

**SOUTH AMBOY BOARD OF EDUCATION**  
**Business/Public Meeting Agenda August 23, 2021 – 6:00 p.m.**  
**(open Meeting & immediately go into Executive/Closed Session)**  
**Public Meeting Agenda begins at approximately 6:30 P.M.**  
**Virtual Meeting: (Call 732-447-9901, then enter the access code 826077)**

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**Mr. Walsh, Board President called the meeting to order at 6:00pm.**

**Mr. Frascella, called the roll:**

Present: Mr. Albarran, Mr. Conrad, Ms. Conway, Mrs. Guthrie, Ms. Kasics, Mr. Murphy, Mrs. Taggart, Mr. Walsh

Absent: Mr. Dragotta

Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney; Ms. Whiteley, Student Representative

On a motion by Mr. Conrad and seconded by Mr. Walsh that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Walsh and seconded by Mr. Conrad that the Board reconvened into the public portion of the meeting at 6:30 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mr. Walsh led all assembled in the Flag Salute.**

**Presentation – 2021 [DLM](#) & [WIDA](#) Assessment Data (Dr. Christine Robbins)**

Mr. Frascella and Mr. Diaz provided an update on the Elementary School flood.

## MINUTES

### 1. **ACCEPTANCE OF MINUTES**

August 23, 2021

Business-Public Meeting ([Minutes 08.23.21](#))

August 23, 2021

Closed Session/Business Meeting

## EDUCATION & CURRICULUM ITEMS & REPORT (Joan Conway)

Ms. Conway discussed the monthly Committee Meeting. Topics included professional development, Naviance, October in-service and curriculum revisions.

### 2. **APPROVE/DUAL ENROLLMENT PROGRAM/MIDDLESEX COUNTY COLLEGE/2021-2022 SCHOOL YEAR**

That the Board of Education approves the Dual Enrollment Program, Middlesex County College, for the 2021-2022 school year, as presented, and as recommended by the Superintendent. (Memorandum of Agreement is on file in the Board Office)

### 3. **CURRICULUM REVISION/2021-2022 SCHOOL YEAR**

That the Board of Education approves the following revised curriculum subject area for the 2021-2022 school year, as presented, and as recommended by the Superintendent.

- Integrated Science 8

## POLICY ITEMS & REPORT (Rafael Albarran)

### 4. **APPROVE/FACE COVERINGS POLICY #5141.10**

The Board hereby waives Bylaw 9311 and approves on First Reading the following policy: [Face Coverings 5141.10](#), as attached and recommended by the Superintendent.

### 5. **APPROVE/VACCINATION TESTING POLICY #5141.11**

The Board hereby waives Bylaw 9311 and approves on First Reading the following policy: [Vaccination Testing 5141.11](#), as attached and recommended by the Superintendent.

## PERSONNEL (Lynn Kasics)

### 6. **APPROVE/CAFETERIA/RECESS AIDE - ES/SUSANA MAURE SOREIRA**

That the Board of Education approves the employment of Susana Maure Soreira as a Cafeteria Aide for the 2021-2022 school year. Her salary, \$15.00 hourly, without benefits, not to exceed 15 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

### 7. **APPROVE/CAFETERIA/RECESS AIDE - MHS/DONNA MARRA**

That the Board of Education approves the employment of Donna Marra as a Cafeteria Aide for the 2021-2022 school year. Her salary, \$15.00 hourly, without benefits, not to exceed 15 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

### 8. **APPROVE/CAFETERIA/RECESS AIDE - MHS/DANIELLE O'RORKE**

That the Board of Education approves the employment of Danielle O'Rorke as a Cafeteria Aide

for the 2021-2022 school year. Her salary, \$15.00 hourly, without benefits, not to exceed 15 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**9. APPROVE/CAFETERIA/RECESS AIDE-SUBSTITUTE/SHANNON MERWIN**

That the Board of Education approves the employment of Shannon Merwin as a Cafeteria Aide Substitute for the 2021-2022 school year. Her salary, \$15.00 hourly, without benefits, not to exceed 15 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**10. APPROVE/SUBSTITUTE TEACHERS/2021-2022 SCHOOL YEAR**

That the Board of Education approves the following substitute teachers, for the 2021-2022 school year as recommended by the Superintendent.

- Henry Valdez, Permanent Substitute, \$150 Daily Rate, Per Diem, Three Days per week

**11. APPROVE/TERMINATION/EMPLOYEE #4844**

That the Board of Education approves the termination of employee #4844, effective September 10, 2021 as recommended by the Superintendent.

**12. EXTRA-CURRICULAR POSITIONS/2021-2022 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Extra-Curricular positions for the 2021-2022 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

<b>MIDDLE/HIGH SCHOOL</b>	
<b>Student Council (MS co-advisors)</b>	<b>Madeline Rondon/David Lisowski</b>
<b>6<sup>th</sup> Grade Advisor (co-advisors)</b>	<b>Brina Book/Shaina Mentzel</b>
<b>8<sup>th</sup> Grade Advisor (co-advisors)</b>	<b>Nicole Eardley/Lori Joseph</b>

**13. ATHLETIC/INTRAMURAL POSITIONS/2021-2022 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2021-2022 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

<b>Time Keeper</b>	<b>Evrin Akman</b>
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**14. APPROVE/RETIREMENT/EILEEN MCNAMARA**

That the Board of Education approves the retirement of Eileen McNamara, effective July 1, 2022 with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

**15. APPROVE/LONG-TERM SUBSTITUTE TEACHER/2021-2022 SCHOOL YEAR**

That the Board of Education approves the employment of Amanda Tornabene as a Long Term Substitute Teacher at the Elementary School from September 27, 2021 until November 15, 2021 (may be extended as needed) at a per diem daily rate of \$150.00; Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

**BUDGET AND FINANCE ITEMS & REPORT (Anthony Conrad)**

**16. BUDGETARY TRANSFERS ([Attachment A](#))**

The Board of Education approves the attached transfers for AUGUST 2021 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**17. EXPENDITURES FOR 08/24/2021 - 09/27/2021 ([Attachment B](#))**

The Board of Education approves the following expenditures for 08/24/2021-09/27/2021

**South Amboy Board of Education**  
**Expenditures**  
**08/24/21-09/27/2021**

Bills For	Amount
Regular Bills	\$ 1,102,584.02
08/15/2021 Payroll	\$ 181,998.76
08/30/2021 Payroll	\$ 96,511.00
TOTAL	\$ 1,381,093.78
August Agency	\$ 143,675.52

**18. ACCEPT THE SECRETARY AND TREASURER REPORT – AUGUST 2021 ([Attachment C](#))**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C.

6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- 19. ACCEPT THE JULY/AUGUST 2021 ORGANIZATIONAL FUND BALANCES ([Attachment D](#))**  
The Board of Education accepts the attached July/Aug 2021 Organizational Fund Balances.
- 20. ACCEPT THE JULY/AUGUST 2021 ATHLETIC FUND BALANCES ([Attachment E](#))**  
The Board of Education accepts the attached July/Aug 2021 Athletic Fund Balances
- 21. FIELD TRIP REQUESTS ([Attachment F](#))**  
The Board of Education approves the attached field trip requests for the 2021-2022 school year as recommended by the Superintendent.
- 22. ACCEPTANCE OF 2021-2022 TUITION CONTRACT - HOLMDEL TOWNSHIP BOE**  
That the Board of Education approves the 21-22 tuition contract from Holmdel Township BOE for student #4610063134 from September 1, 2021 to June 30, 2022 in the amount of \$27,741.00.
- 23. USE OF FACILITIES REQUEST - SAYREVILLE JR BOMBERS**  
That the Board of Education approves the use of facilities for Sayreville Jr Bombers to use the MHS Gym in accordance with their agreement on school days, between the hours of 6:00pm and 9:30pm. This activity will be covered by the Sayreville Jr Bombers insurance.
- 24. USE OF FACILITIES REQUEST - FRIENDS OF SOUTH AMBOY**  
That the Board of Education approves the use of facilities for Friends of South Amboy to use the MHS Cafeteria or Gym, on 12/18/2021 from 11am to 11pm. This activity will be covered by the Board’s insurance. The Board of Education will waive the Use of Facilities schedule cost for this activity.
- 25. APPROVE STAFF FOR FEDERAL/STATE PROGRAMS ([Attachment G](#))**  
That the Board of Education approves the attached list of teachers, paraprofessionals, secretaries, other professional staff, and program directors for the 2021-2022 Federal/State Programs as recommended by the Superintendent.
- 26. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL AND REIMBURSEMENT**  
The Board of Education approves the following professional development under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Lisa McAlonie	October 20, 2021	30th Annual Virtual School Health Conference	\$150	20-270-200-300-0 1-00-00-060
Lisa McAlonie	September 21, 2021 - Nov 9, 2021 (8 Weeks)	Mindfulness-Based Stress Reduction	\$650	20-270-200-300-0 1-00-00-060

Rafael Albarran Paula Taggart Joan Conway Brian Murphy Lynn Kasics Anthony Conrad Laurie Guthrie John Dragotta Patrick Walsh Jorge E. Diaz Peter Frascella	October 26-28, 2021	NJSBA’s Virtual Workshop 2021	\$900	11-000-230-500- 01-00
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**27. ACCEPT ESEA ALLOCATIONS FOR THE 2021-2022 SCHOOL YEAR**

The Board of Education accepts the ESEA 2021-2022 allocation for the 2021-2022 school year as follows:

Title 1-SIA: \$ 66,300

**28. ACCEPT ARP-IDEA ALLOCATIONS FOR THE 2021-2022 SCHOOL YEAR**

The Board of Education accepts the ARP-IDEA 2021-2022 allocation for the 2021-2022 school year as follows:

Basic: \$ 54,594  
Pre-K: \$ 4,640

**29. ACCEPT SCHOOL SECURITY GRANT FUNDS FOR THE 2021-2022 SCHOOL YEAR**

The Board of Education accepts School Security Grant Funds 2021-2022 allocation for the 2021-2022 school year as follows:

School Security Grant: \$ 58,079

**30. ACCEPTANCE OF DONATION – CITY OF SOUTH AMBOY – REDEVELOPMENT AGENCY**

That the Board of Education accepts the donation of \$100,000 from the City of South Amboy Redevelopment Agency to purchase Chromebooks to advance the District’s One-to-One Initiative.

**31. USE OF FACILITIES REQUEST - CITY OF SOUTH AMBOY**

That the Board of Education approves the use of facilities for the City of South Amboy to use the MHS parking lot, on 10/23/21 (10/30/21 rain date) from 4pm to 8pm. This activity will be covered by the City’s insurance.

**OTHER MOTIONS**

**HIB Reports**

**32. AFFIRM HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT 2021**

That the Board of Education affirms the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education. [\(HIB Memo for September 2021\)](#).

**ATHLETICS REPORT (Brian Murphy)**

Mr. Murphy discussed the clothing store, the Sayreville Co-op for football. He discussed the Jr. Bombers using the gym. He also discussed Girls soccer and senior nights for all sports. He talked about back to school night for the MHS.

**BUILDINGS & GROUNDS REPORT (Paula Taggart)**

Mr. Frascella reviewed the discussion at the committee meeting that was

**PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS (PRESS 5\* TO MAKE A COMMENT)**

“Boards use the public comment period as an opportunity to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a ‘cross-examination’ between the public and individual members. Be aware that not all issues brought before a board meeting will be resolved that evening; boards may respond to public comment by seeking additional information or by delegating the authority to investigate the issue to the superintendent or his/her designee.” [NJSBA](#)

Members of the public are limited to one (1) three (3) minute opportunity to address the board during the Public Comment portion of the meeting. Remaining time is not transferable to other members of the public. (Policy/By-Law 9322)

Sean Dunphy – Thanked everyone who helped out with the Elementary School the night of the flood.

Erin Pierre-Mulligan – Asked about administrators at Senior Tennis Night, Superintendent goals, Gayle Martinez days she is paid for? Dr. Gurczeski salary from the grant changing? When did we start the online portion of the meeting?

Julia Holzart – Asked about the protocol for missed work due to close-contact quarantine.

**BOARD MEMBER COMMENTS ON AGENDA ITEMS**

Mrs. Kasics – Asked about why there was a divider purchased by the MHS. Asked if Board Members could attend virtual PD for teachers.

Mr. Murphy – Asked about how face coverings, staff checking for symptoms of Covid. In person meetings were not discussed there was just a question emailed.

Mr. Walsh – Discussed the rationale for moving meetings to fully in-person.

Mr. Murphy – Felt that we should keep the meeting a hybrid model and upgrade our capability to have people hear the meeting virtually.

Ms. Conway – Felt that we should keep the meeting a hybrid so more people can be informed.

Mrs. Guthrie – Wanted to make sure that we were ordering replacement supplies for the Elementary school due to the flood.

## **APPROVE ALL ITEMS ON THE CONSENT AGENDA**

A motion was made by Mr. Walsh and seconded by Mrs. Kasics to approve of the consent agenda of the regular public meeting of September 27, 2021 as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Guthrie, Kasics, Murphy, Taggart, Walsh

Nays: Murphy (4 & 5)

Abstention: Albarran (26 R.A), Conrad (26 A.C.), Conway (26 J.C.), Guthrie (26 L.G.), Kasics (20 & 26 L.K.), Murphy (26 B.M.), Taggart (1 & 26 P.T.), Walsh (26 P.W.)

Absent: Dragotta

## **STUDENT REPRESENTATIVE REPORT**

Ms. Whiteley discussed the hard work of the girls soccer team. She also discussed everyone adjusting to going back to school full-time and thanked all of the support staff for making that possible.

## **BOARD MEMBER COMMENTS**

Mr. Conrad – Congratulated Mr. Walsh for becoming a certified board member.

Mrs. Kasics – Thanked Everyone for their hard work at the Elementary School.

Mr. Murphy – Congrats to Mr. Walsh. Thanked everyone for their hard work at the Elementary school. He also discussed the improvement of the girls soccer team throughout the season.

Mr. Albarran – Requested that the Chair of the Athletics Committee discuss track from time to time.

Mr. Walsh – Discussed the track team's accomplishments and some of their top athletes accomplishments this season.

Ms. Conway – Thanked our community and staff for all of their hard work on the Elementary School.

Mrs. Guthrie – Thanked Mr. Elson for his hard work on the Chromebooks since he is a one-man show.

## **ADJOURNMENT**

A motion by Mr. Walsh and seconded by Mr. Conrad that there being no further business the meeting be adjourned at 8:15 pm. Motion carried by unanimous voice vote.

Respectfully,

Peter Frascella

Peter Frascella  
Board Secretary