

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
November 20, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

Mrs. Kern, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, Board Secretary called the roll:

Present: Mrs. Kasics, Mrs. Kern, Mrs. McLaughlin, Mr. Simko, Mrs. Taggart

Absent: Mr. Dragotta, Mr. Perez, Mr. Riley, Mr. Smith

Also Present: Mr. Diaz, Superintendent, Mr. Frascella, Business Administrator/Board Secretary; Mr. Silvestro, Board Attorney.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mrs. Kern led all assembled in the Flag Salute.

Mrs. Kern reviewed the agenda motions

Public Comment on Agenda Items

Maureen Strzykalski – Asked why the field trips were not included in the public Agenda.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:05 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Personnel Matters, and negotiations. The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart, the Board reconvened into the public portion of the meeting at 6:40 pm. Motion carried by unanimous voice vote.

MINUTES

Motion Mrs. Kern and seconded by Mrs. Taggart to accept the minutes of the following meetings as submitted:

October 30, 2017	Business-Public Meeting
October 30, 2017	Closed Session/Business-Public Meeting

Ayes: Kasics, McLaughlin, Simko, Taggart, Kern

Nays: None

Abstention: None

Absent: Dragotta, Perez, Riley, Smith

EDUCATION & CURRICULUM

1. GOVERNOR’S EDUCATOR OF THE YEAR PROGRAM/2017-2018 SCHOOL YEAR

That the Board of Education continues to support the Governor’s Educator of the Year Program and approves a \$250 allocation, per school, to be utilized towards educational programs for the classes of the recipients of the award as recommended by the Superintendent.

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motion One of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Simko, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Dragotta, Perez, Riley, Smith

POLICY

1. ADOPTION OF REVISED TRANSPORTATION SAFETY POLICY

The Board of Education adopts the revised Transportation Safety Policy, #3541.33, as attached and recommended by the Superintendent. (Attachment A)

2. ADOPTION OF REVISED EMERGENCIES AND DISASTER PREPAREDNESS POLICY

The Board of Education adopts the revised Emergency and Disaster Preparedness Policy, #6114, as attached and recommended by the Superintendent. (Attachment B)

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motion One of Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Simko, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Dragotta, Perez, Riley, Smith

PERSONNEL

1. EXTRA-CURRICULAR POSITIONS/2017-2018 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Extra-Curricular positions for the 2017-2018 school year as recommended by the Superintendent and Personnel Committee. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

School	Position	Name
Elementary	Early Act Club/RAK (Random Acts of Kindness)	Nicole Patterson
Middle/High School	Set Director	Tom Razwilavich

2. MEDICAL LEAVE OF ABSENCE/MARIA AQUINO-SOARES

That the Board of Education approves the leave of absence request of Maria Aquino-Soares, Spanish Teacher at the Middle High School, for a period from November 16, 2017 through December 18, 2017 in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Aquino-Soares unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate as recommended by the Superintendent.

3. MEDICAL LEAVE OF ABSENCE/LAWRENCE GHEZZI

That the Board of Education approves the leave of absence request of Lawrence Ghezzi, School Librarian/Media Specialist at the Middle High School, for a period from November 1, 2017 through December 1, 2017 in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Mr. Ghezzi unpaid leave days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate as recommended by the Superintendent.

4. MATERNITY/CHILD REARING LEAVE OF ABSENCE/ELENI TSOUKAS

That the Board of Education approves the maternity/child rearing leave of absence request of Eleni Tsoukas, English as a Second Language Teacher at the Elementary & Middle High Schools, for a period from January 22, 2018 through June 20, 2018 (or the last day of the 2017-2018 school year) in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Tsoukas' unpaid leave shall commence following her exhaustion of her allowable accrued paid leave. Ms. Tsoukas' unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate as recommended by the Superintendent.

5. MATERNITY/CHILD REARING LEAVE OF ABSENCE/ELISABETH DOHERTY

That the Board of Education approves the maternity/child rearing leave of absence request of Elisabeth Doherty, Special Education English Teacher at the Middle High Schools, for a period from January 30, 2018 through January 2, 2019 in accordance with Article XVI., Paragraph B., of the collective negotiations agreement between the Board and the South Amboy Education Association. Ms. Doherty's unpaid leave shall commence following her exhaustion of her allowable accrued paid leave. Ms. Doherty's unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate as recommended by the Superintendent.

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Five of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Simko, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Dragotta, Perez, Riley, Smith

OTHER MOTION**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/NOVEMBER 2017**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on November 20, 2017. (Attachment C)

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Simko, Taggart, Kern
 Nays: None
 Abstention: None
 Absent: Dragotta, Perez, Riley, Smith

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for October 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

2. EXPENDITURES FOR 10/31/2017-11/20/17

The Board of Education approves the following expenditures for 10/31/17-11/20/17

Bills For	Amount
Regular Bills	365,649.85
10/30/17 Payroll	476,408.50
11/15/17 Payroll	480,326.02
TOTAL	\$ 1,322,384.37
November Agency	585,063.23

3. ACCEPT THE SECRETARY AND TREASURER REPORT – OCTOBER 2017

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE OCTOBER 2017 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached October 2017 Organizational Fund Balances. (Attachment D)

5. ACCEPT THE OCTOBER 2017 ATHLETIC FUND BALANCES

The Board of Education accepts the attached October 2017 Athletic Fund Balances. (Attachment E)

6. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent (Attachment F):

7. APPROVE TUITION CONTRACT FOR 2017-2018 – RANCOCAS VALLEY BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and Rancocas Valley Board of Education for student #1193805411 and for the period September 11, 2017 – September 21, 2017. (Copy of contract is on file in the Board Office).

8. APPROVE TUITION CONTRACT FOR 2017-2018 – RANCOCAS VALLEY BOARD OF EDUCATION

The Board of Education approves tuition contract between the South Amboy Board of Education and Rancocas Valley Board of Education for student #3470115769 and for the period September 11, 2017 – September 29, 2017. (Copy of contract is on file in the Board Office).

9. ACCEPTANCE AND APPROVE FOR SUBMISSION – CMP & M-1

The Board of Education accepts the Annual Maintenance Budget Summary (M-1) and approves the submission of the M-1 and Comprehensive Maintenance Plan Summary, for FY18, to the Middlesex County Department of Education for review. (Attachment G)

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One through Nine of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Kasics, McLaughlin, Simko, Taggart, Kern

Nays: None

Abstention: Kasics, 2 (180468), 5; Taggart 2 (180469); Kern (Motions 2 (180346, 180347, 180350, 180176, 180345, 180182, 180277), 5)

Absent: Dragotta, Perez, Riley, Smith

B. BOARD OF EDUCATION COMMENTS

Mrs. Kern – Congratulated the newly elected Board Members. Wished everyone a Happy National Education Support Professionals Day and thanked everyone involved in the successful Pep Rally.

Mrs. McLaughlin – Asked if the media center at the Elementary School was going to be closed. She also inquired about the band uniforms.

C. PUBLIC COMMENTS

Maureen Strzykalski – Requested that the Board Members speak into the mics and thanked Mrs. Kern for acknowledging National Education Support Professionals Day.

E. ADJOURNMENT

A motion by Mrs. Kasics and seconded by Mrs. Taggart that there being no further business the meeting be adjourned at 6:50. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary