

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
October 30, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

Mrs. Kern, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, Board Secretary called the roll:

Present: Mr. Dragotta, Mrs. Kasics, Mrs. Kern, Mrs. McLaughlin, Mr. Simko, Mr. Smith, Mrs. Taggart

Absent: Mr. Perez, Mr. Riley

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Mr. Silvestro, Board Attorney; Mr. Henry, Student Representative.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mrs. Kern led all assembled in the Flag Salute.

Presentation – 2016-2017 Violence & Vandalism/HIB Report by Dr. Martin Gurczeski, Vice Principal and Dr. Patrick McCabe, Middle High School Principal.

Mrs. Kern reviewed the agenda motions

Public Comment on Agenda Items

Mary Anne Lewis – Asked if district custodians would be required to clean the Preschool Classrooms because they are currently overworked.

On a motion by Mrs. Kasics and seconded by Mr. Dragotta that the Board adjourned into Closed Session at 6:10 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 7:10 pm. Motion carried by unanimous voice vote.

MINUTES

Motion Mrs. Kern and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:
September 25, 2017 Business-Public Meeting
September 25, 2017 Closed Session/Business-Public Meeting

Ayes: Dragotta, Kasics, McLaughlin, Simko, Smith, Taggart, Kern
Nays: None
Abstention: None
Absent: Perez, Riley

EDUCATION & CURRICULUM

1. CURRICULUM/2017-2018 SCHOOL YEAR

That the Board of Education approves the following curriculum subject area for the 2017-2018 school year, as presented, and as recommended by the Superintendent.

- Mathematics K, 1, 2

2. ACCEPTANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) STATEMENT OF ASSURANCE (SOA)/2017-2018 SCHOOL YEAR

That the Board of Education accepts the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA), for the 2017-2018 school year as presented, and as recommended by the Superintendent. A copy is on file at the Board Office.

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motions One through Two of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Simko, Smith, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Perez, Riley

PERSONNEL

1. AGREEMENT/ADMINISTRATIVE SECRETARY TO THE BUSINESS ADMINISTRATOR OF SCHOOLS/CARRIE GRAIFER

That the Board of Education approves the employment of Carrie Graifer as Administrative Secretary to the Business Administrator for the 2017-2018 school year effective January 1, 2018 until June 30, 2018 as recommended by the Superintendent. Her prorated salary, with benefits, will be as reflected in the negotiated agreement between the Board of Education and Carrie Graifer.

100% of salary will be charged to Account #11-000-230-105-11-10

2. APPROVE/FULL-TIME HS MATH TEACHER/COLLEEN PARTENOPE

That the Board of Education approves the employment of Colleen Partenope as a High School Math Teacher for the 2017-2018 school year effective September 27, 2017 until June 30, 2018 as recommended by the Superintendent. Her salary (BA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check and Board Policy #4212.4 (Physicals for Employees)

100% of salary will be charged to Account #11-140-100-101-11-10

3. ADDITIONAL SUBSTITUTE TEACHERS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following Substitute Teachers in our district for the 2017-2018 school year as recommended by the Superintendent. Their employment is contingent upon completion of the Criminal History Background Check:

Carissa Policastro	Substitute Teacher
Joseph Fruncillo	Substitute Teacher
Paige Truax	Substitute Teacher (Effective 9/28/2017)

100% of salary will be charged to appropriate substitute assignment

4. APPROVE/EXTRA-CURRICULAR POSITIONS BAND CO-ADVISOR & Chorus Co-ADVISOR/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to Extra-Curricular positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE/HIGH SCHOOL	
Band Co-Advisor & Chorus Co-Advisor	Lorraine Cotter

5. CHILD REARING LEAVE OF ABSENCE/BRIAN WOHLT

That the Board of Education approves the child rearing leave of absence request of Brian Wohlt, Social Studies Teacher at the Middle High School, for a period from November 27, 2017 through December 8, 2017 in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Mr. Wohlt's unpaid leave days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 *et seq.*, and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 *et seq.*, as appropriate as recommended by the Superintendent.

6. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2017-2018 SCHOOL YEAR

That the Board of Education approves the following student teachers field experience placement for the 2017-2018 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Grades/Subject	Location	Dates
Amanda Christensen Gonzales	Middlesex Community College	Geeta Nisraiyya	Chemistry	MHS	Fall 2017
Kimberly Borges	Middlesex Community College	Allyson Fernandez	Technology	MHS	Fall 2017

7. RETIREMENT/JACQUELINE A. CAMPBELL

That the Board of Education approves the retirement of Jacqueline A. Campbell, 8th Grade Language Arts Teacher, effective January 1, 2018, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

8. STIPEND/BLACK SEAL-CUSTODIAN/JEFFREY LAKATOS

The Board of Education approves the Black Seal stipend for Jeffrey Lakatos (Custodian). The stipend, pro-rated ten of twelve months for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association.

9. APPROVAL OF TEACHERS FOR THE TITLE 1 AFTER-SCHOOL TUTORING PROGRAM

That the Board of Education approves the Teachers for the Title 1 After-School Tutoring Program as recommended by the Superintendent.

Carrie Kenny	Elementary Teacher
Joy LaVigne	Elementary Teacher
Catherine Mollis (Substitute)	Elementary/Teacher of Handicapped

10. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2017-2018 SCHOOL YEAR

That the Board of Education approves the Mentor/Mentee assignment for 2017-2018 school year, of the following individuals as recommended by the Superintendent:

MENTOR	MENTEE	SCHOOL YEAR
George Gundrum	Colleen Partnope	2017-2018
Diane Smocovich	Nicole Vancil	2017-2018

11. ADDITIONAL EXTRA-CURRICULAR POSITIONS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following to Extra-Curricular positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE/HIGH SCHOOL	
Site Manager	Colleen Palmeri
Site Manager	Jared Gonsalves
MS Boys Basketball Coach	Joseph Fruncillo

100% of salary/stipend will be charged to Account #11-401-100-110-11-10

12. LONG-TERM SUBSTITUTE TEACHER/ELEMENTARY SCHOOL/PAIGE TRUAX

That the Board of Education approves the employment of Paige Truax as a Long-term Substitute 4th Grade Teacher at the Elementary School effective October 26, 2017 until as needed as recommended by the Superintendent. Her salary (BA Step 1), per diem, no benefits. Employment is contingent upon completion of the Criminal History Background Check and Board Policy #4212.4 (Physicals for Employees)

100% of salary will be charged to Account #11-204-100-101-11-10

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Twelve of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Simko, Smith, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Perez, Riley

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/October 2017

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on October 30, 2017. (Attachment A)

A motion was made by Mr. Dragotta and seconded by Mrs. Taggart to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Simko, Smith, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Perez, Riley

BUDGET AND FINANCE MOTIONS

BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for September 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

2. EXPENDITURES FOR 09/26/2017 – 10/30/2017

The Board of Education approves the following expenditures for 09/26/17-10/30/17

Bills For	Amount
Regular Bills	805,052.16
09/30/17 Payroll	470,464.76
10/15/17 Payroll	480,999.74
TOTAL	\$ 1,756,516.66
September Agency	409,669.41

3. ACCEPT THE SECRETARY AND TREASURER REPORT – SEPTEMBER 2017

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE FEBRUARY 2017 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached February 2017 Organizational Fund Balances. (Attachment B)

5. ACCEPT THE FEBRUARY 2017 ATHLETIC FUND BALANCES

The Board of Education accepts the attached February 2017 Athletic Fund Balances. (Attachment C)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the "Travel and Reimbursement Policy" of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Jorge E. Diaz	January 25-26, 2018	Techspo '18	\$425.00	11-000-230-585-01-01

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent (Attachment D):

- Trip # MH-18002**
- Trip # E-18007 – E-18012**

8. USE OF SCHOOL FACILITIES/FRIENDS OF SOUTH AMBOY

That the Board of Education approves the request of The Friends of South Amboy to use the Middle/High Gymnasium on Saturday, December 18, 2017 from 11am to 11pm. This activity will be covered by the Board’s insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

9. RESOLUTION TO PARTICIPATE IN SUSTAINABLE JERSEY FOR SCHOOLS

That the Board of Education approves the resolution to participate in the Sustainable Jersey for Schools Certification Program. (Attachment E)

10. RESOLUTION TO APPROVE PRESCHOOL EDUCATION PROGRAM CONTRACT – ACELERO LEARNING

That the Board of Education approves the Preschool Education program contract with Acelero Learning to utilize PEEA funding to provide full-day Preschool housed in the South Amboy Elementary School. The contract is on file in the Board Office.

11. APPROVE TUITION CONTRACT FOR 2017-2018 – HOLMDEL TOWNSHIP BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and Holmdel Township Board of Education for student #4610063134 for the period September 6, 2017 – June 19, 2018. (Copy of contract is on file in the Board Office).

12. APPROVE TUITION CONTRACT FOR 2017-2018 – SAYREVILLE BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and Sayreville Board of Education for students #9536839628 and #5680265112 for the period September 1, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

13. APPROVE TUITION CONTRACT FOR 2017-2018 ESY – SAYREVILLE BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and Sayreville Board of Education for student #8724552313 for the period of July 3, 2017 – August 3, 2017. (Copy of contract is on file in the Board Office).

14. APPROVE TUITION CONTRACT FOR 2017-2018 – SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and Somerset County Vocational and Technical School for student #8056290063 for the period September 1, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

15. APPROVAL OF A TRANSPORTATION JOINT AGREEMENT WITH BOUND BROOK SCHOOL DISTRICT

That the Board of Education approves a transportation jointure agreement with the Bound Brook School District for the period of September 1, 2017 through June 30, 2018 for the 2017-2018 school year.

16. ACCEPTANCE OF BIDS ON SALE OF SURPLUS ITEMS

That the Board of Education accepts the high bids for the sale of surplus items in accordance with the GovDeals as listed below.

1. 33 Ricoh Aficio GX e3300n printers – sold to Monday Uffort - \$1,339.50

A motion was made by Mr. Smith and seconded by Mrs. Kasics to approve motions One through Sixteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Simko, Smith, Taggart, Kern
Nays: None
Abstention: Kern (Motions 2 (180181, 180346, 180177, 180347, 180350, 180345, 180182, 180277), 5, 8)
Absent: Perez, Riley

B. BOARD OF EDUCATION COMMENTS

Mr. Diaz – Updated the Board on the Life Skills Program and thanked Assemblyman Graig Coughlin for providing the tickets and transportation for the children of the Life Skills Program to attend the New York Jets game. Mr. Diaz also updated the Board on the Preschool Program as a result of the PEEA Grant.

C. PUBLIC COMMENTS

Diane Smocovich – Thanked the PTO and the Board for the fall festival which was a success. She also stated that Steered Straight Program was very eye-opening.

Mary Anne Lewis – Asked if there was anything that could be done to make the clothing bins outside the Elementary School look more presentable.

Michelle Buchanan – Thought the Steered Straight Program was great.

Kim Seber – Thanked Board for allowing the Fed-Up Program event.

E. ADJOURNMENT

A motion by Mr. Dragotta and seconded by Mrs. Kasics that there being no further business the meeting be adjourned at 7:20. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary