

SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Agenda September 26, 2022 – 6:00 p.m.
(open Meeting & immediately go into Executive/Closed Session)
Public Meeting Agenda begins at approximately 6:30 P.M.
Middle High School Cafeteria

Mr. Walsh, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Albarran, Mr. Conrad, Ms. Conway, Mr. Dragotta, Mrs. Guthrie, Ms. Kasics, Ms. Kern,
Mr. Murphy, Mr. Walsh
Absent: None
Also Present: Peter Frascella, Board Secretary; Dr. Frederick D. Williams Superintendent; Mr. Silvestro,
Board Attorney; Ms. Lukie, Student Representative

On a motion by Mrs. Kasics and seconded by Ms. Kern that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Ms. Kern that the Board reconvened into the public portion of the meeting at 6:32 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Walsh led all assembled in the Flag Salute.

Presentations:

- [Safe Reopening Plan](#) - Dr. Frederick D. Williams
- **2022-2023 Student Representatives:** Ms. Sara Lukie and Ms. Evalise Perez (Alternate)
- **WIDA Presentation** - Dr. Christine Robbins
- **DLM Data/Performance Presentation**- Dr. Christine Robbins

MINUTES

1. ACCEPTANCE OF MINUTES

August 22, 2022 Business-Public Meeting ([Minutes 8.22.2022](#))
 August 22, 2022 Closed Session/Business Meeting

EDUCATION & CURRICULUM ITEMS & REPORT (Joan Conway)

Ms. Conway discussed the Curriculum, Parent Engagement, DEI, after-school instruction and additional course offerings.

2. APPROVE / Virtual Learning Plan

That the Board of Education approves the District Virtual Learning Plan in the event schools must close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, in order to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9.

3. Approve 2022-2023/District Mentor Plan

That the Board of Education approves the District Mentoring Plan for the 2022-2023 school year as recommended by the Superintendent.

4. Approve 2022-2023 Schools Nursing Service Plan

That the Board of Education approves the Nursing Services Plan for 2022-2023, as recommended by the Superintendent.

5. Approve EXTENDED DAY PROGRAM 22-23 SCHOOL YEAR

The South Amboy Board of Education approve the expansion of the District-Wide Extended Day Program to service children in grades 3 to 12 for the maximum of 5 hours per week (3 or 4 instructional, 1 teacher prep) for the duration of the 2022-2023 school year.

POLICY ITEMS & REPORT (Lynn Kasics)

6. Approve the First Reading of the following Bylaws, Policies, and/or Regulations (Attachments)

- Conduct and Dress Policy 4119.22 ([Policy 4119.22](#))

PERSONNEL (Lynn Kasics)

7. SUBSTITUTES

| <u>Name</u> | <u>Position/Certificatio n</u> | <u>Rate</u> | <u>Effective</u> |
|--|---|--------------------|-------------------------|
| Robinson, Catherine | Substitute Teacher (As Needed) | \$130/Dail y | 9/26/2022-6/21/202 3 |
| * Fingerprints approved through NJDOE Office of Student Protection * Pending approval of NJDOE Office of Student Protection and Employment History statute P.L.2018, C.5 | | | |

8. EXTRACURRICULAR/STIPEND

| Name | Stipend | Amount | Effective |
|--------------------------|----------------------------|----------------|------------------|
| Housman, Catherine | Covid Contact Tracer | \$2,500 | 2022-2023 |
| McAlonie, Lisa | Covid Contact Tracer | \$2,500 | 2022-2023 |
| Robinson, Catherine | Varsity Cheerleading Coach | \$3,340.00 | 2022-2023 |
| Rondon, Madeline | District Translator | \$52.99/Hourly | 2022-2023 |
| Sanchez-Escamilla, Nidia | District Translator | \$55.55/Hourly | 2022-2023 |

9. LEAVE OF ABSENCE

| Name | Position | School | Category | Effective |
|--------------------|---------------------|---------------|--------------------------------|--|
| Fincke, Michelle | Teacher | ES | Paid Medical Unpaid FMLA | 11/14/2022-1/10/2023 1/11/2023-4/5/2023 |
| Dr. Heiry, Thomas | School Psychologist | District | Medical | *9/1/2022-11/4/2022 (Revised) |
| Kosmoski, Mary Lou | Teacher | MHS | Medical | 9/1/2022-9/26/2022 (Revised) |
| Murray, Brittany | Teacher | ES | Paid Medical Unpaid FMLA | 2/24/2023-3/17/2023 3/20/2023-6/9/2023 |
| Wolfe, Amy | Secretary | ES | Medical | 9/12/2022-9/23/2022 |

* Dates to be adjusted based upon recovery

10. END OF SERVICE

| Name | Position | School | Category | Last Day |
|--------------------|-----------------|---------------|-----------------|-----------------|
| O'Connor, Anna Mae | Secretary | District | Resignation | 11/4/2022 |
| Witte, Michelle | Counselor | MHS | Resignation | 11/18/2022 |

11. SALARY ADJUSTMENT

| Name | Position | Bldg. | Rate | Reason | Effective |
|-------------------|-----------------|--------------|----------------------|--------------------|--|
| Jamison, Jennifer | Custodian | District | \$733.00 \$244.32 | Black Seal License | 2022-2023 3/1/2022-6/30/2022 Retroactively |

| | | | | | |
|---|---------|-----|-------------|---------------------------------|--------------------|
| Jiminez, Julieanne | Teacher | MHS | \$10,852.00 | 6th period assignment (Spanish) | 9/6/2022-6/30/2023 |
| Sanchez-Escamilla, Nidia | Teacher | MHS | \$12,035.33 | 6th period assignment (Spanish) | 9/6/2022-6/30/2023 |
| * Fingerprints approved through NJDOE Office of Student Protection * Pending approval of NJDOE Office of Student Protection and Employment History statute P.L.2018, C.5 | | | | | |

12. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2022-2023 SCHOOL YEAR

That the Board of Education approves the Mentor/Mentee assignment for 2022-2023 school year, of the following individuals as recommended by the Superintendent:

| MENTOR | | MENTEE | | SCHOOL YEAR | |
|-----------------|---|-------------------|--|-------------|--|
| Grasso, Jessica | A | Adamiecki, Monica | | 2022-2023 | |
| Finochio, Frank | | Bakos, Justin | | 2022-2023 | |
| Kovacs, Nancy | | Haney, Jacob | | 2022-2023 | |
| Gundrum, Kim | | Gemellaro, Alyssa | | 2022-2023 | |
| Yuan, Chester | | Borbone, Gianna | | 2022-2023 | |

13. RESCIND TECHNOLOGY MANAGER/2022-2023 SCHOOL YEAR

That the Board of Education rescinds the appointment of Damien Dimino as Technology Manager for the 2022-2023 school year as recommended by the Superintendent.

14. RESCIND ACTING MIDDLE/HIGH SCHOOL PRINCIPAL

That the Board of Education rescinds the appointment of Dr. Martin Gurczeski, Director of Early Childhood Education, as Acting Middle/High School Principal, effective close of business day, September 23, 2022.

BUDGET AND FINANCE ITEMS & REPORT (Anthony Conrad)

15. BUDGETARY TRANSFERS (Attachment A)

The Board of Education approves the attached transfers for August 2022 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

16. EXPENDITURES FOR 08/23/2022-09/26/2022 (Attachment B)

The Board of Education approves the following expenditures for 08/23/2022-09/26/2022

| South Amboy Board of Education Expenditures 08/23/2022-09/26/2022 | |
|---|---------------|
| Bills For | Amount |
| Regular Bills | \$ 984,504.22 |

| | |
|--------------------|------------------------|
| 08/15/2022 Payroll | \$ 140,677.97 |
| 08/30/2022 Payroll | \$ 122,975.68 |
| TOTAL | \$ 1,248,157.87 |
| August Agency | \$ 137,934.22 |

- 17. ACCEPT THE SECRETARY AND TREASURER REPORT – AUGUST 2022 ([Attachment C](#))**
 BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- 18. ACCEPT THE JULY/AUGUST 2022 ORGANIZATIONAL FUND BALANCES ([Attachment D](#))**
 The Board of Education accepts the attached July/Aug 2022 Organizational Fund Balance.
- 19. ACCEPT THE JULY/AUGUST 2022 ATHLETIC FUND BALANCES ([Attachment E](#))**
 The Board of Education accepts the attached July/Aug 2022 Athletic Fund Balances
- 20. FIELD TRIP REQUESTS**
 The Board of Education approves the attached field trip requests for the 2022-2023 school year as recommended by the Superintendent.
- 21. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL AND REIMBURSEMENT**
 The Board of Education approves the following professional development under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

| Staff/Board Member | Program Date | Program Title or Event | Fees | GAAP Account |
|--|------------------------|--------------------------|---------|----------------------|
| Rafael Albarran Anthony Conrad Joan Conway Lynn Kasics Laurie Guthrie John Dragotta Patrick Walsh Dr. Frederick Williams Peter Frascella Dr.Martin Gurczeski Jr. | October 24-26, 2022 | NJSBA’s Workshop 2022 | \$2,200 | 11-000-230-500-01-00 |

22. ACCEPTANCE OF 2022-2023 TUITION CONTRACT - HOLMDEL TOWNSHIP SCHOOLS

That the Board of Education approves the 2022-23 tuition contract from Holmdel Township Schools for student #4610063134 from August 31, 2022 to June 30, 2023 in the amount of \$26,860.

23. USE OF FACILITIES - CITY OF SOUTH AMBOY

That the Board of Education approves the use of facilities for the City of South Amboy to use the MHS parking lot for the purpose of holding a Trunk-or-Treat on October 29, 2022 (Rain Date October 30th) from 11 am to 4 pm. This activity will be covered by the City's insurance.

24. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SUMMIT SPEECH SCHOOL

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Summit Speech School to provide Speech Therapy for the period July 1, 2022 to June 30, 2023. (Copy of contract is on file in the Board Office).

25. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PROCARE THERAPY

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Procure Therapy to provide Nursing Services for the period September 1, 2022 to June 30, 2023. (Copy of contract is on file in the Board Office).

26. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – RUTGERS UNIVERSITY

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Rutgers University to provide an Equity Audit. (Copy of contract is on file in the Board Office).

27. USE OF FACILITIES - CITY OF SOUTH AMBOY

That the Board of Education approves the use of facilities for the City of South Amboy to use the MHS parking lot for the Irish Festival Parking on October 1, 2022 (Rain Date October 2nd) from 11 am to 4 pm. This activity will be covered by the City's insurance.

OTHER MOTIONS**28. AFFIRM HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT**

That the Board of Education affirms the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education. ([HIB Incident Report-September](#))

29. ANTI-BULLYING SCHOOL SELF-ASSESSMENT OUTCOMES SUBMISSION/2021-2022 SCHOOL YEAR

That the Board of Education approves the submission of the outcomes of each school's self-assessment of the implementation of the New Jersey Anti-Bullying Bill of Rights Act (ABR) in accordance with N.J.S.A. 18A:17-46 for the period of July 1, 2021 through June 30, 2022.

ATHLETICS REPORT (Brian Murphy)

Mr. Murphy discussed the record boards, senior nights, cross country home meet on 10/4, banners and student photos.

BUILDINGS & GROUNDS REPORT (Laurie Guthrie)

Mrs. Guthrie discussed the great job the Facilities Supervisor and staff have done on the buildings as well as project completion in particular the MHS parking lot.

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

“Boards use the public comment period as an opportunity to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a ‘cross-examination’ between the public and individual members. Be aware that not all issues brought before a board meeting will be resolved that evening; boards may respond to public comment by seeking additional information or by delegating the authority to investigate the issue to the superintendent or his/her designee.”

[NJSBA](#)

Members of the public are limited to one (1) three (3) minute opportunity to address the board during the Public Comment portion of the meeting. Remaining time is not transferable to other members of the public. (Policy/By-Law 9322)

Maureen Strzykalski – Thanked Anna Mae O’Connor and Michelle Witte for their contributions to the district and she is sad to see them leave.

Diane Smocovich – Asked if the Board would consider virtual meetings simulcasting considering the PTO meeting was held both live and online.

Phyllis Stratton – More people would attend if meetings were recorded or offered virtually as well.

Student – A sixth grade student petitioned the Board that the day after Halloween should be a day off.

BOARD MEMBER COMMENTS ON AGENDA ITEMS

None

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Mr. Walsh and seconded by Mr. Conrad to approve of the consent agenda of the regular public meeting of September 26, 2022 (exceptions) as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Guthrie, Kasics, Kern, Murphy, Walsh

Nays: None

Abstention: Albarran (#21 R.A.), Conrad (#21 A.C.), Conway (#21 J.C.), Dragotta (#21 J.D.), Guthrie (#21 L.G.), Kasics (#21 L.K., #19), Kern (#19, #17 (#221197, #230158)), Murphy (#1), Walsh (#21 P.W.)

Absent: None

STUDENT REPRESENTATIVE REPORT

Ms. Lukie discussed going back to seasonal athletic ceremony. Some students aren’t comfortable with security guards going into bathrooms. Can seniors paint the parking lot?

BOARD MEMBER COMMENTS

Mr. Conrad – Welcomed Ms. Lukie to the Board.

Mr. Dragotta – October 22nd, South Amboy Fire Department will be holding a fire safety/prevention demonstration.

Mr. Conrad – Thanked Mrs. O'Connor and Ms. Witte for their work in the district.

Mr. Walsh – Welcomed all teachers back to school. Thanked Judy from the PTO and all of those who made it possible for the Governor's visit the first week of school. Mr. Bikowski had a baseball field in town named after him. He discussed the Superintendent meet and greet as well as the DEI committee and district translators. He also thanked Mrs. O'Connor and Ms. Witte.

ADJOURNMENT

A motion by Mr. Walsh and seconded by Mr. Conrad there being no further business the meeting be adjourned at 7:55 pm. Motion carried by unanimous voice vote.

Respectfully,

Peter Frascella

Peter Frascella
Board Secretary