**

Resolved to accept the following proposals received in response to Food Service Management RFP due on June 9<sup>th</sup>, 2018:

FSMC	Annual Management Fee	Guarantee
Maschio’s Food Service	\$20,000.00	\$75,000.00 Surplus/Profit

Be it further resolved, South Amboy School District award a contract to Maschio’s Food Services, Inc. for Food Service Management for the 2018-2019 (July 1, 2018 – June 30, 2019) school year as follows:

- **MANAGEMENT FEE:** The School Food Authority (South Amboy School District) shall reimburse Maschio’s Food Services, Inc. (FSMC) for all reimbursable items. The SFA shall pay to FSMC a management fee of \$2,000.00 per month for ten (10) months for a total annual management fee of \$20,000.00 shall be payable in monthly installments of \$2,000.00 per month commencing on September 1, 2018 and ending on June 30, 2019.
- **FINANCIAL GUARANTEE (Surplus/Profit):** Maschio’s Food Services, Inc. estimates that the SFA’s total food services cost for the current year shall not exceed gross receipts for the current year for those items of revenue and expense set forth in the projected food budget.
- **REIMBURSEMENT:** Maschio’s Food Services Inc. agrees to reimburse the SFA for the amount (the FSMC responsibility), if any, by which the SFA’s actual total food services cost for the current year exceed the gross receipts for the current year. (SFA Shortfall)

**PUBLIC COMMENT ON OTHER MOTIONS**

Carrie Kenny – Inquired about what projects were being done with regard to Safety & Security at the Elementary School. She also stated that many phones and intercoms were not working in the Elementary School.

A motion was made by Mr. Conrad and seconded by Mr. Walsh to approve motions One through Twenty-Seven of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko  
 Nays: None  
 Abstention: None  
 Absent: Dragotta

## **B. BOARD OF EDUCATION COMMENTS**

Mrs. Taggart – State that on May 31<sup>st</sup> the Board Committee and the SAEA reached a Memorandum of Agreement on their contract.

Mr. Walsh – Congratulated all those employees honored earlier in the meeting as well as Cassie Taggart for their work for Science League. He congratulated the track team, the baseball team, South Amboy's GMC Scholar Athletes and spoke about the Student Council car wash and switch day with the City of South Amboy.

Mrs. McLaughlin – Thanked Ms. Falvo for putting together the Mock Council for switch day.

Mrs. Taggart – Congratulated the seniors on graduating.

Mr. Diaz – Spoke about the 77 students that graduated and thanked the community for over \$25,000 in scholarships.

## **C. PUBLIC COMMENTS**

Students – Requested a club called the Free Speech Club that would engage the students in debate over politics.

Carrie Kenny – Thanked the Board for allowing her kids to go to school here.

## **D. ADJOURNMENT**

A motion by Mr. Conrad and seconded by Mr. Gonzalez that there being no further business the meeting be adjourned at 7:55. Motion carried by unanimous voice vote.

Respectfully submitted,

*Peter Frascella*

Business Administrator/Board Secretary