

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
June 22, 2020 – 6:00 p.m.**

**Open Meeting & immediately go into Executive/Closed Session
Public Meeting Agenda begins at 6:30 P.M.**

Virtual Meeting using AT&T Conferencing (Call toll free 1-866-390-1828. Enter access code 9392521#. To enter the conference, press #)

Mr. Conrad, Board President called the meeting to order at 6:00pm.

Mr. Frascella, called the roll:

Present: Mr. Albarran, Mr. Conrad, Ms. Conway, Ms. Kasics, Ms. McLaughlin, Mrs. Taggart, Mr. Walsh

Absent: Mr. Dragotta, Ms. Gonzalez

Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney

On a motion by Ms. Conway and seconded by Mr. Walsh that the Board adjourned into Closed Session at 6:05 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board reconvened into the public portion of the meeting at 6:45 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

Salute to the Flag

Presentation of Teachers of the Year, Educational Support Professionals of the Year, and Retirees:

Video Presentation

Elementary School:

Teacher of the Year – Lauren Kipper

Educational Support Professional of the Year – Karen Laino

Retirees: Beverly Connors, Linda Holton

Middle High School:

Teacher of the Year – Tara Vona

Educational Support Professional of the Year – Michelle Witte

Retirees: Mary Judith Davidson, Deborah Rutkowski, Lizbeth Bartlinski

Review/Comment/Approval of Agenda Items (Committee Chairs)

MINUTES

1. ACCEPTANCE OF MINUTES

April 29, 2020 Minutes

May 18, 2020 Minutes

May 18, 2020 Minutes

Business-Public Meeting

Business-Public Meeting

Closed Session/Business Meeting

EDUCATION & CURRICULUM

~None~

POLICY

~None~

PERSONNEL

2. APPROVE CONTRACT/SCHOOL BUSINESS

ADMINISTRATOR/BOARD SECRETARY/PETER T. FRASCELLA

That the Board of Education approves the employment contract with Peter T. Frascella, School Business Administrator/Board Secretary during the 2020-2021 school year, effective July 1, 2020 through June 30, 2021, as per negotiated agreement, approved by the Executive County Superintendent, and recommended by the Superintendent.

3. AGREEMENT/ADMINISTRATIVE SECRETARY TO THE SUPERINTENDENT OF SCHOOLS/KRISTINA M. SANTORO

That the Board of Education approves the agreement with Kristina M. Santoro, Administrative Secretary to the Superintendent of Schools for the 2020-2021 school year, as recommended by the Superintendent.

4. AGREEMENT/ADMINISTRATIVE SECRETARY TO THE SCHOOL BUSINESS ADMINISTRATOR/CARRIE GRAIFER

That the Board of Education approves the Agreement with Carrie Graifer, Administrative Secretary to School Business Administrator for the 2020-2021 school year, as recommended by the Superintendent.

5. AGREEMENT/FACILITIES SUPERVISOR/SHERI KEMPROWSKI

That the Board of Education approves the Agreement with Sheri Kemprowski, Facilities Supervisor for the 2020-2021 school year, as recommended by the Superintendent.

6. APPROVAL/SOUTH AMBOY BUS DRIVER/2020-2021 RATE OF PAY

That the Board of Education approves the following rate of pay for the South Amboy Bus Driver for the 2020-2021 school year, as recommended by the Superintendent:

Sandra Del Prete \$21.00 /hr.

7. RETIREMENT/ANTHONY R. GENNARO

That the Board of Education approves the retirement of Anthony R. Gennaro, Custodian, effective June 30, 2021, with sincere appreciation for his years of dedicated service to our district as recommended by the Superintendent.

8. APPROVE APPOINTMENT OF AFFIRMATIVE ACTION OFFICER FOR 2020-2021 SCHOOL YEAR

That the Board of Education approves the appointment of Dr. Christine Robbins as the District Affirmative Action Officer for the 2020-2021 school year, as recommended by the Superintendent.

9. PERSONNEL FOR EXTENDED SCHOOL YEAR/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to serve the students enrolled in the district’s Extended School Year program as recommended by the Superintendent. The program will run virtually from July 1, 2020 through July 25, 2020 Mondays through Thursdays from 8:45 A.M. to 12:00 P.M. Rate of pay will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association:

<u>SPECIAL EDUCATION TEACHER (ES):</u>	Corin Everett
<u>SPEECH TEACHER:</u>	Denise Colombo
<u>SPEECH THERAPIST</u>	Stephanie Petruzzi
<u>PREKINDERGARTEN TEACHER:</u>	Ashley Sosa
<u>LIFE SKILLS TEACHER:</u>	Nicole Eardley
<u>ELEMENTARY GRADES 1ST, 2ND, 3RD:</u>	Kristen LaMagna

10. APPROVE/PART-TIME DEAN OF STUDENTS/GEORGE GUNDRUM/2020-2021 SCHOOL YEAR

That the Board of Education approves the appointment of George Gundrum as a Part-Time Dean of Students for the 2020-2021 school year, as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association. Stipend to be prorated for the number of months school is physically in session and not in remote/virtual learning during an extended school closure.

11. APPROVE/ADDITIONAL SUBSTITUTE/2020-2021 SCHOOL YEAR

That the Board of Education approves the appointment of the following substitute in our district for the 2020-2021 school year as recommended by the Superintendent. Rate listed below, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

Samantha DeSantis Teacher Sub Daily Rate: \$85.00 per diem

12. APPROVE/TEACHER/SHAINA MENTZEL

That the Board of Education approves the employment of Shaina Mentzel as a Special Education Teacher in the Elementary School for the 2020-2021 school year. Her salary (MA Step 6), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

13. APPROVE/TEACHER/FRANCESCA LADDAGA

That the Board of Education approves the employment of Francesca Laddaga as a Teacher in the Elementary

School for the 2020-2021 school year. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

14. APPROVE/TEACHER/SAMANTHA SHERMAN

That the Board of Education approves the employment of Samantha Sherman as a Teacher in the Elementary School for the 2020-2021 school year. Her salary (MA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal Background Check (Policy#4211) and Physicals for Employees (Policy#4212.4)

15. APPROVE/JORGE E. DIAZ TO THE REPRESENTATIVE ASSEMBLY OF THE EDUCATION SERVICES COMMISSION OF NEW JERSEY

That the Board of Education approves Superintendent of Schools, Jorge E. Diaz, to serve as the South Amboy Public Schools representative to the Representative Assembly of the Educational Services Commission of New Jersey from July 1st, 2020 to June 30th, 2021.

OTHER MOTIONS

16. APPROVE/PANDEMIC & VIRTUAL LEARNING PLAN

That the Board of Education approve the Pandemic & Virtual Learning Plan which outlines the roles, functions, and actions taken by all stakeholders during health and long-term emergency school closures, as recommended by the Superintendent of Schools.

HIB Reports

No HIB cases to report

BUDGET AND FINANCE

17. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for May 2020 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment A)

18. EXPENDITURES FOR 5/19/2020-6/22/2020 (Attachment B)

The Board of Education approves the following expenditures for 05/19/20-06/22/20

Bills For	Amount
Regular Bills	614,367.12
05/15/20 Payroll	474,155.93
05/31/20 Payroll	463,144.47
TOTAL	\$1,551,667.52
May Agency	568,544.97

19. ACCEPT THE SECRETARY AND TREASURER REPORT – MAY 2020 (Attachment C)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

20. ACCEPT THE MAY 2020 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached May 2020 Organizational Fund Balances. (Attachment D)

21. ACCEPT THE MAY 2020 ATHLETIC FUND BALANCES

The Board of Education accepts the attached May 2020 Athletic Fund Balances. (Attachment E)

22. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Cathy Housman Karen Laino	July 14, 2020	Critical Strategies to Address COVID-19	\$279 each	20-270-100-300-00-00-060

23. APPOINT P.A.C.O. – PETER FRASCELLA

The Board of Education appoints Peter Frascella to act as the District’s Public Agency Compliance Officer (P.A.C.O.) for the period of July 1, 2020 through June 30, 2021.

24. APPOINT QUALIFIED PURCHASING AGENT – PETER FRASCELLA

The Board of Education appoints Peter Frascella to act as the District’s Qualified Purchasing Agent for a period of July 1, 2020 to June 30, 2021. This allows for the District’s Bid Threshold to be \$44,000.

25. MILEAGE REIMBURSEMENT

That the Board of Education approves the mileage reimbursement rate for the 2020-2021 school year to be the rate set by the State of New Jersey for regular business travel. (Currently .35 per mile)

26. APPROVE NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP

That the Board of Education approves membership in the NJSIAA and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility. This resolution shall remain in effect unless rescinded by the South Amboy Board of Education.

27. ACCEPT IDEA ALLOCATIONS FOR THE 2020-2021 SCHOOL YEAR

The Board of Education accepts the IDEA 2020-2021 allocation for the 2020-2021 school year as follows:

IDEA Basic: \$ 325,085
 IDEA Pre-School: \$ 7,284

28. ACCEPT ESEA ALLOCATIONS FOR THE 2020-2021 SCHOOL YEAR

The Board of Education accepts the ESEA 2020-2021 allocation for the 2020-2021 school year as follows:

Title 1-A: \$ 258,300
 Title 1-SIA: \$ 75,900
 Title II-A: \$ 37,967
 Title III: \$ 4,264
 Title III – Immigrant: \$ 2,378

Title IV: \$ 18,975

29. ACCEPT CARES ALLOCATIONS FOR THE 2020-2021 SCHOOL YEAR

The Board of Education accepts the CARES 2020-2021 allocation for the 2020-2021 school year as follows:

CARES: \$ 206,600

30. APPROVE REPORT OF AWARDED CONTRACTS

Pursuant to PL 2015, Chapter 47 the South Amboy Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Vendor Name	Service Type
Dr. McKenna	School Doctor
Holman, Frenia, Allison, P.C.	Auditor
E-Rate Consulting	E-Rate Consultant
New Jersey School Boards Association	Policy Services
Busch Law Group	Board Attorney
Union County Educational Services Commission	Transportation Services
Monmouth-Ocean Educational Services Commission	Educational Services (Sp. Ed. Aide)
United Therapy Group, Inc.	Educational Services
Falak Construction	Cafeteria Project
Brown & Brown Insurance	Package Insurance
Educational Services Commission of New Jersey	Coordinated Transportation
Sayreville School District	Joint Transportation Agreement
Educational Services Commission of New Jersey	Educational Services
Brett DiNovi and Associates	Educational Services

31. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – BUSCH LAW GROUP

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and The Busch Law Group as the Board Attorney for the period July 1, 2020 to June 30, 2021 at a rate of \$165/hour. (Copy of contract is on file in the Board Office).

32. APPROVAL OF INSURANCE POLICY PREMIUMS

The Board of Education approves insurance renewal premiums form NJSIG and Monarch Insurance companies for a total of \$243,893, which is a 2.3% increase from last school year.

33. APPROVAL OF RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION – ESCNJ

The Board of Education approves the agreement between the South Amboy Board of Education and the ESCNJ to provide Coordinated Transportation Services for the 2020-2021 school year.

34. APPROVAL OF RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION – UCESC

The Board of Education approves the agreement between the South Amboy Board of Education and the UCESC to provide Coordinated Transportation Services for the 2020-2021 school year.

35. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – Holman, Frenia, Allison, PC

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Holman, Frenia, Allison, PC as the Auditors for the period July 1, 2020 to June 30, 2021 at a rate of \$31,300. (Copy of contract is on file in the Board Office).

36. ACCEPT FEMA ALLOCATION FOR THE 2020-2021 SCHOOL YEAR

The Board of Education accepts the FEMA allocation for items purchased in conjunction with the COVID-19 pandemic during the 19-20 school year:

FEMA: \$ 15,145.89

37. APPROVAL OF CAPITAL RESERVE DEPOSIT

That the Board of Education approves the following resolution for monies to be placed into a reserve account:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the South Amboy Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the South Amboy Board of Education has determined that an amount, not to exceed, \$120,000.00 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the South Amboy Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

38. RESOLUTION TO APPROVE PRESCHOOL EDUCATION PROGRAM CONTRACTS – ACELERO LEARNING

That the Board of Education approves the Preschool Education program contracts with Acelero Learning to utilize PEEA funding to provide full-day Preschool housed in the South Amboy Elementary School for the 2020-2021 school year. The contracts are on file in the Board Office.

39. APPROVE LUNCH PRICES FOR 2020-2021

That the Board of Education approves the following lunch prices for the 2020-2021 school year as mandated by *Section 205 of the Healthy, Hunger-Free Kids Act of 2010*:

Student Elementary School Pattern Lunch:	\$3.00
Student Elementary School Pattern Breakfast:	\$1.35
Student Middle/High School Pattern Lunch:	\$3.20
Student Middle/High School Pattern Breakfast:	\$1.60
Adult Pattern Lunch (All Schools)	\$4.00
Adult Pattern Breakfast (All Schools)	\$3.00

PUBLIC COMMENT ON ANY MOTIONS AND OTHER ITEMS

Sean Dunphy – Congratulated all Teachers of the Year and Education Support Professionals of the Year.

Brian Murphy – Congratulated all graduates. Asked if summer packets are mandated in the State of in the Curriculum.

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Mr. Conrad and seconded by Mrs. Gonzalez to approve of the consent agenda of the regular public meeting of June 22, 2020 as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Kasics, McLaughlin, Taggart, Walsh
 Nays: McLaughlin (#3 and #4), Taggart (#3 and #4)
 Abstention: Kasics (Motion 21)
 Absent: Dragotta, Gonzalez

A. STUDENT REPRESENTATIVE REPORT

N/A

B. BOARD OF EDUCATION COMMENTS

Mr. Conrad – Acknowledged how much students had to deal with this school year and praised their stick-to-itiveness. He thanked the staff, the City, the police and Mr. Diaz on a great graduation ceremony.

Ms. Conway – Thought graduation was great and everyone was very pleased with the outcome.

Mrs. Taggart – Stated she could not be any prouder about how Friday’s ceremony played out. She thanked Mr. Bikowski for is hard work and effort. She also congratulated and thanked all Teachers and ESPs of the year as well as retirees.

Mrs. Kasics – Thanked staff for graduation, they did a great job and people really enjoyed it. Thanked Kelly Hayes for the banners for the graduates and congratulated all the Teachers and ESPs of the year.

Mr. Walsh - Congratulations to all of our 5th, 8th, and 12th-grade graduates. Through this 4-month period, the graduates and students, in general, were flexible, resilient, and adopted to a new environment of learning. He commended Superintendent Diaz and administration, the South Amboy Police Department, the teachers and staff, PTO, my fellow board members, the students, and the community for coming together to make this amazing event (graduation) possible for the students. Congrats to all of our scholarship winners. He thanked Paula Taggart for taking the time to make the bows for the graduates. He also thanked the city, Mr. Diaz, and Mrs. Hayes for working together to get the banners hung up. He congratulated his sister Mary Ann Walsh on being selected by Home News Tribune as a Top 6 Central Jersey Academic All-Star. He Congratulated to Nashair Payano and Emma Shafer on their achievement of earning the honors of Valedictorian and Salutatorian. He also Congratulated Bryan Pena and Mary Ann Walsh on being named Male and Female Athlete of the Year. He commended our current students and South Amboy High School Alumni on coming together to peacefully protest systemic racism in response to the injustice connected to the death of George Floyd.

Mrs. McLaughlin – Echoed the statements of the Board that the graduation was good. She was concerned that some staff members did not have the opportunity to give diplomas during graduation to their child as in the past.

Mr. Diaz – Mr. Diaz thanked everyone for their effort in making the graduation happen. Mr. Diaz indicated all board members and staff presented their child with diplomas during the senior graduation. He acknowledged the PTO, the City, the community, Mayor Henry, OEM, Chief LaVigne, the Principals, teachers and the custodial staff for making this a great event. He also discussed that NJSIAA denied the football co-op but passed field hockey. Wrestling was also denied. He also discussed that the City was donating \$100,000 to the district to help fund a 1:1 Chromebook initiative, and that a press conference was schedule for June 23rd at noon for the check presentation.

C. ADJOURNMENT

A motion by Mr. Conrad and seconded by Mrs. Kasics that there being no further business the meeting be adjourned at 7:45 pm. Motion carried by unanimous voice vote.

