

**SOUTH AMBOY BOARD OF EDUCATION**  
**Business/Public Meeting Agenda October 17, 2022 – 6:00 p.m.**  
**(open Meeting & immediately go into Executive/Closed Session)**  
**Public Meeting Agenda begins at approximately 6:30 P.M.**  
**Middle High School Cafeteria**

---

**Mr. Walsh, Board President called the meeting to order at 6:00 pm.**

**Mr. Frascella, called the roll:**

Present: Mr. Albarran, Mr. Conrad (6:03), Ms. Conway, Mr. Dragotta, Mrs. Guthrie, Ms. Kasics, Ms. Kern, Mr. Murphy, Mr. Walsh

Absent: None

Also Present: Peter Frascella, Board Secretary; Dr. Frederick D. Williams Superintendent; Mr. Silvestro, Board Attorney; Ms. Perez, Student Representative

On a motion by Mr. Dragotta and seconded by Mr. Walsh that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Walsh and seconded by Mr. Conrad that the Board reconvened into the public portion of the meeting at 6:30 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mr. Walsh led all assembled in the Flag Salute.**

**Presentations:**

- Mr. Walsh discussed that he is resigning from the Board of Education due to a conflict with a job he has accepted in the State of New Jersey. His resignation will be effective October 23, 2022.

- NJSLA Data Elementary School- Mr. Sean Dunphy and Ms. Michelle Buchanan
- NJSLA Data Middle/High School - Dr. Mario Barbieri and Mr. Frank Zalocki

**MINUTES**

**1. ACCEPTANCE OF MINUTES**

September 26, 2022 Business-Public Meeting ([Minutes 9.26.22](#))  
 September 26, 2022 Closed Session/Business Meeting

**EDUCATION & CURRICULUM ITEMS & REPORT (Joan Conway)**

Ms. Conway discussed curriculum revisions and advertised courses, speech program, October 31<sup>st</sup> professional development, Career Readiness, and NJQSAC.

**2. APPROVE/DUAL ENROLLMENT PROGRAM/MIDDLESEX COUNTY COLLEGE/2022-2023 SCHOOL YEAR**

That the Board of Education approves the Dual Enrollment Program, Middlesex County College, for the 2022-2023 school year, as presented, and as recommended by the Superintendent. (Memorandum of Agreement is on file in the Board Office)

**POLICY ITEMS & REPORT (Lynn Kasics)**

**3. Approve the Second Reading of the following Bylaws, Policies, and/or Regulations (Attachments)**

- [Conduct and Dress Policy 4119.22](#)

**4. Resolved, that the Board of Education hereby waives Bylaw #9311 and adopts the revised [Harassment, Intimidation and Bullying Policy #5311.1](#) on first and final reading and authorizes the revised policy to take effect immediately.**

**PERSONNEL (Lynn Kasics)**

**5. APPOINTMENTS CONTRACTUAL**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>Bldg.</u></b>	<b><u>Total Salary</u></b>	<b><u>Effective</u></b>
Brewster (Honimar)	Tony	Paraprofessional	Elementary School	\$21.00/Hourly (Not to exceed 30 hours per week)	10.3.2022 Retroactively

\* Fingerprints approved through NJDOE Office of Student Protection (Policy #4111/4211)  
 \* Completion of Physicals for Employees (Policy #4212.4)  
 \* Pending approval of NJDOE Office of Student Protection and Employment History statute P.L.2018, C.5

**6. HOURLY POSITIONS**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>Bldg.</u></b>	<b><u>Rate</u></b>	<b><u>Hours/Week</u></b>	<b><u>Effective</u></b>
Cheung-Aronawitz	Dora	Pre-K Restroom Attendant	ES	\$13.00/hour	Not to exceed 30 hours per week	9/1/2022 Retroactively

\* Fingerprints approved through NJDOE Office of Student Protection  
 \* Pending approval of NJDOE Office of Student Protection and Employment History statute  
 P.L.2018, C.5

**7. SUBSTITUTES**

<b>Name</b>	<b>Position/Certification</b>	<b>Rate</b>	<b>Effective</b>
Echevarria, Melinda (Paraprofessional)	Substitute Secretary (As Needed)	\$132/Daily	10/18/2022-6/30/2023
Payne, Lisa	Substitute Teacher (As Needed)	\$130/Daily	10/18/2022-6/21/2023
Stratton, Scott	Substitute Custodian (As Needed)	\$16.00/Hourly	10/18/2022-6/30/2023
* Fingerprints approved through NJDOE Office of Student Protection * Pending approval of NJDOE Office of Student Protection and Employment History statute P.L.2018, C.5			

**8. EXTRACURRICULAR/STIPEND**

<b>Name</b>	<b>Stipend</b>	<b>Amount</b>	<b>Effective</b>
Echevarria, Melinda	District Translator	\$21.00/Hourly	2022-2023
Gemellaro, Alyssa	Middle School Boys Soccer Coach	\$2386.00	2022-2023
Liskowski, Dave	Extended Day Enrichment Program-MHS	\$54.00/Hourly	10/11/2022
Mejia, Valerie	District Translator	\$38.80/Hourly	2022-2023
Rondon, Madeline	Extended Day Enrichment Program-MHS	\$54.00/Hourly	10/11/2022
Haney, Jacob	6th Grade Advisor Co-Advisor	\$275	2022-2023
Loprete, Christopher	6th Grade Advisor Co-Advisor	\$275	2022-2023
Spinapont, Sarah	9th Grade Advisor	\$635	2022-2023
Grasso, Jessica	10th Grade Advisor Co-Advisor	\$358.50	2022-2023
Vancil, Nicole	10th Grade Advisor Co-Advisor	\$358.50	2022-2023
Doherty, Elisabeth	11th Grade Advisor Co-Advisor	\$538	2022-2023
Vona, Tara	11th Grade Advisor	\$538	2022-2023

	Co-Advisor		
--	------------	--	--

**9. LEAVE OF ABSENCE**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Category</b>	<b>Effective</b>
Costantino, Jessica	Paraprofessional	ES	Non Paid FMLA	9/26/2022-11/14/2022
Wolfe, Amy	Secretary	ES	Medical	9/12/2022-9/23/2022 9/26/2022-TBD
* Dates to be adjusted based upon recovery				

**10. END OF SERVICE**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Category</b>	<b>Last Day</b>
Chiles, James	Security Guard	MHS	Resignation	10/14/2022
Honimar, Skylar	Paraprofessional	ES	Resignation	7/28/2022
Sepa-Cannavo, Irma	Nurse	ES	Resignation	10/17/2022
Witte, Michelle	Counselor	MHS	Resignation	11/18/2022 Revised 10/7/2022

**11. STAFF TRANSFERS**

<b>Name</b>	<b>Position</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
Kaefer, Matthew (O'Connor)	Secretary	Pupil Personnel Services	Child Study Team Office	11/14/2022

**BUDGET AND FINANCE ITEMS & REPORT (Anthony Conrad)**

**12. BUDGETARY TRANSFERS ([Attachment A](#))**

The Board of Education approves the attached transfers for August 2022 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**13. EXPENDITURES FOR 09/27/2022-10/17/2022 ([Attachment B](#))**

The Board of Education approves the following expenditures for 09/27/2022-10/17/2022

<b>South Amboy Board of Education Expenditures 09/27/2022-10/17/2022</b>	
<b>Bills For</b>	<b>Amount</b>
Regular Bills	\$ 643,245.26

09/15/2022 Payroll	\$ 532,694.20
09/30/2022 Payroll	\$ 560,300.39
<b>TOTAL</b>	<b>\$ 1,736,239.85</b>
September Agency	\$ 502,547.44

**14. ACCEPT THE SECRETARY AND TREASURER REPORT –SEPTEMBER 2022**  
**[\(Attachment C\)](#)**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**15. ACCEPT THE SEPTEMBER 2022 ORGANIZATIONAL FUND BALANCES [\(Attachment D\)](#)**

The Board of Education accepts the attached September 2022 Organizational Fund Balance.

**16. ACCEPT THE SEPTEMBER 2022 ATHLETIC FUND BALANCES [\(Attachment E\)](#)**

The Board of Education accepts the attached September 2022 Athletic Fund Balances

**17. FIELD TRIP REQUESTS**

The Board of Education approves the attached field trip requests for the 2022-2023 school year as recommended by the Superintendent.

**18. APPROVAL OF TUITION CONTRACT FOR 2022-2023– ESCNJ – ACADEMY LEARNING CENTER**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Academy Learning Center for students #9635038745, #5742606697, and #5928707728 for the period September 2, 2022 – June 30, 2023 in the amount of \$186,105. (Copy of contract is on file in the Board Office).

**19. APPROVAL OF TUITION CONTRACT FOR 2022-2023– ESCNJ – CENTER FOR LIFELONG LEARNING**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Center for Lifelong Learning for students #4098271022, #9880067721, #6732255358, #6318540506, #2612617898, 1887907053, #874196649, #8929257434, #5981261432, and #4015445792, #7964261661, #35615227922, for the period September 2, 2022 – June 30, 2023 in the amount of \$839,327.50. (Copy of contract is on file in the Board Office).

**20. APPROVAL OF TUITION CONTRACT FOR 2022-2023 – ESCNJ – PISCATAWAY REGIONAL DAY SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Piscataway Regional Day School for students #8021920976, #3194689036, #7769635663, #213241591, #7079114128, #9141052803 and #6073014379 for the period September 2, 2022 – June 30, 2023 in the amount of \$442,407.50. (Copy of contract is on file in the Board Office).

**21. USE OF FACILITIES - FRIENDS OF SOUTH AMBOY**

That the Board of Education approves the use of facilities for the Friends of South Amboy to use the MHS Cafeteria and Gymnasium for the purpose of holding The Friends of South Amboy Charity Basketball Event on 12/17/22 from 10 am to 11 pm. This activity will be covered by the district’s insurance.

**22. USE OF FACILITIES - SOUTH AMBOY FIRE DEPARTMENT**

That the Board of Education approves the use of facilities for the South Amboy Fire Department to use the MHS Parking Lot for the purpose of City Wide Fire Protection Demonstration on 10/22/22 from 11 am to 2 pm. This activity will be covered by the City’s insurance.

**23. USE OF FACILITIES - SAYAA**

That the Board of Education approves the use of facilities for the SAYAA to use the Elementary Gymnasium for the purpose of recreational sports from 10/5/22 to 5/15/23 from 6 pm to 9:30 pm. This activity will be covered by the league’s insurance.

**24. VOIDED PRIOR YEAR CHECK**

That the Board of Education approves voiding the following prior year check:

Check Date	Check Number	Amount	Fund	Account Drawn Against
06/27/2022	23910	\$2,600.00	General Fund	AP
04/08/2022	23522	\$80.00	General Fund	AP

**25. ACCEPTANCE OF DONATION – CHRIST CHURCH WOMEN WITH PURPOSE**

That the Board of Education accepts the donation of school supplies including folders, notebooks, crayons, and pencils, to the Elementary School, with an estimated value of \$400.

**26. ACCEPTANCE AND APPROVE FOR SUBMISSION – CMP & M-1 ([Attachment G](#))**

The Board of Education accepts the Annual Maintenance Budget Summary (CMP & M-1) and approves the submission of the CMP & M-1, for FY23, to the Middlesex County Department of Education for review.

**27. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – RUTGERS UNIVERSITY BEHAVIORAL HEALTH**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Rutgers University Behavioral Health to provide Mental Health Services. Approval is subject to the approval of the final agreement by the Board Attorney. (Copy of contract is on file in the Board Office).

**OTHER MOTIONS**

**28. AFFIRM HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT**

That the Board of Education affirms the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education. ([HIB Report-October](#))

**ATHLETICS REPORT (Brian Murphy)**

Mr. Murphy discussed registration to fill winter sports teams, fall senior nights, details for winter sports season. He also discussed the Middle School soccer coach.

**BUILDINGS & GROUNDS REPORT (Laurie Guthrie)**

Mr. Frascella discussed the great job the Facilities Supervisor and staff have done on the buildings as well as project completion and what is currently being worked on.

**PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS**

“Boards use the public comment period as an opportunity to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a ‘cross-examination’ between the public and individual members. Be aware that not all issues brought before a board meeting will be resolved that evening; boards may respond to public comment by seeking additional information or by delegating the authority to investigate the issue to the superintendent or his/her designee.”

[NJSBA](#)

Members of the public are limited to one (1) three (3) minute opportunity to address the board during the Public Comment portion of the meeting. Remaining time is not transferable to other members of the public. (Policy/By-Law 9322)

Diane Smocovich – Thanked Mr. Walsh for his attentiveness and hard work while on the Board.

**BOARD MEMBER COMMENTS ON AGENDA ITEMS**

**None**

**APPROVE ALL ITEMS ON THE CONSENT AGENDA**

A motion was made by Mr. Walsh and seconded by Mr. Conrad to approve of the consent agenda of the regular public meeting of September 26, 2022 (exceptions) as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Guthrie, Kasics, Kern, Murphy, Walsh

Nays: None

Abstention: Kern (#13 (230411, 230353, 230378, 230379, 230376, 230377, 230380, 2302158), #16, #18, #19, #20, #21)

Absent: None

**STUDENT REPRESENTATIVE REPORT**

Ms. Perez discussed extra guidance resources needed to prepare students for the college application process.

Ms. Conway – Asked Ms. Perez about Naviance usage?

**BOARD MEMBER COMMENTS**

Mrs. Guthrie – We need to find and provide resources for the students of the district to use for college entry.

Mr. Dragotta – Fire Prevention demonstration will be forthcoming. Wished Mr. Walsh well in his future endeavors.

Mr. Murphy – Wished everyone a Happy Halloween. Discussed the cooperative sports agreement with Sayreville and how South Amboy students are contributing to the team’s success. He thanked Mr. Walsh for his effort and time while on the Board.

Ms. Kern – Read a letter discussing what an asset Mr. Walsh has been to the Board of Education and wished him well.

Mrs. Kasics – Discussed what a great job Mr. Walsh did as a Board Member and thanked him for his time.

Mrs. Guthrie – Discussed Mr. Walsh as a Board Member and what a great influence and resource he was for her and other Board Members.

Mr. Conrad – Congratulated Mr. Walsh on his new job and told him to work hard and that he has no doubt Mr. Walsh will be successful in whatever field he pursues and will be a great representative for the South Amboy community.

Ms. Conway – Congratulated Mr. Walsh, and expressed that he should be very happy and proud of what he has achieved.

Mr. Albarran – Discussed Mr. Walsh’s influence on his own children while he was a student and what a great representative he is as a product of South Amboy Public Schools.

Dr. Williams – Thanked Mr. Walsh for his support and wished him all the best in his future endeavors.

Mr. Walsh – Discussed his resignation and what a difficult decision it was to take the job knowing he would have to leave the Board. He enjoyed working with the students and staff and was very proud of the direction the South Amboy Public Schools were headed. He thanked everyone for the kind words and support.

## **ADJOURNMENT**

A motion by Mr. Walsh and seconded by Mr. Conrad there being no further business the meeting be adjourned at 8:15 pm. Motion carried by unanimous voice vote.

Respectfully,

*Peter Frascella*

Peter Frascella  
Board Secretary