

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
April 30, 2018 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Simko, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Mr. Dragotta, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mr. Simko, Mrs. Taggart, Mr. Walsh
Absent: None
Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; B. Henry, Student Representative

On a motion by Mr. Conrad and seconded by Mr. Perez that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 6:40 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Simko led all assembled in the Flag Salute.

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mrs. Kasics and seconded by Mrs. Taggart to accept the minutes of the following meetings as submitted:
March 19, 2018 Business-Public Meeting
March 19, 2018 Closed Session/Business Meeting

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: None

EDUCATION & CURRICULUM

1. CURRICULUM/2018-2019 SCHOOL YEAR

That the Board of Education approves the following curriculum subject areas for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

- US History II

2. APPROVAL OF REVISED SCHOOL CALENDAR/2017-2018 SCHOOL YEAR

That the Board of Education approves the revised School Calendar for the 2017-2018 school year. Due to the exhaustion of emergency closing days, the last day of school will be June 25, 2018 as recommended by the Superintendent.

PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS

None

A motion was made by Ms. Kasics and seconded by Mrs. Taggart to approve motion One through Two of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes:	Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays:	None
Abstention:	None
Absent:	None

POLICY

1. REVISED CONDUCT AND DISCIPLINE POLICY

That the Board of Education adopts the revised Conduct and Discipline Policy, #5131, as attached and recommended by the Superintendent. (Attachment A)

2. REVISED HARASSMENT, INTIMIDATION AND BULLYING POLICY

That the Board of Education adopts the revised Harassment, Intimidation and Bullying Policy, #5131.1, as attached and recommended by the Superintendent. (Attachment B)

3. REVISED VIOLENCE AND VANDALISM POLICY

That the Board of Education adopts the revised Violence and Vandalism Policy, #5131.5, as attached and recommended by the Superintendent. (Attachment C)

4. REVISED SUBSTANCE ABUSE POLICY

That the Board of Education adopts the revised Substance Abuse Policy, #5131.6, as attached and recommended by the Superintendent. (Attachment D)

5. REVISED EQUAL EDUCATIONAL OPPORTUNITY POLICY

That the Board of Education adopts the revised Equal Educational Opportunity Policy, #5145.4, as attached and recommended by the Superintendent. (Attachment E)

6. REVISED SPECIAL EDUCATION (IN THE ADDENDUM) POLICY

That the Board of Education adopts the revised Special Education (in the Addendum) Policy, #6171.4, as attached and recommended by the Superintendent. (Attachment F)

7. SECOND READING AND ADOPTION OF GENDER IDENTITY AND EXPRESSION POLICY

That the Board of Education approves the second reading of the Gender Identity and Expression Policy, #5145.7, as attached and recommended by the Superintendent. (Attachment G)

PUBLIC COMMENT ON POLICY ITEMS

None

A motion was made by Mrs. Gonzalez and seconded by Mr. Perez to approve motions One through Seven of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: None

PERSONNEL

1. MATERNITY/CHILD REARING LEAVE OF ABSENCE/MICHELLE MASELLA

That the Board of Education approves the maternity/child rearing leave of absence request of Michelle Masella, Guidance Counselor at the Elementary School, for a period from June 15, 2018 through June 25, 2018 (or the last day of school) in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Masella’s unpaid leave shall commence following her exhaustion of her allowable accrued paid leave. Ms. Masella’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate and as recommended by the Superintendent.

2. REHIRE OF TENURED PERSONNEL

That the Board of Education approves the reemployment of the attached list of tenured personnel for the 2018-2019 school year as recommended by the Superintendent. The salaries and steps will reflect negotiated agreements with the Board of Education. Due to reorganization and budget constraints, and consistent with contractual and certification requirements, personnel may be transferred to any position subject to approval by the Board of Education. (Attachment H)

3. REHIRE OF NON-TENURED PERSONNEL

That the Board of Education approves the reemployment of the attached list of non-tenured personnel for the 2018-2019 school year as presented and as recommended by the Superintendent. Salaries and steps will reflect negotiated agreements with the Board of Education. Due to reorganization and budget constraints, and consistent with contractual and certification requirements, personnel may be transferred to any position subject to approval by the Board of Education. (Attachment H)

4. MEDICAL LEAVE OF ABSENCE/LINDA LEWIS

That the Board of Education approves the medical leave of absence request of Linda Lewis, Health & Physical Education Teacher, at the Middle High School, for a period from May 2, 2018 through June 25, 2018, in accordance with Article XIV., Paragraph A., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Lewis’ unpaid leave shall commence following the exhaustion of her allowable accrued paid leave. Ms. Lewis’ unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., as appropriate and as recommended by the Superintendent.

5. RESIGNATION/JANICE MAGGI

That the Board of Education accepts the resignation of Janice Maggi, Paraprofessional at the Elementary School, effective April 9, 2018 with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

6. RESIGNATION/JAMES CAREY

That the Board of Education accepts the resignation of James Carey, Substitute Custodian, effective April 10, 2018 with sincere appreciation for his dedicated service to our district as recommended by the Superintendent.

7. ADDITIONAL SUBSTITUTE CUSTODIANS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following Substitute Custodians for the 2017-2018 school year as recommended by the Superintendent. Employment is contingent upon completion of the Criminal History Background Check:

- | | | |
|--------------------|--------------------------------|--------------------|
| • Michele Elitchko | Position: Substitute Custodian | Rate: \$16.00/hour |
| • Janice Colacci | Position: Substitute Custodian | Rate: \$16.00/hour |

8. SICK LEAVE/2017-2018 SCHOOL YEAR/BUS DRIVER/SANDRA DELPRETE

That the Board of Education approves the sick leave of Sandra Delprete, Bus Driver for a period of May 24, 2018 until July 5, 2018.

9. RESIGNATION/BRUCE MARCINCZYK

That the Board of Education accepts the resignation of Bruce Marcinczyk, Attendance Officer, effective March 20, 2018 with sincere appreciation for his dedicated service to our district as recommended by the Superintendent.

10. SUSPENSION OF EMPLOYMENT

That the Board of Education approves the suspension of employment, with pay, of Employee #4439, effective March 23, 2018, as recommended by the Superintendent.

11. APPROVAL/JOB DESCRIPTION/TEACHER COACH

That the Board of Education approves the job description for the position of Teacher Coach as recommended by the Superintendent. (Attachment I)

PUBLIC COMMENT ON PERSONNEL ITEMS

None

A motion was made by Mrs. McLaughlin and seconded by Mrs. Kasics to approve motions One through Eleven of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes:	Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays:	None
Abstention:	Gonzalez (Motion 7)
Absent:	None

OTHER MOTION**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/APRIL 30, 2018**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on April 30, 2018. (Attachment J)

PUBLIC COMMENT ON OTHER MOTIONS

None

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
 Nays: None
 Abstention: None
 Absent: None

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for March 2018 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment K)

2. EXPENDITURES FOR 3/20/2018-4/30/2018 (Attachment L)

The Board of Education approves the following expenditures for 3/20/18-4/30/18

Bills For	Amount
Regular Bills	475,627.59
3/15/18 Payroll	462,847.15
3/31/18 Payroll	428,019.00
TOTAL	\$ 1,366,493.74
March Agency	760,034.19

3. ACCEPT THE SECRETARY AND TREASURER REPORT – MARCH 2018

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year. (Attachment M)

4. ACCEPT THE MARCH 2018 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached March 2018 Organizational Fund Balances. (Attachment N)

5. ACCEPT THE MARCH 2018 ATHLETIC FUND BALANCES

The Board of Education accepts the attached March 2018 Athletic Fund Balances. (Attachment O)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Jorge E. Diaz	May 16-18, 2018	NJASA/NJAPSA Spring Leadership Conference	\$550	11-000-230-585-01-01

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent. (Attachment P)

Trip # E-18041

Trip # MH-18013-MH-18017

8. APPROVE PRIOR YEAR TUITION ADJUSTMENT – NEW HOPE FOUNDATION, INC

That in accordance with N.J.A.C. 6A:23A-18.3(m) the South Amboy Board of Education approves the tuition adjustment of \$1,100 for the 2015-2016 school year. (Copy of invoice is on file in the Board Office).

9. APPROVE COORDINATED TRANSPORTATION AGREEMENT – MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

The Board of Education approves a Resolution for Participation in Coordinated Transportation with the Monmouth-Ocean Educational Services Commission from July 1, 2018 through June 30, 2023. (Copy of agreement is on file in the Board Office).

10. ACCEPTANCE OF THE E.S.C.N.J. FOR NONPUBLIC TITLE I: 2018-2019 SCHOOL YEAR

The Board of Education approves the Educational Services Commission of New Jersey to provide Nonpublic Title I services to students determined eligible by South Amboy for the 2018-2019 school year. Copy of contract is on file in the Board Office.

11. EMERGENCY PURCHASE – TRANE U.S.A., INC.

The Board of Education approves the emergency purchase of HVAC equipment and services to repair the Elementary School HVAC/Boiler System in the amount of \$8,900.

12. SUBMITTAL OF PLANS AND AMENDMENT OF LONG RANGE FACILITIES PLAN FOR THE HVAC REPLACEMENT AT THE MIDDLE/HIGH SCHOOL

RESOLVED, upon the recommendation of the Superintendent, that the (South Amboy Board of Education), in the County of (Middlesex), New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the (Roof Top Unit Replacement) at (South Amboy High School) to serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be an “Other Capital” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Capital Reserve Account.

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator and Parette Somjen Architect to solicit a public bid for the purpose of completing this is project.

13. CAFETERIA IMPROVEMENTS AT SOUTH AMBOY ELEMENTARY SCHOOL – REJECTION OF BIDS

That the Board of Education rejects all bids received on April 25, 2018 for Cafeteria Improvements at South Amboy Elementary School Project. Rejection made in accordance with N.J.S.A. 18A:18A-22 (a), the lowest bid substantially exceeds the cost estimates for the goods or services.

<u>Bids Received From</u>	<u>Amount Rejected</u>
Pharos Enterprises	\$1,133,000
Apex Enterprises	\$1,395,000
Altec Building Systems	\$1,534,350

14. RTU REPLACEMENT AT SOUTH AMBOY MIDDLE/HIGH SCHOOL – AWARD OF BIDS

That the Board of Education approves the award of the following bid for the RTU Replacement at the South Amboy Middle/High School to Epic Mechanical, Inc. This award is made in accordance with N.J.S.A. 18A:18A-1 et seq to the lowest responsible bidder.

<u>Bids Received From</u>	<u>Bid Amount</u>	<u>Award Amount</u>
Epic Mechanical Inc.	\$325,550	\$325,550
Central Pack Eng.	\$343,000	
ICC	\$346,108	
Bill Leary HVAC	\$357,000	
Direct Digital Control	\$364,000	
C. Dougherty and Co.	\$367,000	
Gabe Sanga Inc.	\$392,000	
EACM Corp.	\$409,500	
Sunnyfield Corporation	\$437,000	

A motion was made by Mr. Conrad and seconded by Mr. Perez to approve motions One through Fourteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko

Nays: None

Abstention: None

Absent: None

B. BOARD OF EDUCATION COMMENTS

Mr. Conrad – Thanked all of the teachers for their attendance and all of their hand work for the students. He asked for an update on the CSI team.

Mr. Walsh – Discussed outstanding student athletes, those nominated to the NHS, Founder’s Day, and the Lip Sync Event.

Mr. Diaz – Thanked everyone in attendance for their support regarding the recent loss of his Father.

Mrs. Gonzalez – Thank Ms. Alcuri for her work with the band. She expressed her gratitude for the support in the loss of her Father-in-law.

C. PUBLIC COMMENTS

Thomas Reilly – Discussed potential summer jobs for students with the City as well as Government Club.

Jackie Gordano – Read a letter that she sent to the Board and Superintendent about not replacing the SAC position.

Jason Leer – Discussed the importance of the SAC position and how it needs to be reinstated.

Diane Smocovich – Discussed the Charity Walk, the DARE Program, and Hidden in Plain Sight Program.

Amy McLaughlin – Asked the Superintendent to report on the number of substance abuse cases from last year to this year.

Carrie Kenny – Asked about the salary of the Teacher/Coach Position.

Mary Ann Lewis – Asked about SIA Funding and how it should be allocated.

Erin Mulligan-Pierre – Requested information regarding the GT Curriculum for the 6th Grade. Also asked about Social emotional learning and the summer reading program.

Joan Carbone – Asked how long the DARE Program has been in each school.

Jackie Gordano – Discussed that the County also provided DARE Services and asked if County vs. Local options were examined.

Amy Russo – Girls Softball does not have a bathroom that can be used by students during a game at their home field.

PUBLIC BUDGET HEARING

Convene to Public Hearing

OPENING REMARKS

Jorge E. Diaz, Superintendent of Schools

SLIDE PRESENTATION

Mr. Frascella, SBA will review the slide presentation

COMMENTS/QUESTIONS (BUDGET)

A. Board of Education

Mr. Diaz – Asked Mr. Frascella to elaborate on how the district is effected by the School Funding Formula and he local fair share.

Mr. Conrad – Asked Mr. Frascella to provide additional information on the tax levy.

B. Public

Mary Ann Lewis – Discussed how in the past the tax levy had been suppressed so going about CAP is important to the district’s budget.

1. ADOPTION OF THE 2018-2019 PROPOSED BUDGET

BE IT RESOLVED, that the South Amboy Board of Education hereby readopts the following budget for the 2018-2019 school year, as originally approved by the Middlesex County Executive County Superintendent and as recommended by the Budget and Finance Committee and the Superintendent of Schools.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve Educational Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Appropriations

General Current Expense	\$16,552,877
Special Revenue Fund	\$ 1,300,910
Repayment of Debt	\$ 600,990

Revenue

Budgeted Fund Balance	\$ 158,747
Local Tax Levy	\$ 9,547,666
Miscellaneous Revenue	\$ 75,000
State Aid	\$ 6,737,860
SEMI	\$ 33,304
Interest from Cap Reserve	\$ 300
State Restricted Entitlements	\$ 0
Pre School Early Childhood	\$ 720,738
Federal Restricted Entitlements	\$ 580,172
Local Debt Service Tax Levy	\$ 597,763
Budgeted Fund Balance	\$ 3,227

Total Appropriations: \$18,454,777 **Total Revenues:** \$18,454,777

2. APPROVAL OF TAX LEVY PAYMENT SCHEDULE FOR 2018-2019

The Board of Education approves the following tax levy payment schedule to be presented to the City of South Amboy for the period of July 1, 2018 to June 30, 2019:

Due Date	Total Due
July 5, 2018	\$845,454.00
August 5, 2018	\$845,452.00
September 5, 2018	\$845,452.00
October 5, 2018	\$845,452.00
November 5, 2018	\$845,452.00
December 5, 2018	\$845,452.00
2018 Total	\$5,072,714.00
January 5, 2019	\$845,455.00
February 5, 2019	\$845,452.00
March 5, 2019	\$845,452.00
April 5, 2019	\$845,452.00
May 5, 2019	\$845,452.00
June 5, 2019	\$845,452.00
2019 Total	\$5,072,715.00
2018-2019 Total	\$10,145,429.00

A motion was made by Mr. Conrad and seconded by Mrs. McLaughlin to approve motions One through Two of the Public Hearing on the Budget section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
 Nays: None
 Abstention: None
 Absent: None

C. ADJOURNMENT

A motion by Mr. Conrad and seconded by Mrs. McLaughlin that there being no further business the meeting be adjourned at 8:15. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary