

**SOUTH AMBOY BOARD OF EDUCATION**

**Business/Public Meeting Minutes**

**August 24, 2020 – 6:00 p.m.**

**Open Meeting & immediately go into Executive/Closed Session**

**Public Meeting Agenda begins at 6:30 P.M.**

**Virtual Meeting using AT&T Conferencing (Call toll free 1-866-390-1828. Enter access code 9392521#. To enter the conference, press #)**

---

**Mr. Conrad, Board President called the meeting to order at 6:04pm.**

**Mr. Frascella, called the roll:**

Present: Mr. Albarran, Mr. Conrad, Ms. Conway, Mr. Dragotta (7:07), Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mrs. Taggart (6:35), Mr. Walsh

Absent: None

Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney

On a motion by Mr. Conrad and seconded by Ms. Gonzalez that the Board adjourned into Closed Session at 6:05 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Closed Session Notice:**

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mr. Albarran that the Board reconvened into the public portion of the meeting at 6:30 pm. Motion carried by unanimous voice vote.

**Mr. Frascella read the following Public Notice:**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**Mr. Conrad led all assembled in the Flag Salute.**

**Salute to the Flag**

**Moment of Silence for Jaden Arnhem**

**Presentation:****Mr. Diaz presented the New Jersey Quality Single Accountability Continuum (NJQSAC)  
Placement Letter****Discussion regarding Delay of in-person Instruction**

Mr. Silvestro – Explained to the Board and the public that the Superintendent of Schools has the authority to close school and that it is an Administrative decision.

Mr. Diaz – Thanked the restart committee. Believes the re-entry plan is still valid, but the Governor's allowance of the virtual-only option for entire districts came after the plan was completed and changed everything. He has the safety of students and staff as his major concern and in-person option is untested at this time. At this time, he will be having the district go virtual-only through the first marking period and reassess the situation on an ongoing basis. Professional development has been provided on virtual learning and the students will be provided 5 hours of instruction. He is looking for support from the Board.

Ms. Gonzalez – Stated that New Jersey was not a hotspot for Covid-19 at this time. Parents need to go back to work. Elementary students may have to be left home alone. She supports parents having the right to choose for their children and therefore does not support the Superintendent's decision.

Ms. McLaughlin – Believes decision should be left with the parents and family of those school aged children. Teachers can take FMLA. She will not decide for any parent. What is the accommodation for Elementary School parents who have to work? She does not want teachers to decide whether or not to teach from the classroom, it should be uniform for all. Will teaching get better? Last year grades were inflated. Why decide on the first marking period as opposed to the first 30 days? Mr. Diaz responded that it gave more time to decide. She asked if fall sports will take place. Mr. Diaz responded by stating NJSIAA postponed sports until October 1<sup>st</sup> giving us more time to make a decision. Mrs. McLaughlin will not support the decision to go all virtual.

Ms. Taggart – Would like to give parents the ability to choose for their children. She does not support the decision to go all virtual.

Ms. Conway – It is impossible to insure the safety of all students and staff at this time. Even if there is a moderate risk, the administration is doing the right thing by the students and staff. She supports the decision to go all virtual.

Mr. Albarran – Supports all virtual. Educational experience will be better than the spring.

Ms. Gonzalez – How will substitutes work? Mr. Diaz responds by stating there will not be substitutes during virtual-only instruction.

Mr. Walsh – My number one priority as a board member is the safety of all students, staff, and faculty. Without statistics that can identify a secure and successful reopening in other local districts, it is impossible to ensure the safety of students and staff in ours. Universities throughout the State have also taken the precaution of conducting classes virtually. It is a difficult and inconvenient decision, but needs to be made in order to preserve the safety of our students and staff. That said I want the schools to re-open in a timely fashion but this allows the administration to review what is happening in other districts. The governor listed central jersey as a moderate risk area with north jersey being deemed low

risk. Re-closings have occurred in neighboring states such as New York and Pennsylvania and there have also been these instances in over ten states across the country. The safety of the students and staff will always come first. He appreciates all of the parents and community members that have contacted me in the last month asking questions and being a voice for not only themselves but for others. Unity is key during unprecedented times. Stated he was happy to hear that the district is taking its time making a decision on fall sports.

Mr. Conrad – Issue is as a parent he wants his daughter in school with friends and teachers. As a Board Member he wants to provide a safe environment for the students and staff and there are no guarantees at this time. He supports the decision to go all virtual.

Ms. Gonzalez – Asked about what type of metric will be used to assess when we are ready for re-entry. Mr. Diaz indicated he will look at various data points including information shared with other superintendents during their experiences.

Mr. Dragotta – Supports the decision to go all virtual but understands it will be difficult for the students.

**MINUTES**

**1. ACCEPTANCE OF MINUTES**

July 27, 2020

Business-Public Meeting

July 27, 2020

Closed Session/Business Meeting

**1A. ADOPT RESOLUTION FOR REMOTE-ONLY LEARNING RE-ENTRY PLAN**

That the Board of Education adopts the resolution for the remote-only re-entry plan as outlined and recommended by the Superintendent of Schools.

**EDUCATION & CURRICULUM**

**2. APPROVE/STUDENT HANDBOOKS**

That the Board of Education approves the Elementary School and Middle High School Student Handbooks for the 2020-2021 school year as recommended by the Superintendent.

Elementary School Student Handbook

MHS Student Handbook

**POLICY**  
**~NONE~**

**PERSONNEL**

**3. RESCIND BUSINESS/TECHNOLOGY TEACHER APPOINTMENT/2020-2021 SCHOOL YEAR**

That the Board of Education rescinds the appointment of Alexander Zulewski as a Business Technology Teacher in the High School for the 2020-2021 school year as recommended by the Superintendent.

**4. APPROVE/BUSINESS TEACHER/DEBRA RIZZO/2020-2021 SCHOOL YEAR**

That the Board of Education approves the employment of Debra Rizzo as a Business Teacher in the Middle High School for the 2020-2021 school year. Her salary (BA, Step 10), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

**5. REHIRE OF SUBSTITUTE TEACHERS/SUBSTITUTE PARAPROFESSIONALS/BUS DRIVER/SUBSTITUTE NURSES/SUBSTITUTE SECRETARIES /SUBSTITUTE CUSTODIANS/2020-2021 SCHOOL YEAR**

That the Board of Education approves the reemployment of substitute teachers, substitute paraprofessionals, substitute bus drivers, substitute school nurses, substitute secretaries, substitute custodians for the 2020-2021 school year as recommended by the Superintendent.

Substitute List

**6. APPROVE/DIRECTOR OF EARLY CHILDHOOD EDUCATION/DR. MARTIN GURCZESKI**

That the Board of Education approves the employment of Martin Gurczeski as the Director of Early Childhood Education for the 2020-2021 school year. His salary (Column C, Step 3), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Administrators’ Association.

**7. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2020-2021 SCHOOL YEAR**

That the Board of Education approves the Mentor/Mentee assignment for 2020-2021 school year, of the following individuals as recommended by the Superintendent:

MENTOR	MENTEE	SCHOOL YEAR
Lori Joseph	Evrin Akman	2020-21
Wendy Sherman	Brittany Robinson	2020-21
Nicole Eardley	Sarah Hobler	2020-21
Michelle Buchanan	Samantha Sherman	2020-21
Betsy Dougherty	Jonathan Pollock	2020-21

**BUDGET AND FINANCE**

**8. BUDGETARY TRANSFERS (Attachment)**

The Board of Education approves the attached transfers for August 2020 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

**9. EXPENDITURES FOR 7/28/2020-8/24/2020 (Attachment)**

The Board of Education approves the following expenditures for 7/28/20-8/24/20

<b>Bills For</b>	<b>Amount</b>
Regular Bills	874,664.32
07/15/20 Payroll	102,336.15
07/31/20 Payroll	90,394.39
<b>TOTAL</b>	<b>\$1,067,394.86</b>
<b>July Agency</b>	<b>154,049.94</b>

**11. ACCEPT THE SECRETARY AND TREASURER REPORT – AUGUST 2020 (Attachment)**

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**12. APPROVE TRAVEL AND REIMBURSEMENT**

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Rafael Albarran Paula Taggart Joan Conway Amy McLaughlin Lynn Kasics Anthony Conrad Shannon Gonzalez John Dragotta Patrick Walsh Jorge E. Diaz Peter Frascella Dr. Martin Gurczeski	October 20-22, 2020	NJSBA’s Virtual-Workshop 2020	\$900	11-000-230-500-01-00
	August 7, 2020	Anti-Bullying Specialist Online Certificate Program	\$400	20-270-200-300-01-00-00-060
Denis Bourgeau	August 15, 2020	AP Mentoring/English	\$895	20-270-200-300-01-00-CO-060
Anthony Mecca	August 19, 2020	AP Mentoring	\$895	20-270-200-300-01-00-CO-060

**13. APPROVAL OF TUITION CONTRACT FOR 2020-2021– PISCATAWAY BOARD OF EDUCATION**

The Board of Education approves tuition contract between the South Amboy Board of Education and The Piscataway BOE for students #5535140590 and #8961132390 for the period September 1, 2020 – June 30, 2021 in the amount of \$69,304. (Copy of contract is on file in the Board Office).

**14. APPROVAL OF TUITION CONTRACT FOR 2020-2021– ESCNJ – CENTER FOR LIFELONG LEARNING**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Center for Lifelong Learning for students #4098271022, #9880067721, #6732255358, #6318540506, #3194689036, 1887907053, #2071824620, #4744776169, #2130241591, #3944564593, #5981261432, and #4015445792 for the period September 1, 2020 – June 30, 2021 in the amount of \$759,305. (Copy of contract is on file in the Board Office).

**15. APPROVAL OF TUITION CONTRACT FOR 2020-2021– ESCNJ – ACADEMY LEARNING CENTER**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Academy Learning Center for students #9635038745, and #7350592711 for the period September 1, 2020 – June 30, 2021 in the amount of \$111,115. (Copy of contract is on file in the Board Office).

**16. APPROVAL OF TUITION CONTRACT FOR 2020-2021– ESCNJ – PISCATAWAY REGIONAL DAY SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Piscataway Regional Day School for students #7769635663, #8993906650, #7079114128, and #8229039521 for the period September 1, 2020 – June 30, 2021 in the amount of \$259,920. (Copy of contract is on file in the Board Office).

**17. APPROVAL OF TUITION CONTRACT FOR 2020-2021– ESCNJ – BRIGHT BEGINNINGS LEARNING CENTER**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Bright Beginnings Learning Center for student #8486823312 for the period September 1, 2020 – June 30, 2021 in the amount of \$56,575. (Copy of contract is on file in the Board Office).

**18. APPROVAL OF TUITION CONTRACT FOR 2020-2021 ESY – ESCNJ – CENTER FOR LIFELONG LEARNING**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Center for Lifelong Learning for students #9880067721, #6732255358, #3194689036, #1887907053, #2071824620, #2130241591, #5981261432, and #4015445792 for the period July 1, 2020 – August 7, 2020 in the amount of \$33,420. (Copy of contract is on file in the Board Office).

**19. APPROVAL OF TUITION CONTRACT FOR 2020-2021 ESY – ESCNJ – PISCATAWAY REGIONAL DAY SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Piscataway Regional Day School for students #8993906650, #7079114128, and

#8229039521 for the period July 1, 2020 – August 7, 2020 in the amount of \$8,700. (Copy of contract is on file in the Board Office).

**20. APPROVAL OF TUITION CONTRACT FOR 2020-2021 ESY – ESCNJ – BRIGHT BEGINNINGS LEARNING CENTER**

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ Bright Beginnings Learning Center for student #8486823312 for the period July 1, 2020 – August 7, 2020 in the amount of \$3,944. (Copy of contract is on file in the Board Office).

**21. APPROVAL OF TUITION CONTRACT FOR 2020-2021 – CPC BEHAVIORAL HEALTHCARE**

The Board of Education approves tuition contract between the South Amboy Board of Education and CPC Behavioral Health for student #2475544946 for the period July 1, 2020 – June 30, 2021 in the amount of \$86,510. (Copy of contract is on file in the Board Office).

**22. APPROVAL OF TUITION CONTRACT FOR 2020-2021 – BANYAN SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and Banyan School for student #1077259309 for the period July 1, 2020 – August 7, 2020 in the amount of \$54,388.50. (Copy of contract is on file in the Board Office).

**23. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – BRETT DINOVI & ASSOCIATES**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Brett Dinovi & Associates to provide behavioral/educational consulting services for the period July 1, 2020 to June 30, 2021. (Copy of contract is on file in the Board Office).

**24. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – DELTA-T GROUP OF NORTH JERSEY**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and The Delta-T Group of North Jersey to provide OT/PT/Evaluation Services for the period July 1, 2020 to June 30, 2021. (Copy of contract is on file in the Board Office).

**25. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – THERAPY SOURCE**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Therapy Source to provide educational therapy services for the period July 1, 2020 to June 30, 2021. (Copy of contract is on file in the Board Office).

**26. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – EDU HEALTHCARE**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and EDU Healthcare to provide OT Services for the period July 1, 2020 to June 30, 2021. (Copy of contract is on file in the Board Office).

**27. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – UNITED THERAPY**

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and United Therapy to provide OT/PT/Evaluation Services for the period July 1, 2020 to June 30, 2021. (Copy of contract is on file in the Board Office).

**28. VOIDED PRIOR YEAR CHECK**

That the Board of Education approves voiding the following prior year check:

Check Date	Check Number	Amount	Fund	Account Drawn Against
11/15/2018	61857	\$76.78	General Fund	Payroll Acct.
02/14/2019	63007	\$81.93	General Fund	Payroll Acct.
10/30/2019	65802	\$298.31	General Fund	Payroll Acct.
11/15/2019	66039	\$202.91	General Fund	Payroll Acct.
12/13/2019	66399	\$256.83	General Fund	Payroll Acct.

**29. DISPOSAL OF ASSET – STEAM BOILER AND KETTLE – MIDDLE/HIGH SCHOOL**

That the Board of Education approves the disposal of one market forge steam boiler and kettle (non-operational) with zero value. Steam Boiler asset number #000034 and Kettle asset number #103225.

**30. ACCEPT DIGITAL DIVIDE GRANT ALLOCATIONS FOR THE 2020-2021 SCHOOL YEAR**

The Board of Education accepts the Digital Divide Grant 2020-2021 allocation as follows:  
 Digital Divide: \$110,681

**31. USE OF SCHOOL FACILITIES/ SOUTH AMBOY – CITY OF SOUTH AMBOY**

That the Board of Education approves the request of the City of South Amboy to use the Middle/High School Parking Lot for the Paper Shred Event on 8/22/20 from 8am to 1pm, unless the facilities are otherwise being used by the district. This activity will be covered by their insurance. There is no cost for the Use of Facilities for this activity.

**32. APPROVE NONRESIDENT CONTRACT FOR THE 2020-2021 SCHOOL YEAR**

The Board of Education approves the contract agreement consistent with board policy #5118 for nonresident students listed below:

State ID
#6145393130

**33. APPROVE CONTRACT BETWEEN THE SABOE AND THE SAEA FOR TERM OF JULY 1, 2020 TO JUNE 30, 2025**

That the Board of Education approve the contract, collectively bargained, between the South Amboy Board of Education and the South Amboy Education Association for a term of July 1, 2020 to June 30, 2025 as recommended by the Negotiations Committee.

**HIB Reports**

HIB – No HIB cases to report

**A. PUBLIC COMMENT ON ANY MOTIONS AND OTHER ITEMS**

Erin Mulligan-Pierre – Concerned about the new plan on 8/18. Elementary School has link to old plan. Concerned with teacher requirements for remote learning. Was the reason for going all virtual the teachers? What about the parents? How does student/parent support work? Half days for pick-up of



materials? Six grade orientation memo was sent out earlier today and orientation is tomorrow. Where is Machio's Health and Safety Plan. The Superintendent responds.

Veronica Alumura – How does she register her daughter for school if school is not open?

Mae Schaffer – Commented that opinions are not data and Mr. Conrad provided data. Asked about the HVAC system.

Samantha Seaman – Believes that all-virtual is a decision being made for the few and not the many and the decision should be up to the family.

Brian Murphy – Asked how lunch would be served. He suggested continuing a night pickup.

Mary Anne Lewis – Thanked the Board and the Superintendent for supporting the restart committee and opening all-remote. Also thanked the Negotiations committee regarding the SAEA Contract.

Casey Conlin (Student) – It is very difficult to learn virtually. Sports should be considered, soccer is a big family.

Ms. McLaughlin – Just logging into a virtual class is not a reason to pass. Grades were inflated last year.

Adam (Student) – Did not get into A.P. class because people struggled with on-line learning last year. Started soccer team petition.

Ms. Gonzalez – Asked if we are discontinuing sports in November?

Ms. McLaughlin - Stated that the NJSIAA said sports are okay.

Diane Smocovich – Mr. Diaz wanted to do what is best for the students and staff. Teachers worked very hard last year and were available to all parents.

Greg Babaluck – How many students don't have wifi? School ranking in The Patch is not good so why celebrate NJQSAC numbers? Mr. Diaz's answers not fair to Ms. McLaughlin.

Elini Tsoukas – Felt that it was unprofessional that a Board Member was posting on social media during a meeting. Students get credit for working in difficult times. We are all in this together.

Alice (Student) – Asked for protocols for extracurricular activities. Mr. Diaz responded that they would be virtual.

Ellen Kemprowski-Gamble – Asked for procedure to repeal retention?

Jen Williams – Parents asked about schedules, she wants to know about schedules, information so she can tell parents.

Ellen Kemprowski-Gamble – Wanted to state that retention was not resolved today.

Lisa Simmons – Upset her son is not going back. His teachers were great but there is no substitute for in-person learning.

Joan Carbone – Questions regarding food service for Vocational School students.

Ryan Moran – Daughter has a 504 plan that was not being followed by her teacher. Children got used to on-line learning but students should have their 504s and IEPs followed by the teachers.

Lisa Simmons – South Amboy should be able to go to school. Other districts are not comparable to South Amboy because of its size.

Marcia Mercado – Concerned with dissemination of information. Parents want to know what is happening.

Kelly Hayes – Did not get 6<sup>th</sup> grade orientation information. She is a healthcare professional and thanked Mr. Diaz for making this decision. This is serious and understanding the decision. Kids got a great virtual education.

Ms. McLaughlin – Some kids excelled in some classes because some teachers are good. Some kids did not, because their teachers were not as good.

Erin Mulligan-Pierre – Feels like lack of communication for Elementary School plan. Its not about bashing teachers, it is about holding the administrations feet to the fire.

Randy Gregal – Former student – These are unprecedented times. He expressed gratitude for the plan and thanked the teachers. He felt that saying there was grade inflation was an insult to the integrity of the teachers.

Kelly Hayes – Teachers were not inflating grades. Last year was a new experience for everyone. Asked about 6<sup>th</sup> grade orientation.

Diane Smocovich – Orientation is tomorrow.

Erin Mulligan-Pierre – Orientation came out through Genesis. Not posted on website. Mr. Diaz's letter was not posted on website either.

### **APPROVE ALL ITEMS ON THE CONSENT AGENDA**

A motion was made by Mr. Conrad and seconded by Ms. Kasics to approve of the consent agenda of the regular public meeting of August 22, 2020 as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh  
 Nays: Gonzalez (#1A), McLaughlin (#1A), Taggart (#1A)  
 Abstention: Albarran (#12 R.A.), Conrad (#12 A.C.), Conway (#12 J.C.), Dragotta (#12 J.D.),  
 Gonzalez (#12 S.G.), Kasics (#12 L.K.), McLaughlin (#12 A.M.), Taggart (#12 P.T.), Walsh (#12  
 P.W.)  
 Absent None

**B. STUDENT REPRESENTATIVE REPORT**

N/A

**C. BOARD OF EDUCATION COMMENTS**

Ms. Conway – Shared the minutes and notes of the August Curriculum and Instruction Committee Meeting.

Ms. Gonzalez – Stated that at this time club advisors had not been approved.

Mr. Walsh – Congratulated Raf Albarran for being selected to serve as our school’s SAAC rep. SAAC is a student leadership organization where athletic topics are discussed with other school’s SAAC representatives across the state. Sad to hear about a student passing away. Happy that negotiations had been completed and the South Amboy performed well on NJQSAC. Thanked everyone for calling in and participating in this important meeting.

Mr. Conrad – Discussed NJQSAC, the loss of the student, and contract negotiations.

**D. ADJOURNMENT**

A motion by Mr. Walsh and seconded by Mss. Kasics that there being no further business the meeting be adjourned at 9:50 pm. Motion carried by unanimous voice vote.

Respectfully,

*Peter Frascella*

Peter Frascella  
Board Secretary

