

**SOUTH AMBOY BOARD OF EDUCATION**  
**Business/Public Meeting Agenda October 25, 2021 – 6:00 p.m.**  
**(open Meeting & immediately go into Executive/Closed Session)**  
**Public Meeting Agenda begins at approximately 6:30 P.M.**  
**Middle High School Cafeteria**

---

**Mr. Walsh, Board President called the meeting to order at 6:00pm.**

**Mr. Frascella, called the roll:**

Present: Mr. Conrad, Ms. Conway, Mrs. Guthrie, Ms. Kasics, Mr. Murphy, Mrs. Taggart, Mr. Walsh

Absent: Mr. Albarran, Mr. Dragotta

Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney; Ms. Whiteley, Student Representative

On a motion by Mr. Conrad and seconded by Ms. Conway that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Walsh and seconded by Mr. Conrad that the Board reconvened into the public portion of the meeting at 6:40 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mr. Walsh led all assembled in the Flag Salute.**

**Recognition of the Cross Country Varsity Team - Blue Division Champions 2021**

**Presentation – 2021 Graduation Data (Jorge E. Diaz, Superintendent)**

## **MINUTES**

### **1. ACCEPTANCE OF MINUTES**

September 27, 2021                      Business-Public Meeting ([Minutes 9.27.21](#))  
 September 27, 2021                      Closed Session/Business Meeting

### **EDUCATION & CURRICULUM ITEMS & REPORT (Joan Conway)**

Ms. Conway discussed the curriculum items, virtual learning plan, expenses associated with preschool, professional development on October 29<sup>th</sup>, and Naviance Parent Workshop.

### **2. APPROVE / VIRTUAL LEARNING PLAN ([District Virtual Learning Plan](#))**

That the Board of Education approves the District Virtual Learning Plan in case schools must close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, in order to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9.

### **3. APPROVE / CURRICULUM REVISION**

That the Board of Education approve the following revised curriculum, as recommended by the Superintendent.

- [Guitar 1, 2](#)
- [Integrated Science 7](#)
- [Middle School Music \(6, 7, 8\)](#)

### **POLICY ITEMS & REPORT (Rafael Albarran)**

### **4. APPROVE FIRST READING/TITLE IX SEX BASED DISCRIMINATION #2224.1 & REGULATION**

That the Board of Education approves the first reading of the Title IX Sex Based Discrimination [Policy 2224.1](#) and [Regulation 2224.1R](#), as attached and recommended by the Superintendent.

### **PERSONNEL (Lynn Kasics)**

### **5. ACCEPTANCE OF SUPERINTENDENT MERIT GOALS/2021-2022 ([Merit Goals](#))**

That the Board of Education accepts the Quantitative (3) and Qualitative (2) Merit Goals of Jorge E. Diaz, Superintendent of Schools for the 2021-2022 school year as approved by the Middlesex County Executive Superintendent of Schools on October 13, 2021.

### **6. APPROVE/UNPAID FMLA/SHERI HARLAN**

That the Board of Education approves unpaid FMLA for Sheri Harlan, Teacher at the Elementary School, during the 2021-2022 school year effective September 14, 2021 until October 22, 2021; Intermittent FMLA, as needed, until the 12 week allotment has been exhausted.

### **7. APPROVE/CAFETERIA/RECESS AIDE - ES/ZUGEILYS AQUINO**

That the Board of Education approves the employment of Zugeilys Aquino as a Cafeteria Aide for the 2021-2022 school year. Her salary, \$15.00 hourly, without benefits, not to exceed 15

hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**8. APPROVE/CAFETERIA/RECESS AIDE - ES/TERESA WALSH**

That the Board of Education approves the employment of Teresa Walsh as a Cafeteria Aide for the 2021-2022 school year. Her salary, \$15.00 hourly, without benefits, not to exceed 15 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**9. APPROVE/RESTROOM ATTENDANT - ES/DORA ARONOWITZ**

That the Board of Education approves the employment of Dora Aronowitz as a Restroom Attendant for the 2021-2022 school year. Her salary, \$12.00 hourly, without benefits, not to exceed 10 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**10. APPROVE/RESTROOM ATTENDANT - ES/LORI FULHAM**

That the Board of Education approves the employment of Lori Fulham as a Restroom Attendant for the 2021-2022 school year. Her salary, \$12.00 hourly, without benefits, not to exceed 15 hours per week. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**11. APPROVE/SUBSTITUTE TEACHERS/2021-2022 SCHOOL YEAR**

That the Board of Education approves the following substitute teachers for the 2021-2022 school year as recommended by the Superintendent.

- [Approve Substitute Listing](#)

**12. EXTRA-CURRICULAR POSITIONS/2021-2022 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Extra-Curricular positions for the 2021-2022 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE/HIGH SCHOOL	
Peer Leadership	Martina Torreta / Shane Hughes

**13. APPROVAL OF SCHOOL IMPROVEMENT PANELS (ScIP)/2021-2022 SCHOOL YEAR**

That the Board of Education approves the composition of the School Improvement Panels (ScIP) for the 2021-2022 school year.

ELEMENTARY	MIDDLE /HIGH SCHOOL
Sean Dunphy Michelle Buchanan	Patrick McCabe Frank Zalocki Gayle Martinez

Barbara Falvo Jen Wilkinson Lori Cannon Mary Anne Lewis Michelle Fincke Michelle Masella Sharon Koy	Jessica Grasso Nicole Eardley Cathy Housman Madeline Rondon
---	--

**14. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2021-2022 SCHOOL YEAR**

That the Board of Education approves the Mentor/Mentee assignments for 2021-2022 school year, as recommended by the Superintendent:

MENTOR	MENTEE
Elizabeth Doherty	Brina Book
Kim Gundrum	Brittany Murray
Marci Oks	Rebecca Depreta

**15. ATHLETIC/INTRAMURAL POSITIONS/2021-2022 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2021-2022 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Girls Varsity Basketball	Kathleen Salardino
--------------------------	--------------------

**16. RESIGNATION/VALERIE MEJIA**

That the Board of Education approves the resignation of Valerie Mejia, Family Liaison, effective, October 29, 2021.

~~**17. RESIGNATION/LEONILDA FESTINI**~~

~~That the Board of Education approves the resignation of Leonilda Festini, Part-Time Custodian, effective December 22, 2021 or sooner if a replacement is hired.~~

**18. MATERNITY LEAVE & FMLA/LINDSAY DELUCIA**

That the Board of Education approves the Maternity Leave for Lindsay DeLucia, during the 2021-2022 school year effective January 3, 2022 until February 24, 2022. Unpaid FMLA until May 20, 2022, as recommended by the Superintendent.

**BUDGET AND FINANCE ITEMS & REPORT (Anthony Conrad)**

**19. BUDGETARY TRANSFERS ([Attachment A](#))**

The Board of Education approves the attached transfers for SEPTEMBER 2021 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**20. EXPENDITURES FOR 09/28/2021 - 10/25/2021 ([Attachment B](#))**

The Board of Education approves the following expenditures for 09/28/2021-10/25/2021

<b><u>South Amboy Board of Education</u></b> <b><u>Expenditures</u></b> <b><u>09/28/21-10/25/2021</u></b>	
Bills For	Amount
Regular Bills	\$ 903,238.98
09/15/2021 Payroll	\$ 501,204.17
09/30/2021 Payroll	\$ 511,406.38
<b>TOTAL</b>	<b>\$ 1,915,849.53</b>
August Agency	\$ 520,825.00

**21. ACCEPT THE SECRETARY AND TREASURER REPORT – SEPTEMBER 2021 ([Attachment C](#))**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**22. ACCEPT THE SEPTEMBER 2021 ORGANIZATIONAL FUND BALANCES ([Attachment D](#))**

The Board of Education accepts the attached September 2021 Organizational Fund Balances.

**23. ACCEPT THE SEPTEMBER 2021 ATHLETIC FUND BALANCES ([Attachment E](#))**

The Board of Education accepts the attached September 2021 Athletic Fund Balances

**24. FIELD TRIP REQUESTS ([Attachment F](#))**

The Board of Education approves the attached field trip requests for the 2021-2022 school year as recommended by the Superintendent.

**25. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL AND REIMBURSEMENT**

The Board of Education approves the following professional development under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
E. Lorraine Cotter	2/24/22 - 2/25/22	2022 NJMEA February State Conference	\$180	20-483-200-500-00-00-00-060

**26. ACCEPTANCE OF 2021-2022 TUITION CONTRACT - EAST MOUNTAIN SCHOOL**

That the Board of Education approves the 21-22 tuition contract from East Mountain School for student #1308497947 from September 28, 2021 to June 30, 2022 in the amount of \$58,246.20.

**27. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – UNITED THERAPY**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and United Therapy to provide Speech Therapy Services for the period July 1, 2021 to June 30, 2022. Not to Exceed \$40,000 for the school year. (Copy of contract is on file in the Board Office).

**28. VOIDED PRIOR YEAR CHECK**

That the Board of Education approves voiding the following prior year check:

<b>Check Date</b>	<b>Check Number</b>	<b>Amount</b>	<b>Fund</b>
4/26/2021	22137	\$139.63	General Fund
5/24/2021	22250	\$550.00	General Fund
5/24/2021	22312	\$80.00	General Fund
6/28/2021	22384	\$63.00	General Fund

**29. ACCEPTANCE AND APPROVE FOR SUBMISSION – CMP & M-1 [\(Attachment G\)](#)**

The Board of Education accepts the Annual Maintenance Budget Summary (CMP & M-1) and approves the submission of the CMP & M-1, for FY22, to the Middlesex County Department of Education for review.

**30. APPROVAL OF CONTRACT FOR AIDES - ESCNJ**

That the Board of Education approves the contract from the Educational Service Commission of New Jersey for one (1) full-time, 1:1 aide, in the amount of \$32,364 and three (3) part-time classroom aides working 29.9 hours per week.

**31. APPROVE/SETTLEMENT AGREEMENT**

That the Board of Education hereby approves the Settlement Agreement in the matter of State ID 7266859396 vs South Amboy Bd. of Educ., Docket Nos. EDS 17892-10 and 01353-20, and authorizes the Board President to execute the Agreement on the Board's behalf.

**32. APPROVE SUBMISSION OF FIVE-YEAR PRESCHOOL PLAN [\(Attachment H\)](#)**

That the Board of Education approves the submission of the Five-Year Preschool Plan to the Division of Early Childhood Services.

### **OTHER MOTIONS**

#### **HIB Reports**

#### **33. AFFIRM HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT 2021**

That the Board of Education affirms the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education. ([HIB Report - October](#))

#### **ATHLETICS REPORT (Brian Murphy)**

Mr. Murphy discussed the senior nights, fall sports pictures, coop for Field Hockey, sports paradise, and division assignments going forward.

#### **BUILDINGS & GROUNDS REPORT (Paula Taggart)**

Mrs. Taggart discussed the facilities committee and began by thanking the custodians and the maintenance staff for their hard work. She reviewed the costs from the flood and discussed security camera upgrades.

### **PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS (PRESS 5\* TO MAKE A COMMENT)**

“Boards use the public comment period as an opportunity to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a ‘cross-examination’ between the public and individual members. Be aware that not all issues brought before a board meeting will be resolved that evening; boards may respond to public comment by seeking additional information or by delegating the authority to investigate the issue to the superintendent or his/her designee.” [NJSBA](#)

Members of the public are limited to one (1) three (3) minute opportunity to address the board during the Public Comment portion of the meeting. Remaining time is not transferable to other members of the public. (Policy/By-Law 9322)

Greg Babulak – Asked if the superintendent knows about new development site in South Amboy. If he was planning to write the City a letter?

Erin Pierre-Mulligan – Began by asking if questions could be answered as she asks questions and nobody responds. Does the graduation rate include 5 year? Stated that Mr. Diaz’s merit goals do not have merit. Why is the percent increase for scoring have different increase rates for Math and ELA? Creating posters does nothing for the kids. How many due process hearing is the district currently involved in?

### **BOARD MEMBER COMMENTS ON AGENDA ITEMS**

None

**APPROVE ALL ITEMS ON THE CONSENT AGENDA**

A motion was made by Mr. Walsh and seconded by Mrs. Kasics to approve of the consent agenda of the regular public meeting of September 27, 2021 as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Guthrie, Kasics, Murphy, Taggart, Walsh  
Nays: Murphy (5)  
Abstention: Kasics (#22), Walsh (#11)  
Absent: Albarran, Dragotta

**STUDENT REPRESENTATIVE REPORT**

Ms. Whiteley discussed the students having issues with the seating requirements at lunch. She stated that the student government was working closely with Dr. McCabe to come up with new ideas.

**BOARD MEMBER COMMENTS**

Mr. Murphy – Discussed the students of the district that received the honor of student of the month in each grade.

Mr. Walsh – On behalf of Mr. Albarran, he congratulated the Cross-Country Team on their success. He also thanked Custodial Staff.

**ADJOURNMENT**

A motion by Mr. Walsh and seconded by Mr. Conrad that there being no further business the meeting be adjourned at 7:40 pm. Motion carried by unanimous voice vote.

Respectfully,

Peter Frascella

Peter Frascella  
Board Secretary