

**SOUTH AMBOY BOARD OF EDUCATION**  
**Business/Public Meeting Agenda July 25, 2022 – 6:00 p.m.**  
**(open Meeting & immediately go into Executive/Closed Session)**  
**Public Meeting Agenda begins at approximately 6:30 P.M.**  
**Middle High School Cafeteria**

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**Mr. Walsh, Board President called the meeting to order at 6:00 pm.**

**Mr. Frascella, called the roll:**

Present: Mr. Albarran, Mr. Conrad, Ms. Conway, Mr. Dragotta, Mrs. Guthrie, Ms. Kasics, Ms. Kern,  
Mr. Murphy, Mr. Walsh

Absent: None

Also Present: Peter Frascella, Board Secretary; Dr. Gurczeski, Acting Superintendent; Mr. Silvestro,  
Board Attorney; Ms. Perez, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Kasics that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mr. Murphy that the Board reconvened into the public portion of the meeting at 6:33 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mr. Walsh led all assembled in the Flag Salute.**

**Presentations:**

- **Safe Reopening Plan – Dr. Williams**

- **2022-2023 Student Representatives:** Ms. Susan Lukie and Ms. Evalise Perez (Alternate)

**MINUTES**

**1. ACCEPTANCE OF MINUTES**

June 28, 2022            Business-Public Meeting ([Minutes 6.28.22](#))  
 June 28, 2022            Closed Session/Business Meeting

**EDUCATION & CURRICULUM ITEMS & REPORT (Joan Conway)**

Ms. Conway discussed Curriculum revisions, Instructional positions discussion with Superintendent, ESY Programs Update, and Parental Engagement Opportunities.

**0. APPROVE / CURRICULUM REVISION**

That the Board of Education approves the following revised curriculum, as recommended by the Superintendent.

- [Elementary Science K](#)
- [Elementary Science Grade 1](#)
- [Elementary Science Grade 2](#)
- [Elementary Science Grade 3](#)
- [Painting 1 and 2](#)
- [Physical Education 9-12](#)

**POLICY ITEMS & REPORT (Lynn Kasics)**

**PERSONNEL (Lynn Kasics)**

**0. APPOINTMENTS CONTRACTUAL**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>Bldg.</u></b>	<b><u>Total Salary</u></b>	<b><u>Effective</u></b>
Gemellaro	Alyssa	Leave Replacement (N. Patterson)	Elementary School	\$60,612 1 prorated w/o benefits Step 1 BA	9.1.2022
Loprete	Christopher S.	Special Education Teacher (Shaina Mentzel)	Middle/High School	\$69,412 Step 8 MA	9.1.2022

\* Fingerprints approved through NJDOE Office of Student Protection (Policy #4111/4211)  
 \* Completion of Physicals for Employees (Policy #4212.4)  
 \* Pending approval of NJDOE Office of Student Protection and Employment History statute P.L.2018, C.5

**0. SUBSTITUTES**

<b><u>Name</u></b>	<b><u>Position/Certificatio n</u></b>	<b><u>Rate</u></b>	<b><u>Location</u></b>	<b><u>Effective</u></b>

Skylar Honimar	Substitute Teacher	\$45.00 Daily Rate As Needed	ESY Program	07/19/2022
* Fingerprints approved through NJDOE Office of Student Protection * Pending approval of NJDOE Office of Student Protection and Employment History statute P.L.2018, C.5				

**0. LEAVE OF ABSENCE**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Category</b>	<b>Effective</b>
Palmeri, Colleen	Teacher of Art	Middle/HS	Paid Medical Unpaid FMLA	9/1/2022-10/25/2022 10/26/2022-1/2/2023 Estimated Return 1/3/2023
* Dates to be adjusted based upon recovery				

**BUDGET AND FINANCE ITEMS & REPORT (Anthony Conrad)**

**0. BUDGETARY TRANSFERS ([Attachment A](#))**

The Board of Education approves the attached transfers for June 2022 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**0. EXPENDITURES FOR 06/28/2022-07/25/2022 ([Attachment B](#))**

The Board of Education approves the following expenditures for 06/28/2022-07/25/2022

<b>South Amboy Board of Education Expenditures 06/28/2022-07/25/2022</b>	
<b><u>Bills For</u></b>	<b><u>Amount</u></b>
Regular Bills 21-22	\$ 174,132.80
Regular Bills 22-23	\$ 580,195.60
06/21/2022 Payroll	\$ 416,861.34
06/30/2022 Payroll	\$ 107,761.53
<b>TOTAL</b>	<b>\$ 1,104,818.47</b>
June Agency	\$ 465,780.62

**0. ACCEPT THE SECRETARY AND TREASURER REPORT – JUNE 2022 ([Attachment C](#))**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.

6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**0. ACCEPT THE JUNE 2022 ORGANIZATIONAL FUND BALANCES (Attachment D)**

The Board of Education accepts the attached June 2022 Organizational Fund Balances.

**0. ACCEPT THE JUNE 2022 ATHLETIC FUND BALANCES (Attachment E)**

The Board of Education accepts the attached June 2022 Athletic Fund Balances

**0. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL AND REIMBURSEMENT**

The Board of Education approves the following professional development under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Dr. Martin Gurczeski Jr.	July 1, 2022	Affirmative Action Officer Online Certificate Program	\$500	20-270-200-300-01-00-00-060
Sean Dunphy Michelle Buchanan	July 20, 21, 2022	LinkIt! DFSI	\$200/Each	20-270-200-300-01-00-00-060
Stephanie Sanchez	August 4, 2022 November 2, 2022	Executive Administrative Assistant - A Critical Role	\$150	11-000-230-585-01-01
Dr. Christine Robbins Dr. Patrick McCabe Dr. Martin Gurczeski Sean Dunphy Michelle Buchanan Michelle Massella Carrie Kenny Michelle Witte Betsy Doherty Nicole Vancil	October 4, 2022 November 1, 2022 November 30, 2022 January 27, 2023	NJPSA FEA Equity in Action Leadership Academy	\$4,050	20-270-200-300-01-00-00-060

**0. MILEAGE REIMBURSEMENT**

That the Board of Education approves the mileage reimbursement rate for the 2022-2023 school year to be the rate set by the State of New Jersey for regular business travel. (Currently .47 per mile)

**0. USE OF FACILITIES - SOUTH AMBOY POLICE DEPARTMENT**

That the Board of Education approves the use of facilities for SAPD to use the MHS for the purpose of running a training Program on August 15 - August 19, 2022 from 8am to 4pm. This activity will be covered by the SAPD’s insurance.

**0. ACCEPTANCE OF 2022-2023 TUITION CONTRACT - PISCATAWAY TOWNSHIP SCHOOLS**

That the Board of Education approves the 2022-23 tuition contract from Piscataway Township Schools for students #8961132390 and #8714834853 from September 6, 2022 to June 30, 2023 in the amount of \$63,540.

**0. ACCEPTANCE OF 2022-2023 TUITION CONTRACT - EAST MOUNTAIN SCHOOL**

That the Board of Education approves the 2022-23 tuition contract from East Mountain School for student #1308497947 from July 6, 2022 to June 30, 2023 in the amount of \$83,322.20.

**0. ACCEPTANCE OF 2022-2023 TUITION CONTRACT - CPC BEHAVIORAL HEALTHCARE**

That the Board of Education approves the 2022-23 tuition contract from CPC Behavioral Healthcare for student #5645366504 from September 6, 2022 to June 30, 2023 in the amount of \$96,124.50.

**0. APPROVAL OF SERVICE CONTRACT FOR 2022-2023 – N.J. COMMISSION FOR THE BLIND**

The Board of Education approves the service contract between the South Amboy Board of Education and N.J. Commission for the Blind for students #6700963827, #5981261432, #4015445792, for the period of September 1, 2022 – June 30, 2023 in the total amount of \$19,000. (Copy of contract is on file in the Board Office)

**0. APPROVAL OF TUITION CONTRACT FOR 2022-2023– ESCNJ – ACADEMY LEARNING CENTER**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Academy Learning Center for students #9635038745, #5742606697 for the period June 27, 2022 – June 30, 2023 in the amount of \$180,863.50. (Copy of contract is on file in the Board Office).

**0. APPROVAL OF TUITION CONTRACT FOR 2022-2023– ESCNJ – CENTER FOR LIFELONG LEARNING**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Center for Lifelong Learning for students #4098271022, #9880067721, #6732255358, #6318540506, #3194689036, #2612617898, 1887907053, #2071824620, #874196649, #8929257434, #3944564593, #5981261432, and #4015445792, #7964261661, #35615227922, for the period June 27, 2022 – June 30, 2023 in the amount of \$1,135,929.50. (Copy of contract is on file in the Board Office).

**0. APPROVAL OF TUITION CONTRACT FOR 2022-2023 – ESCNJ – PISCATAWAY REGIONAL DAY SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Piscataway Regional Day School for students #2592585503, #7769635663, #213241591, #7079114128, and #6073014379 for the period June 27, 2022 – June 30, 2023 in the amount of \$369,463.50. (Copy of contract is on file in the Board Office).

**0. ACCEPTANCE OF 2022-2023 TUITION CONTRACT - ESCNJ - CBI PROGRAM (SHARE-TIME STUDENTS)**

That the Board of Education approves the 2022-23 tuition contract from ESCNJ-CBI Program for four students #8021920976, #7266859396, #2657717099, #5419244728 from September 1, 2022 to June 30, 2023 in the amount of \$17,280 per student (\$19,440).

**0. APPROVAL OF AUTHORIZATION TO PROCURE GOODS AND SERVICES**

That the Board of Education authorizes the Business Administrator to procure goods and services through state agencies (state contracts) and through county and other consortiums and commissions (HCEESC, ESCNJ, PEPPM) of which the district is a member.

**0. APPROVAL OF AUTHORIZATION TO SOLICIT BIDS (AND RFPs AND RFQS)**

That the Board of Education, pursuant to purchasing procedures, authorizes the Business Administrator to solicit bids (and RFPs and RFQs) for budgeted items as required by the procurement laws and regulations of the State of New Jersey and the State Board of Education.

**0. ACCEPTANCE OF PRESCHOOL WAIVER FROM DEPARTMENT OF EDUCATION**

That the Board of Education approves the following waivers from the Department of Education for the Preschool Program for the 22-23 school year as follows:

-Toilet Room Waiver for seven (7) classrooms

**0. APPROVAL OF INSURANCE POLICY PREMIUMS**

The Board of Education approves 22-23 insurance renewal premiums from NJSIG, National Insurance and Monarch Insurance companies for a total of \$257,883, which is a 8.7% decrease from last school year.

**OTHER MOTIONS**

**0. AFFIRM HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT**

That the Board of Education affirms the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education. ([HIB Report - June](#))

**ATHLETICS REPORT (Brian Murphy)**

Mr. Murphy discussed the athletic registration, voluntary summer practices, free physicals, athletic banners and trophies and athletic coop opportunities.

**BUILDINGS & GROUNDS REPORT (Laurie Guthrie)**

Mr. Frascella discussed the committee meeting where summer cleaning, fire alarm upgrades, George Street Sidewalk, and the sports fields at the Middle/High School were discussed.

**PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS**

“Boards use the public comment period as an opportunity to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a ‘cross-examination’ between the public and individual members. Be aware that not all issues brought before a board meeting will be resolved that evening; boards may respond to public comment by seeking additional information or by delegating the authority to investigate the issue to the superintendent or his/her designee.”

[NJSBA](#)

Members of the public are limited to one (1) three (3) minute opportunity to address the board during the Public Comment portion of the meeting. Remaining time is not transferable to other members of the public. (Policy/By-Law 9322)

Erin Pierre-Mulligan – Welcomed Dr. Williams to the district. She was having issues signing up for sports from the website. She asked about line item transfers in the Superintendent Salary line, and instructional concerns regarding equity and diversity.

Maureen Strzykacski – Welcomed Dr. Williams as well as the new student representatives.

Maggy Whiteley – Wished the student reps luck in their position and welcomed Dr. Williams to the district.

### **BOARD MEMBER COMMENTS ON AGENDA ITEMS**

**None**

### **APPROVE ALL ITEMS ON THE CONSENT AGENDA**

A motion was made by Mr. Walsh and seconded by Mr. Conrad to approve of the consent agenda of the regular public meeting of July 25, 2022 (exceptions) as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Guthrie, Kasics, Kern, Murphy, Walsh

Nays: None

Abstention: Kasics (#10); Kern (#7 (PO #s 230136, 230093, 230149, 230178, 230141, 230048, 230158, 221236, 221198, 221271, 220745, 221222, 220219), #10, #17, #18, #19, #20, #21, #22)

Absent: None

### **STUDENT REPRESENTATIVE REPORT**

Ms. Perez stated that she was excited and looking forward to working with the Board this upcoming school year.

### **BOARD MEMBER COMMENTS**

Mr. Conrad – Welcomed Dr. Williams and Ms. Perez to the Board. He also discussed the revamping of the DEI Committee.

Mrs. Kasics – Welcomed Dr. Williams and Stephanie Sanchez (his assistant) to the district.

Ms. Kern – Welcomed Dr. Williams to the district.

Mr. Murphy – Welcomed Dr. Williams and Ms. Perez. He discussed some of his meeting with Dr. Williams and is looking forward to seeing what he will do in the future. He discussed his 5<sup>th</sup> grader's positive experience with the summer camp program and said that the feedback was very positive.

Mr. Guthrie – Praised the Elementary School for the time her children went there. It was a great experience and we have to remember the Elementary School when we discuss the success of our district.

Mr. Walsh – Welcomed Dr. Williams and the new students reps. He wished everyone a happy rest of their summer.

Dr. Williams – Thanked everyone for their warm reception. He expressed his willingness and desire to work with everyone. Thus far he has found his experience with the staff to be welcoming and helpful and thanked everyone for that. He is very excited to be here.

### **ADJOURNMENT**

A motion by Mr. Walsh and seconded by Mr. Conrad there being no further business the meeting be adjourned at 7:05 pm. Motion carried by unanimous voice vote.

Respectfully,

Peter Frascella

Peter Frascella  
Board Secretary