

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
September 25, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

Mrs. Kern, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, Board Secretary called the roll:

Present: Mrs. Kasics, Mrs. Kern, Mrs. McLaughlin, Mr. Perez, Mr. Riley, Mr. Simko (Arrived 6:30), Mr. Smith, Mrs. Taggart

Absent: Mr. Dragotta

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Mr. Silvestro, Board Attorney; Mr. Henry, Student Representative.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mrs. Kern led all assembled in the Flag Salute.

Presentation - 2016-2017 PARCC TEST RESULTS by Sean Dunphy, Elementary School Principal and Dr. Patrick McCabe, Middle High School Principal.

Mrs. Kern reviewed the agenda motions

Public Comment on Agenda Items

Mary Anne Lewis – Asked if the Facilities Use requests would require extra work for the custodians.

On a motion by Mrs. Kasics and seconded by Mr. Perez that the Board adjourned into Closed Session at 6:25 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 7:45 pm. Motion carried by unanimous voice vote.

MINUTES

Motion Ms. Kasics and seconded by Mrs. Taggart to accept the minutes of the following meetings as submitted:

August 28, 2017	Business-Public Meeting
August 28, 2017	Closed Session/Business-Public Meeting

Ayes: Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Dragotta

5. MATERNITY/CHILD REARING LEAVE OF ABSENCE/TARA VONA

That the Board of Education approves the maternity/child rearing leave of absence request of Tara Vona, Special Education Teacher at the Middle High School, for a period from October 2, 2017 through March 26, 2018 in accordance with Article XVI., Paragraph B., of the collective bargaining agreement between the Board and the South Amboy Education Association. Mrs. Vona’s unpaid leave shall commence following her exhaustion of her allowable accrued paid leave. Mrs. Vona’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate, and as recommended by the Superintendent.

6. LONG-TERM SUBSTITUTE TEACHER/MIDDLE HIGH SCHOOL/GRETA GRASSO

That the Board of Education approves the employment of Greta Grasso as a Long-term Substitute Special Education Teacher at the Middle High School (replacing Tara Vona) effective October 2, 2017 until March 26, 2018 as recommended by the Superintendent. Her salary (BA Step 1), per diem, no benefits. Employment is contingent upon completion of the Criminal History Background Check and Board Policy #4212.4 (Physicals for Employees)

100% of salary will be charged to Account #11-212-100-101-11-10

7. ADDITIONAL HOME INSTRUCTORS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals as Home Instructors for the 2017-2018 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the South Amboy Board of Education and the South Amboy Education Association:

- George Harduby
- Maria Aquino-Soares
- Jean Samuel
- Jess Dehnz
- Catharine Mollis
- Gretta Grasso

100% of salary will be charged to 11-150-100-101-11-00

8. ADDITIONAL ATHLETIC/INTRAMURAL POSITIONS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2017-2018 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

- Linda Lewis Intramural Volleyball (HS and MS)
- Jess Dehnz Intramural Soccer (MS)
- Jess Dehnz Site Manager (per session)

100% of salary will be charged to Account #11-402-100-110-11-11

9. ADDITIONAL EXTRA-CURRICULAR POSITIONS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Extra-Curricular positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE/HIGH SCHOOL	
6 th Grade Advisor	Colleen Partenope

100% of salary/stipend will be charged to Account #11-401-100-110-11-10

10. APPROVAL/VOLUNTEER COACH/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer coach in our district for the 2017-2018 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

Jonasz Knapik Girls Soccer (Varsity)

11. APPROVE STAFF FOR FEDERAL/STATE PROGRAMS

That the Board of Education approves the attached list of teachers, paraprofessionals, secretaries, other professional staff, and program directors for the 2017-2018 Federal/State Programs as recommended by the Superintendent. (Attachment A)

12. ACCEPTANCE OF SUPERINTENDENT MERIT GOALS/2017-2018 SCHOOL YEAR

That the Board of Education accepts the Quantitative (1) and Qualitative (2) Merit Goals of Jorge E. Diaz, Superintendent of Schools for the 2017-2018 School Year as approved by the Interim Middlesex County Executive Superintendent of Schools on September 6, 2017. (Attachment B)

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Twelve of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern
 Nays: Mclaughlin (Motion 10), Smith (Motion 10)
 Abstention: Perez (Motion 10)
 Absent: Dragotta

OTHER MOTION**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/September 2017**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on September 25, 2017. (Attachment C)

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Dragotta

BUDGET AND FINANCE MOTIONS**1. BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for August 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

2. EXPENDITURES FOR 08/29/2017 – 09/25/2017

The Board of Education approves the following expenditures for 08/29/17-09/28/17

Bills For	Amount
Regular Bills	824,575.92
08/30/17 Payroll	50,426.47
09/15/17 Payroll	464,902.97

TOTAL **\$** **875,002.39**
 August Agency 89,580.45

3. ACCEPT THE SECRETARY AND TREASURER REPORT – AUGUST 2017

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. VOID PRIOR YEAR CHECK

The Board of Education approves the voiding of prior year check #17357 for \$400.00.

5. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Dr. Christine Robbins	August 25, 2017	Stronge Inter-Rater Reliability Training	\$150.00	20-270-200-300-01-00
Sean Dunphy Ken Blekeski Martin Gurczeski	October 4, 2017; November 15, 2017; February 28, 2018	Monmouth University Principal's Academy Membership 2017-2018	\$350.00/Each	20-270-200-300-01-00
Cindy Falco Tracy Riley	October 25, 2017	NJ Science Convention	\$175/Each	20-270-200-300-01-00
Joy LaVigne Carrie Kenny Dr. Christine Robbins Dr. Martin Gurczeski Sean Dunphy (No more than two people at any one event)	October 27, 2017; December 7, 2017; February 13, 2018; March 14, 2018; June 5, 2018	Annual Conference on Reading & Writing	\$750/Each (Two Registrations)	20-231-200-300-01-00

6. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent (Attachment D):

- Trip # MH-18001**
- Trip # E-18001 – E-18006**

7. USE OF SCHOOL FACILITIES/JOHN ZAMMIT

That the Board of Education approves the request of John Zammit to use the Middle/High Gymnasium on Wednesdays and Fridays from 5pm to 9pm from September 27, 2017 through November 17, 2017. This activity will be covered by the requester’s insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

8. USE OF SCHOOL FACILITIES/SAYREVILLE JR. BOMBERS

That the Board of Education approves the request of Sayreville Jr. Bombers to use the Middle/High Gymnasium on Mondays, Tuesdays, and Thursdays from 6:00pm until 9:30 pm and to use the Cafeteria/Hallway on Wednesdays from 6:00pm to 9:30pm from September 7, 2017 through November 16, 2017. The Sayreville Jr. Bombers will use Cafeteria/Hallways on Mondays, Tuesdays, Wednesdays, and Thursdays from 6:00pm until 9:30pm from November 20, 2017 through December 14, 2017. This activity will be covered by the requester's insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

9. USE OF SCHOOL FACILITIES/SOUTH AMBOY PTO

That the Board of Education approves the request of the South Amboy PTO to use the Middle/High School Cafeteria and Auditorium for a Holiday Light Show on December 1, 2017 from 6:00pm until 9:00pm. This activity will be covered by South Amboy PTO's insurance. There is no cost for the Use of Facilities for this activity.

10. ACCEPTANCE OF GIFT DONATION – DANA FORD

The Board of Education accepts a gift donation of a loveseat from Dana Ford of Ashley Furniture for the Life Skills Program

11. ACCEPTANCE OF GIFT DONATION – ASHLEY FURNITURE

The Board of Education accepts a gift donation of a sofa, a loveseat and two lamps valued at \$2,529.96 from Ashley Furniture for the Life Skills Program

12. ACCEPTANCE OF GIFT DONATION – CHRIST CHURCH

The Board of Education accepts a gift donation of elementary school supplies from the Christ Church.

13. ACCEPTANCE OF GIFT DONATION – SOUTH AMBOY PTO

The Board of Education accepts the gift donation to the Elementary School for the following items from the South Amboy PTO for a total of \$15,688.49.

- White boards for each Elementary School Classroom - \$10,174.50
- 40 deluxe start kits (cleaners/markers/wipe clothes) and additional markers - \$1,042.99
- 100 paperback copies of "Charlotte's Web" - \$779
- 50 paperback copies of the "One and Only Ivan" - \$339
- 50 paperback copies of the "Tiger Rising" - \$299
- 200 leveled reading chair book holders - \$1,957
- The Tamerica 2700 laminator - \$1,097

14. APPROVE TUITION CONTRACT FOR 2017-2018 – BANYAN SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and Banyan School for student #1077259309 for the period September 15, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

15. APPROVE TUITION CONTRACT FOR 2017-2018 – COLLIER SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and Collier School for student #6719746537 for the period September 6, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

16. APPROVE TUITION CONTRACT FOR 2017-2018 – SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

The Board of Education approves tuition contract between the South Amboy Board of Education and Somerset County Educational Services Commission for student #4362659681 for the period September 7, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

17. APPROVE TUITION CONTRACT FOR 2017-2018 – BAYONNE BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and Bayonne Board of Education for students #5780277635 and #6838595410 for the period September 6, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

18. APPROVE TUITION CONTRACT FOR 2017-2018 – E.S.C.N.J. – ACADEMY LEARNING CENTER

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Academy Learning Center for students #2753389337 and #9635038745 for the period September 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

19. APPROVE TUITION CONTRACT FOR 2017-2018 – E.S.C.N.J. – BRIGHT BEGINNINGS LEARNING CENTER

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Bright Beginnings Learning Center for student #8486823312 for the period September 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

20. APPROVE TUITION CONTRACT FOR 2017-2018 – E.S.C.N.J. – CENTER FOR LIFELONG LEARNING

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Center for Lifelong Learning for students #6732255358, #6318540506, #3194689036, #1887907053, #8627372170, #4744776169, #2130241591, #3944564593, #5981261432, #4015445792, #4015445792, #9141052803, #9880067721 for the period September 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

21. APPROVE TUITION CONTRACT FOR 2017-2018 – E.S.C.N.J. – PISCATAWAY REGIONAL DAY SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Piscataway Regional Day School for student #4640775933 for the period September 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

22. APPROVE HOME INSTRUCTION CONTRACT FOR 2016-2017 – SAYREVILLE BOARD OF EDUCATION

The Board of Education approves a Home Instruction contract between the South Amboy Board of Education and the Sayreville Board of Education for student #1727515740 for the period September 1, 2016 – June 30, 2017. (Copy of contract is on file in the Board Office).

A motion was made by Mr. Smith and seconded by Mrs. Taggart to approve motions One through Twenty-Two of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern
 Nays: None
 Abstention: Kern (Motions 2 (180202, 180181, 180229, 180177, 180176, 180182), 18, 19, 20, 21)

B. BOARD OF EDUCATION COMMENTS

Mr. Henry – Provided the Board with an update on the start of school as well as provided the Board with a Club Proposal.

Mrs. Taggart – Informed the Board and audience that the Fed Up Night was very informative. She also stated that Back to School Night was a success and she especially liked the cafeteria being used for the club tables.

Amy McLaughlin – Thanked the PTO for their hard work and their donations.

Mr. Diaz – Thanked the PTO and discussed the Internship Program with the City of South Amboy. He discussed the importance of the Fed-Up program and thanked them for their efforts. He also discussed the Steered Straight Program coming to both Schools.

C. PUBLIC COMMENTS

Amy Wojasic – Thanked the SAPTO for their fundraising efforts. She discussed lockdown drills where kids are being told it was a drill. She also inquired about textbooks for science program in grades six through eight.

Mrs. Taggart – Inquired about substitute training for lockdown drills.

Tom Riley – Spoke about the Internship Program and thank the Board. He also discussed the Annual Charity Basketball Event hosted by the Friends of South Amboy.

Amy Russo – Inquired about crossing Guards by the crosswalk by the gas station.

Jonas Knapic – Thanked Board for his approval as volunteer coach. Discussed that the Board/District Administrators need to do a better job making these appointments in a timely fashion.

E. ADJOURNMENT

A motion by Mrs. Kasics and seconded by Mr. Perez that there being no further business the meeting be adjourned at 8:20. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary