

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
March 16, 2020 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:30 pm.

Mr. Frascella, called the roll:

Present: Mr. Albarran, Mr. Conrad, Ms. Conway, Mr. Dragotta Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mrs. Taggart, Mr. Walsh
Absent: None
Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney, Mr. Pena, Student Representative

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

Review/Comment/Approval of Agenda Items (Committee Chairs)

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

February 24, 2020	Business-Public Meeting
February 24, 2020	Closed Session/Business Meeting

Ayes: Albarran, Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays: None
Abstention: None
Absent: None

POLICY

1. SECOND READING AND ADOPTION/WORKPLACE HARASSMENT POLICY #4119.3, 4219.3

That the Board of Education approves the second reading and adoption of the Workplace Harassment Policy #4119.3, 4219.3, as attached and recommended by the Superintendent. (Attachment A)

Public Comment:

A motion was made by Mr. Conrad and seconded by Mrs. Kasics to approve motion One of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays: None
Abstention: None

Absent None

PERSONNEL

1. HOME INSTRUCTOR/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual as a Home Instructor for the 2019-2020 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE /HIGH SCHOOL
Brian Wohlt

2. APPROVE/VOLUNTEER COACH/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer coach for the 2019-2020 school year as recommended by the Superintendent. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

- Daniel R. Druzbsa Middle School Softball

3. APPROVE/LONG-TERM SUBSTITUTE GRADE FIVE TEACHER/MARCIA MERCADO

That the Board of Education approves the employment of Marcia Mercado as a Long-term Grade 5 substitute teacher in the Elementary school for the period covering March 19, 2020 until June 19, 2020 as recommended by the Superintendent. Her daily rate will be \$130, per diem, without benefits.

A motion was made by Mr. Conrad and seconded by Mrs. Kasics to approve motions One through Three of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent None

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/FEBRUARY 2020

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on February 24, 2020. (Attachment D)

A motion was made by Mr. Conrad and seconded by Mrs. Kasics to approve motions One of the HIB Report of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent None

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for February 2020 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment C)

2. EXPENDITURES FOR 2/25/2020-03/16/2020 (Attachment D)

The Board of Education approves the following expenditures for 02/25/20-03/16/20

Bills For	Amount
Regular Bills	834,177.39
02/15/20 Payroll	498,255.35
02/30/20 Payroll	472,770.18
TOTAL	\$1,805,202.92
February Agency	500,726.53

3. ACCEPT THE SECRETARY AND TREASURER REPORT – FEBRUARY 2020 (Attachment E)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE FEBRUARY 2020 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached February 2020 Organizational Fund Balances. (Attachment F)

5. ACCEPT THE FEBRUARY 2020 ATHLETIC FUND BALANCES

The Board of Education accepts the attached February 2020 Athletic Fund Balances. (Attachment G)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Julianne Jimenez Nidia Sanchez	March 27, 2020	2020 FLENJ Annual Conference	\$215 Each	20-270-100-300-00-00-00-060

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2019-2020 school year as recommended by the Superintendent. (Attachment H)

- Trip # MHS-20027-20031**
- Trip # ES-20015-20024**

8. APPROVE TUITION FOR 2019-2020 – E.S.C.N.J PISCATAWAY REGIONAL DAY SCHOOL

The Board of Education approves the tuition contract between the South Amboy Board of Education and the E.S.C.N.J. Piscataway Regional Day School for student # 7079114128 From February 3, 2020 through June 30, 2020 in the amount of \$10,074. (Contract on File at the Board Office)

9. APPROVE TUITION FOR 2019-2020 – WOODBRIDGE PUBLIC SCHOOLS

The Board of Education approves the tuition contract between the South Amboy Board of Education and Woodbridge Public Schools for student for A.S. from February 1, 2020 through June 30, 2020 in the amount of \$6,700. (Contract on File at the Board Office)

10. SUBMISSION OF THE 2020-2021 TENTATIVE BUDGET

WHEREAS, pursuant to N.J.S.A. 18A:7F-5 and N.J.S.A. 18A:7F-6, school districts must prepare an itemized budget and submit the budget to the Executive County Superintendent - Middlesex County for review and approval, and

WHEREAS, the South Amboy Board of Education has prepared an itemized budget for the 2020-2021 school year in compliance with statute, therefore,

BE IT RESOLVED, that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Appropriations		Revenue	
General Current Expense	\$17,147,853	Budgeted Fund Balance	\$ 192,396
		Local Tax Levy	\$10,014,354
		Miscellaneous Revenue	\$ 115,796
		State Aid	\$ 6,782,860
		SEMI	\$ 41,447
		Interest from Cap Reserve	\$ 1,000
Special Revenue Fund	\$ 1,681,653	State Restricted Entitlements	\$ 0
		Pre School Early Childhood	\$ 993,345
		Federal Restricted Entitlements	\$ 688,308
Repayment of Debt	\$ 605,215	Local Debt Service Tax Levy	\$ 593,439
		Budgeted Fund Balance	\$ 11,776
Total Appropriations:	\$19,416,925	Total Revenues:	\$19,416,925

and to advertise said tentative budget in Home News Tribune in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Middle/High School Cafeteria, Governor Hoffman Plaza, South Amboy, NJ 08879 on April 27, 2020 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

11. MAXIMUM TRAVEL AMOUNT

The South Amboy Board of Education establishes a district-wide maximum for travel expenditures of \$60,000.00 for the 2020-2021 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded.

A motion was made by Ms. Gonzalez and seconded by Mrs. Kasics to approve motions One through Eleven of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Albarran, Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
Nays: None
Abstention: Kasics (Motion 5)
Absent: None

A. STUDENT REPRESENTATIVE REPORT

None

B. BOARD OF EDUCATION COMMENTS

Mr. Walsh – Asked about safety procedures when providing daily lunch while kids are out of school.

Mrs. McLaughlin – Announced the “Copy Shop” was offering free copies to kids for their school work.

Mr. Conrad – Thanked the Superintendent, the administration, teachers and staff for their efforts that went into the school closing.

Mrs. McLaughlin – Asked if we are going to live stream the meetings if this continues.

C. PUBLIC COMMENTS

None

D. ADJOURNMENT

A motion by Anthony and seconded by Mr. Walsh there being no further business the meeting be adjourned at 6:50 pm. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary