

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
February 26, 2018 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Simko, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Mr. Dragotta, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mr. Simko, Mrs. Taggart, Mr. Walsh
Absent: None
Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Ms. Murphy, Attorney; B. Henry, Student Representative

On a motion by Mr. Conrad and seconded by Mr. Perez that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Dragotta and seconded by Mrs. McLaughlin, the Board reconvened into the public portion of the meeting at 6:35 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Simko led all assembled in the Flag Salute.

The Board Committee Chairs reviewed the Agenda Motions

Public Comment on Agenda Items

None

MINUTES

Motion Mrs. Kasics and seconded by Mrs. Taggart to accept the minutes of the following meetings as submitted:
January 29, 2018 Business-Public Meeting
January 29, 2018 Closed Session/Business Meeting

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: None

EDUCATION & CURRICULUM

1. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2017-2018 SCHOOL YEAR

That the Board of Education approves the following student teacher field experience placement for the 2017-2018 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Grades/Subject	Location	Dates
Miriam Machova	Middlesex Community College	George Gundrum	6-12/Math (Gen. Ed & Spec. Ed)	MHS	Spring 2018

2. EXTENDED SCHOOL YEAR PROGRAM/2018-2019 SCHOOL YEAR

That the Board of Education approves the Extended School Year Program to run 15 days from July 2, 2018 through July 26, 2018 Mondays through Thursdays from 9:00 A.M. to 12:00 P.M. (The 4th of July Holiday will be observed) as recommended by the Superintendent.

PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS

None

A motion was made by Ms. Kasics and seconded by Mrs. Taggart to approve motions One through Two of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
 Nays: None
 Abstention: None
 Absent: None

POLICY

1. ADOPTION OF REVISED CHIEF SCHOOL ADMINISTRATOR POLICY

That the Board of Education adopts the revised Chief School Administrator Policy, #2131, as attached and recommended by the Superintendent. (Attachment A)

2. ADOPTION OF REVISED INTRAMURAL AND INTERSCHOLASTIC COMPETITION POLICY

That the Board of Education adopts the revised Interscholastic and Intramural Competition Policy, #6145.1/6145.2, as attached and recommended by the Superintendent. (Attachment B)

3. ADOPTION OF REVISED SUPERVISION POLICY

That the Board of Education adopts the revised Supervision Policy, #4115, as attached and recommended by the Superintendent. (Attachment C)

4. ADOPTION OF REVISED STAFF DEVELOPMENT; INSERVICE EDUCATION/VISITATIONS/CONFERENCES POLICY & EXHIBIT

That the Board of Education adopts the revised Staff Development: In-service Education/Visitations/Conferences Policy, #4131/4131.1, as attached and recommended by the Superintendent. (Attachment D)

5. ADOPTION OF REVISED EVALUATION OF TEACHING STAFF MEMBERS POLICY

That the Board of Education adopts the revised Evaluation of Teaching Staff Members Policy, #4116, as attached and recommended by the Superintendent. (Attachment E)

PUBLIC COMMENT ON POLICY ITEMS

None

A motion was made by Mrs. McLaughlin and seconded by Mrs. Kasics to approve motions One through Five of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: None

PERSONNEL

1. APPROVAL/VOLUNTEER COACHES/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer coaches in our district for the 2017-2018 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

Matthew Partenope Softball (Varsity)
Justin Hornlein Baseball (Varsity)

2. TRANSFER OF CATHERINE MOLLIS/SPECIAL EDUCATION TEACHER/ ELEMENTARY SCHOOL

That the Board of Education approves the transfer of Catherine Mollis, from Special Education Teacher at the Elementary School to Special Education Teacher at the Middle High School, effective February 27, 2018, for the 2017-2018 school year as recommended by the Superintendent.

3. EXTRA-CURRICULAR/SCHOOL ACTIVITIES POSITION /CURRICULUM REVISION/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Extra-Curricular/School Activities positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Life Skills Curriculum Revision – MS Susan Shay

4. SICK LEAVE/2017-2018 SCHOOL YEAR/CUSTODIAN/JEFFREY LAKATOS

That the Board of Education approves the sick/workers compensation leave of Jeffrey Lakatos, Custodian at the Elementary School, for a period of February 15, 2018 until May 15, 2018.

PUBLIC COMMENT ON PERSONNEL ITEMS

None

A motion was made by Mrs. McLaughlin and seconded by Mr. Perez to approve motions One through Four of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None

Absent: None

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/FEBRUARY 26, 2018

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on February 26, 2018. (Attachment F)

PUBLIC COMMENT ON OTHER MOTIONS

None

A motion was made by Mr. Dragotta and seconded by Mr. Perez to approve motions One with corrections of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None
Abstention: None
Absent: None

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for January 2018 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

2. EXPENDITURES FOR 1/30/2018-2/26/2018

The Board of Education approves the following expenditures for 1/30/18-2/26/18

Bills For	Amount
Regular Bills	227,527.99
1/15/18 Payroll	493,033.14
1/30/18 Payroll	467,844.06
TOTAL	\$ 1,188,405.19
January Agency	496,673.37

3. ACCEPT THE SECRETARY AND TREASURER REPORT – JANUARY 2018

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE JANUARY 2018 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached January 2018 Organizational Fund Balances. (Attachment G)

5. ACCEPT THE JANUARY 2018 ATHLETIC FUND BALANCES

The Board of Education accepts the attached January 2018 Athletic Fund Balances. (Attachment H)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the "Travel and Reimbursement Policy" of the South Amboy Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Kristina Santoro	March 5, 2018	FMLA Compliance	\$199	11-000-230-585-01-01

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent (Attachment I):

Trip # MH-18010 – MH-18012

Trip # E-18026 – E-18033

8. USE OF SCHOOL FACILITIES/ARTS DISTRICT OF SOUTH AMBOY

That the Board of Education approves the request of The Arts District of South Amboy to use the Middle/High Auditorium on Thursday, June 7, 2018 from 6:00 pm to 11:00 p.m. for an Orchestral Rehearsal. This activity will be covered by the applicant's insurance.

9. USE OF SCHOOL FACILITIES/ARTS DISTRICT OF SOUTH AMBOY

That the Board of Education approves the request of The Arts District of South Amboy to use the Middle/High Auditorium on Sunday, June 10, 2018 from 3:00 pm to 8:00 p.m. for an Orchestral Concert. The facility will only be needed in the case of inclement weather. This activity will be covered by the applicant's insurance.

10. SUBMISSION OF PRESCHOOL EARLY CHILDHOOD PROGRAM GRANT

The Board of Education approves the submission of the 2018-2019 Preschool Early Childhood Program plan from the New Jersey State Department of Education, Division of Early Childhood Education. (Attachment J):

11. APPROVE PRIOR YEAR TUITION ADJUSTMENT – NEW ROADS SCHOOL OF PARLIN

That in accordance with N.J.A.C. 6A:23A-18.3(m) the South Amboy Board of Education approves the tuition adjustment of \$45,470.70 for the 2016-2017 school year. (Copy of invoice is on file in the Board Office).

12. APPROVE TUITION CONTRACT FOR 2017-2018 – SOUTH BRUNSWICK BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and South Brunswick Board of Education for student T.M. and for the period January 2, 2018 – June 30, 2018. (Copy of contract is on file in the Board Office).

A motion was made by Mr. Conrad and seconded by Mr. Perez to approve motions One through Fifteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh, Simko
Nays: None

Abstention: Kasics (#2 – 18340, #5)
Absent: None

B. BOARD OF EDUCATION COMMENTS

Mr. Conrad – Provided dates for the budget process.

Mr. Walsh – Requested that the Board offer the Student Representative an opportunity on the agenda to provide a report.

Mr. Diaz – Provided the Board and public with an update on events and other topics.

Mr. Conrad – Asked about the School Improvement Plan process and when the Board will be receiving updates.

Mrs. McLaughlin – Thanked the PTO for their work on the Father/Daughter dance.

Mr. Walsh – Recognized the district's outstanding athletes.

Mr. Henry – Discussed work events regarding the Safety Ambassadors working with students at the Elementary School. Talked about PARCC meetings with the students, Anti-bullying, Valentine's Day Dance, and the Baseball Fundraiser.

C. PUBLIC COMMENTS

None

E. ADJOURNMENT

A motion by Mr. Dragotta and seconded by Mr. Conrad that there being no further business the meeting be adjourned at 7:15. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary