

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
December 17, 2018 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Mr. Dragotta, Ms. Gonzalez (6:05), Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mrs. Taggart, Mr. Walsh

Absent: None

Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; Mr. Lukie, Student Representative

On a motion by Mr. Conrad and seconded by Mr. Perez that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mrs. Kasics, the Board reconvened into the public portion of the meeting at 7:05 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

November 19, 2018	Business-Public Meeting
November 19, 2018	Closed Session/Business Meeting

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent: None

EDUCATION & CURRICULUM

1. STUDENT TEACHER FIELD EXPERIENCE PLACEMENT/2018-2019 SCHOOL YEAR

That the Board of Education approves the following student teacher field experience placement for the 2018-2019 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Subject	Location	Dates
Erin Cerqueira	University of Phoenix	JoAnn Breder, Lori Cannon, Michelle Fincke, Linda Flynn	All Subjects	ES	Spring 2019
Anayabeth Quiroz Eslava	Middlesex County College	Eleni Tsoukas	ESL	ES	Spring 2019
Jessica Swartz	Middlesex County College	Barbara Falvo	English	ES	Spring 2019

2. APPROVAL OF SCHOOL CALENDAR/2019-2020 SCHOOL YEAR

That the Board of Education approves the School Calendar for the 2019-2020 school year, as presented, and as recommended by the Superintendent. (Attachment A)

3. CURRICULUM REVISION/2018-2019 SCHOOL YEAR

That the Board of Education approves the following revised curriculum subject area for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

- Public Speaking

PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS

None

A motion was made by Mrs. Kasics and seconded by Mr. Conrad to approve motions One through Three of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: None

PERSONNEL

1. ATHLETIC/INTRAMURAL POSITIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2018-2019 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

JV Basketball Coach
 Site Manager

Joseph Charmello
 Diane Smocovich

2. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2018-2019 SCHOOL YEAR

That the Board of Education approves the Mentor/Mentee assignment for 2018-2019 school year, of the following individuals as recommended by the Superintendent:

MENTOR	MENTEE	SCHOOL YEAR
Lauryn Kipper	Kim Barna	2018-2019
Nicole Downs	Brittany Scheider	2018-2019

3. APPROVE/ADDITIONAL SUBSTITUTE TEACHER /2018-2019 SCHOOL YEAR

Megan Collante Daily Rate: \$90.00 per diem
 Julian Findley Daily Rate: \$85.00 per diem
 Joshua Heller Daily Rate: \$90.00 per diem
 Christine Nemeth Daily Rate: \$85.00 per diem

4. APPROVE/MIDDLE HIGH SCHOOL/LIBRARY MEDIA SPECIALIST/ELIZABETH QUINN

That the Board of Education approves the employment of Elizabeth Quinn as a Library Media Specialist in the Middle High School for the 2018-2019 school year effective January 2, 2019 until June 30, 2019 as recommended by the Superintendent. Her prorated salary (MA, Step 8), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

5. APPROVE/TEACHERS FOR CURRICULUM REVISIONS/2018-2019 SCHOOL YEAR

That the Board of Education approves the following teachers to revise the curriculum subject areas listed for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

- Spanish I: Janet Alfaro and Maria Aquino-Soares

6. RESCIND/HISTORY CLUB ADVISOR/2018-2019 SCHOOL YEAR

That the Board of Education rescinds the appointment of Anthony Mecca as a History Club Advisor for the 2018-2019 school year as recommended by the Superintendent.

7. HOME INSTRUCTOR/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals as Home Instructors for the 2018-2019 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Greta Grasso
 Denise Columbo (Speech) effective December 3, 2018

8. APPROVE/MIDDLE HIGH SCHOOL/VICE PRINCIPAL/ATHLETIC DIRECTOR/FRANK ZALOCKI

That the Board of Education approves the employment of Frank Zalocki as a Vice Principal/Athletic Director in the Middle High School for the 2018-2019 school year effective January 2, 2019 until June 30, 2019 as recommended by the Superintendent. His prorated salary, Step D1, (\$94,371.00), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Administrators’ Association.

PUBLIC COMMENT ON PERSONNEL ITEMS

None

A motion was made by Mrs. McLaughlin and seconded by Mr. Perez to approve motions One through Eight of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent: None

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/NOVEMBER 2018

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on December 17, 2018. (Attachment B)

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motions One of the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent: None

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for November 2018 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment C)

2. EXPENDITURES FOR 11/27/2018-12/17/2018 (Attachment D)

The Board of Education approves the following expenditures for 11/27/18-12/17/18

Bills For	Amount
Regular Bills	704,075.79
11/07/18 Payroll	305,271.84
11/15/18 Payroll	488,851.60
11/30/18 Payroll	447,992.42
TOTAL	<u>\$1,946,191.65</u>
November Agency	581,219.28

3. ACCEPT THE SECRETARY AND TREASURER REPORT – NOVEMBER 2018 (Attachment E)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended

in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

4. ACCEPT THE NOVEMBER 2018 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached November 2018 Organizational Fund Balances. (Attachment F)

5. ACCEPT THE NOVEMBER 2018 ATHLETIC FUND BALANCES

The Board of Education accepts the attached November 2018 Athletic Fund Balances. (Attachment G)

6. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2018-2019 school year as recommended by the Superintendent. (Attachment H)

Trip # MH-19017 – MH-19021

Trip # E-19013

7. USE OF SCHOOL FACILITIES/SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Middle/High School Gym December 23, 2018 - February 12, 2019 from 2:00pm until 5:00pm for the Interleague Basketball. There is no cost for the Use of Facilities for this activity.

8. APPROVE TUITION CONTRACT FOR 2018-2019 E.S.Y. – E.S.C.N.J. – CENTER FOR LIFELONG LEARNING

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Center for Lifelong Learning for students #4098271022, #6732255358, #6318540506, #3194689036, #1887907053, #4744776169, #2130241591, #3944564593, #5981261432, #4015445792, #4015445792, #9141052803 for the period July 1, 2018 – August 7, 2018 in the amount of \$59,230. (Copy of contract is on file in the Board Office).

9. APPROVE TUITION CONTRACT FOR 2018-2019 – E.S.C.N.J. – CENTER FOR LIFELONG LEARNING

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Center for Lifelong Learning for student #4098271022 for additional services the period October 10, 2018 – June 30, 2019 in the amount of \$1,696. (Copy of contract is on file in the Board Office).

PUBLIC COMMENT ON OTHER MOTIONS

None

A motion was made by Mr. Conrad and seconded by Mr. Walsh to approve motions One through Nine of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh

Nays: None

Abstention: Kasics (#2 – 19325; 5), Perez (#2 – 19539), Taggart (#2 - 4147)

Absent: None

A. BOARD OF EDUCATION COMMENTS

Mrs. Taggart – Thanked Ms. Alcuri for the Holiday Concert and said what an amazing job her and the students did.

Ms. Conway – Thanked the students that attended the Christmas Parade hosted by the City Arts Program.

Mr. Walsh – Thanked everyone who came out for the class of 2023 fundraiser.

Mr. Diaz – Discussed the issue with the outsourced bus not picking up the track team on Saturday. He discussed measures the district will put in place so this does not happen again. He thanked the parents who were available to help transport the kids.

Mr. Conrad – Wished everyone a Happy Holiday.

B. Student Representative Report

Mr. Lukie – Discussed Homecoming, Spirit Week, and that the Holiday Concert was amazing.

C. PUBLIC COMMENTS

Mrs. Smocovich – Discussed the scavenger hunt, the toy and food drive, the Middle/High School Dance, and Homecoming.

D. ADJOURNMENT

A motion by Mr. Walsh and seconded by Mrs. Taggart that there being no further business the meeting be adjourned at 7:25. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary