

**SOUTH AMBOY BOARD OF EDUCATION  
Business/Public Meeting Minutes  
August 28, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

**Mrs. Kern, Board President called the meeting to order at 6:00 pm.**

**Mr. Frascella, Board Secretary called the roll:**

Present: Mr. Dragotta, Mrs. Kasics, Mrs. Kern, Mrs. McLaughlin, Mr. Perez, Mr. Riley, Mr. Simko, Mr. Smith, Mrs. Taggart

Absent: None

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Ms. Murphy, Board Attorney.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mrs. Kern led all assembled in the Flag Salute.**

**Mrs. Kern reviewed the agenda motions**

**General Board Discussion Items**

Mr. Diaz discussed the October Board Meeting being moved to October 30<sup>th</sup> due to the NJSBA Conference.

**Public Comment on Agenda Items**

Linda DeLucia – Asked how parents of students were notified if there lunch bill is in arrears.

Phyllis Straton – Asked why the dates for theater events were now included on the Board Agenda.

On a motion by Mrs. Kasics and seconded by Mr. Dragotta that the Board adjourned into Closed Session at 6:10 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 7:00 pm. Motion carried by unanimous voice vote.

**MINUTES**

Motion Ms. Kern and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

July 24, 2017	Business-Public Meeting
July 24, 2017	Closed Session/Business-Public Meeting

Ayes: Dragotta, Kasics, McLaughlin, Perez, Riley, Simko, Taggart, Kern

Nays: None  
Abstention: Smith

**EDUCATION & CURRICULUM**

**1. CURRICULUM/2017-2018 SCHOOL YEAR**

That the Board of Education approves the following curriculum subject area for the 2017-2018 school year, as presented, and as recommended by the Superintendent.

- Elementary Science - Grades 3-5
- Mathematics – Grades 6, 7, 8
- Algebra I
- Geometry
- Algebra II
- Internship/Cooperative Education

**2. APPROVAL OF COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE/2017-2018 SCHOOL YEAR**

That the Board of Education approves the submission of the Comprehensive Equity Plan Statement of Assurance for the 2017-2018 school year, as recommended by the Superintendent.

**3. ANTI-BULLYING SCHOOL SELF-ASSESSMENT OUTCOMES SUBMISSION/2016-2017 SCHOOL YEAR**

That the Board of Education approves the submission of the outcomes of each school’s self-assessment of the implementation of the New Jersey Anti-Bullying Bill of Rights Act (ABR) in accordance with N.J.S.A. 18A:17-46 for the period of July 1, 2016 through June 30, 2017.

**4. DISTRICT GOALS & OBJECTIVES/2017-2018 SCHOOL YEAR**

That the Board of Education approves the District Goals & Objectives for the 2017-2018 school year, as presented, and as recommended by the Superintendent. (Attachment A)

A motion was made by Mr. Riley and seconded by Mrs. Kasics to approve motions One through Four of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern  
Nays: None  
Abstention: None

**POLICY**

**1. SECOND READING & ADOPTION OF SCHOOL MEAL PROGRAM ARREARS POLICY**

That the Board of Education approves the second reading and adopts the School Meal Arrears Policy, #3542.2, as attached and recommended by the Superintendent. (Attachment B)

A motion was made by Mr. Dragotta and seconded by Mr. Smith to approve motion One of Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern  
Nays: None  
Abstention: None

**PERSONNEL**

**1. RESIGNATION/MAUREEN FOSGREEN**

That the Board of Education accepts the resignation of Maureen Fosgreen, Mathematics Teacher at the Middle High School, effective September 24, 2017 (or sooner if a suitable replacement can be obtained) with sincere appreciation for her dedicated service to our district as recommended by the Superintendent.

**2. RETIREMENT DATE ADJUSTMENT/EVE FREEMAN**

That the Board of Education approves the retirement date adjustment of Eve Freeman, Speech Language Specialist, effective January 1, 2018 (originally approved at the January 30, 2017 Board Meeting) to July 1, 2018, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

**3. PART TIME BUS PARAPROFESSIONAL/SUBSTITUTE/2017-2018 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals as part time Bus Paraprofessional or Substitute Bus Paraprofessional on an as needed basis for the 2017-2018 school year as recommended by the Superintendent. This will be in addition to their regular duties:

Substitute: Joan Crowley  
Evelyn Gonzalez

**3. ATTENDANCE OFFICER/BRUCE MARCINCZYK**

That the Board of Education approves the employment of Bruce Marcinczyk as the Attendance Officer for the 2017-2018 school year effective September 1, 2017 until June 30, 2018 as recommended by the Superintendent. His yearly salary is set at \$8,107.00, with no benefits. Employment is contingent upon completion of the Criminal History Background Check and Board Policy #4212.4 (Physicals for Employees) 100% of salary will be charged to Account #11-000-211-110-11-10

**4. ADDITIONAL EXTRA-CURRICULAR POSITION/2017-2018 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to an Extra-Curricular position for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

George Gundrum Dean of Students (Part-time)  
100% of salary will be charged to Account #11-401-100-110-11-11

**5. HOME INSTRUCTORS/2017-2018 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals as Home Instructors for the 2017-2018 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the South Amboy Board of Education and the South Amboy Education Association:

**ELEMENTARY SCHOOL**  
Robert Parks

**MIDDLE HIGH SCHOOL**  
Diana Haag

100% of salary will be charged to 11-150-100-101-11-00

**6. CURRICULUM REVISION/2017-2018 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individual to perform Curriculum Revision for the 2017-2018 school year as recommended by the Superintendent. Rate of pay will be as per negotiated agreement between the South Amboy Board of Education and the South Amboy Education Association:

- Denis Bourgeau English Language Arts – Grades 9-12

**7. REHIRE OF SUBSTITUTE TEACHERS/SUBSTITUTE PARAPROFESSIONALS /SUBSTITUTE BUS DRIVERS/SUBSTITUTE NURSES/SUBSTITUTE SECRETARIES /SUBSTITUTE CUSTODIANS/2017-2018 SCHOOL YEAR**

That the Board of Education approves the reemployment of substitute teachers, substitute paraprofessionals, substitute bus drivers, substitute school nurses, substitute secretaries, substitute custodians for the 2017-2018 school year as recommended by the Superintendent. (Attachment C)

100% of salary will be charged to appropriate substitute assignment

**8. COLLECTIVE BARGAINING AGREEMENT/SOUTH AMBOY ADMINISTRATORS ASSOCIATION**

That the Board of Education adopt the Collective Bargaining Agreement between the South Amboy Board of Education and the South Amboy Administrators Association, to be in effect from July 1, 2017 and to continue in effect until June 30, 2020.

**9. SETTLEMENT AGREEMENT BETWEEN THE SOUTH AMBOY EDUCATION ASSOCIATION AND THE SOUTH AMBOY BOARD OF EDUCATION**

That the Board of Education approves the settlement agreement between the South Amboy Education Association and the South Amboy Board of Education regarding non-resident students (Docket NO: C-130-17).

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Nine of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern  
Nays: None  
Abstention: Dragotta (Motions 8 & 9 (Spouse is in SAEA)), Kasics (Motion 9), Kern (Motion 9 (NJEA Member))

**BUDGET AND FINANCE MOTIONS**

**BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for July 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**2. EXPENDITURES FOR 7/25/2017 – 8/28/2017**

The Board of Education approves the following expenditures for 7/25/17-8/28/17

<b>Bills For</b>	<b>Amount</b>
Regular Bills	907,276.37
7/28/17 Payroll	100,512.54
08/15/17 Payroll	107,991.38
<b>TOTAL</b>	<b>\$ 1,115,780.29</b>
July Agency	<b>\$ 99,321.38</b>

**3. ACCEPT THE SECRETARY AND TREASURER REPORT – JULY 2017**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**4. APPROVE TRAVEL AND REIMBURSEMENT**

The Board of Education approves the following under the "Travel and Reimbursement Policy" of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Jorge E. Diaz	September 12, 19, 26, 2017	Three Day Stronge Training	\$465	11-000-230-890-01-71

**5. USE OF SCHOOL FACILITIES/SOUTH AMBOY PTO**

That the Board of Education approves the request of the South Amboy PTO to use the Middle/High School Cafeteria for Bingo (Pocketbook) on September 29, 2017, from 4:00pm until 9:00pm. This activity will be covered by South Amboy PTO's insurance. There is no cost for the Use of Facilities for this activity.

**6. USE OF SCHOOL FACILITIES/SOUTH AMBOY PTO**

That the Board of Education approves the request of the South Amboy PTO to use the Middle/High School Cafeteria for General Meetings on September 12, 2017 and November 15, 2017 from 6:30pm until 8:00pm. This activity will be covered by South Amboy PTO's insurance. There is no cost for the Use of Facilities for this activity.

**7. USE OF SCHOOL FACILITIES/SOUTH AMBOY PTO**

That the Board of Education approves the request of the South Amboy PTO to use the Middle/High School Cafeteria/Gym for Fall Festival on October 27, 2017 from 4:00pm until 9:00pm. This activity will be covered by South Amboy PTO's insurance. There is no cost for the Use of Facilities for this activity.

**8. USE OF SCHOOL FACILITIES/SOUTH AMBOY PTO**

That the Board of Education approves the request of the South Amboy PTO to use the Elementary School Cafeteria on October 5, 2017 from 7:00pm until 8:30pm. This activity will be covered by South Amboy PTO's insurance. There is no cost for the Use of Facilities for this activity.

**9. USE OF SCHOOL FACILITIES/THEATER**

That the Board of Education approves the request of the South Amboy Theater – Phyllis Stratton to use the Middle/High School Auditorium for Holiday Idol on December 21, 2017 from 3:00pm until 10:00pm. This activity will be covered by South Amboy Board of Education's insurance. There is no cost for the Use of Facilities for this activity.

**10. USE OF SCHOOL FACILITIES/THEATER**

That the Board of Education approves the request of the South Amboy Theater – Phyllis Stratton to use the Middle/High School Auditorium for Lip Sync on April 19, 2018 from 3:00pm until 10:00pm. This activity will be covered by South Amboy Board of Education's insurance. There is no cost for the Use of Facilities for this activity.

**11. USE OF SCHOOL FACILITIES/THEATER**

That the Board of Education approves the request of the South Amboy Theater – Phyllis Stratton to use the Middle/High School Auditorium for Pot Luck Dinner on February 27, 2018 from 3:00pm until 6:00pm. This activity will be covered by South Amboy Board of Education's insurance. There is no cost for the Use of Facilities for this activity.

**12. AUTHORIZATION TO SUBMIT APPLICATION FOR PRESCHOOL EDUCATION EXPANSION AID**

The Board of Education approves the Authorization to Submit the Application for Preschool Education Expansion Aid for the 2017-2018 School year to the New Jersey State Department of Education, Division of Early Childhood Education. (Attachment D)

**13. APPROVE TUITION CONTRACT FOR 2017-2018 – E.S.C.N.J. – NUVIEW ACADEMY ANNEX**

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Nuview Academy for student #9900562875 for the period June 26, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

**14. APPROVE TUITION CONTRACT FOR 2017-2018 – CPC BEHAVIORAL HEALTHCARE**

The Board of Education approves the tuition contract between the South Amboy Board of Education CPC Behavioral Healthcare for students #5452569864 and #2475544946 for the period July 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

**15. APPROVE NONRESIDENT CONTRACTS for 2017-2018**

The Board of Education approves contract agreements consistent with board policy #5118 for nonresident students listed below:

Student ID
#6376344141
#1067324908
#8760982181
#9759199073
#4450237224
#1141699253
#6145393130

**16. ACCEPTANCE OF BIDS ON SALE OF SURPLUS ITEMS**

That the Board of Education accepts the high bids for the sale of surplus items in accordance with the GovDeals as listed below.

1. 2004 Thomas Bus GMC 3500 – sold to Mayor Transportation, West Orange, NJ - \$2,620.00
2. 2005 Dodge Caravan SE – Sold to Ahmed Elmshawy, Bradley Beach, NJ - \$1,120.00

**17. APPROVE RENEWAL LEASE AGREEMENT – B.A.S.C. NETWORK, INC.**

The Board of Education approves a renewal lease agreement between the South Amboy Board of Education and B.A.S.C. Network, Inc. to operate a before-school and after-school care program for elementary school-aged children of the South Amboy School District for the period September 1, 2017 – June 30, 2018. (Copy of agreement is on file in the Board Office)

A motion was made by Mr. Smith and seconded by Mr. Perez to approve motions One through Seventeen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Dragotta, Kasics, McLaughlin, Perez, Riley, Simko, Smith, Taggart, Kern  
 Nays: None  
 Abstention: Kern (Motions 2 (180187), 13)

**B. BOARD OF EDUCATION COMMENTS**

Mr. Diaz discussed the following

- Opening Day for Staff – September 5, 2017
- District-wide Professional Development – September 6, 2017
- Opening Day for Students – September 7, 2017
- FEDUP 2017 – Thursday, August 31st, 5:00 – 8:00 p.m., MHS cafeteria

**C. PUBLIC COMMENTS**

Shannon Gonzalez – Asked about the SAC position at the Middle/High School not being replaced.

Carrie Kenny – Thanked the Board for continuing to allow students of staff members to attend the district.

Jennifer Williams – Asked for details regarding the Linkit! Program and wanted to know how the district could afford it.

**E. ADJOURNMENT**

A motion by Mr. Dragotta and seconded by Mrs. Kasics that there being no further business the meeting be adjourned at 7:06. Motion carried by unanimous voice vote.

Respectfully submitted,

*Peter Frascella*

Business Administrator/Board Secretary