

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
December 16, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mrs. Taggart, Mr. Walsh
Absent: Mr. Dragotta
Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney, Mr. Pena, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board reconvened into the public portion of the meeting at 6:35 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

Review/Comment/Approval of Agenda Items (Committee Chairs)

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

November 25, 2019 Business-Public Meeting
November 25, 2019 Closed Session/Business Meeting

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent: Dragotta

POLICY

1. SECOND READING/APPROVAL OF ADVERTISEMENTS IN SCHOOL/POLICY #1315

That the Board of Education approves the second reading and approval of the Advertisements in School policy #1315, as attached and recommended by the Superintendent. (Attachment A)

2. SECOND READING/APPROVAL OF REVISION OF BYLAW-PUBLIC AND EXECUTIVE SESSIONS #9322

That the Board of Education approves the second reading and approval of revision of Bylaw-Public and Executive Sessions as attached and recommended by the Superintendent. (Attachment B)

Board Discussion:

Mrs. Taggart – What happens if we run over the time limit.

Public Comment:

Brian Murphy – Asked about the time limit and about second reading procedures.

A motion was made by Mrs. McLaughlin and seconded by Mrs. Taggart to ammend motion Two of the Policy section of the Business/Public Meeting Agenda to increase the allotted time of the public hearings as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent Dragotta

A motion was made by Mrs. Conway and seconded by Mrs. Kasics to approve motions One and Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: Gonzalez (#2), Walsh (#2)
 Abstention: None
 Absent Dragotta

EDUCATION & CURRICULUM

1. STUDENT TEACHER FIELD EXPERIENCE PLACEMENTS/2019-2020 SCHOOL YEAR

That the Board of Education approves the following student teacher field experience placements for the 2019-2020 school year as recommended by the Superintendent:

Student Name	College	Cooperating Teacher	Subject	Location	Dates
Amen Khan	Middlesex County College	Martina Torretta	History	MHS	Spring 2020
Stephanie Lisboa	Middlesex County College	Ashley Sosa Kim Barna	PSD Class PK Class	ES	Spring 2020

Vanessa Perez	Middlesex County College	Barbara Falvo	English	ES	Spring 2020
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2. APPROVAL OF SCHOOL CALENDAR/2020-2021 SCHOOL YEAR

That the Board of Education approves the School Calendar for the 2020-2021 school year, as presented, and as recommended by the Superintendent. (Attachment C)

CURRICULUM REVISION/2019-2020 SCHOOL YEAR

that the Board of Education approves the following revised curriculum subject areas for the 2019-2020 school year, as presented, and as recommended by the Superintendent.

Removed

Human Anatomy

3. APPROVE / COOPERATIVE SPORTS PROGRAM APPLICATION

That the Board of Education approves the submission of Cooperative Sports Program Applications for the Field Hockey, Football, and Wrestling athletic programs between South Amboy Middle High School and Sayreville War Memorial High School, commencing during the 2020-2021 school year.

Board Discussion:

None

Public Comment:

Student M.W. – Asked about opening the program up to other sports.

Brian Murphy – Praised the efforts to bringing the Co-op to South Amboy

A motion was made by Mrs. Kasics and seconded by Mr. Walsh to approve motions One through Three of the Education and Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: McLaughlin (#2)
 Abstention: None
 Absent: Dragotta

PERSONNEL

1. RETIREMENT/MARIA AQUINO-SOARES

That the Board of Education approves the retirement of Maria Aquino-Soares, effective July 1, 2019 with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

2. RETIREMENT/KERRY ANN SCHAEFER

That the Board of Education approves the retirement of Kerry Ann Schaefer, effective January 1, 2021 with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

3. APPROVE/LEAVE OF ABSENCE/MICHELLE LEONARD

That the Board of Education approves the unpaid leave of absence of Michelle Leonard, Secretary at the Middle High School, for a period of October 22, 2019 until January 6, 2020. Leave will count towards FMLA allotment.

4. RESIGNATION/PART-TIME PARAPROFESSIONAL/ASHLEE BISHOP

That the Board of Education approves the resignation of Ashlee Bishop, effective December 23, 2019, as recommended by the Superintendent.

5. APPROVE/PART-TIME PARAPROFESSIONAL/JESSICA COSTANTINO

That the Board of Education approves Jessica Costantino as a Part-Time Paraprofessional in the Elementary School for the 2019-2020 school year effective January 2, 2020.

6. RESIGNATION/PART-TIME PARAPROFESSIONAL/DIANE BLOOMER-DRAGOTTA

That the Board of Education approves the resignation of Diane Bloomer-Dragotta, effective December 20, 2019, as recommended by the Superintendent.

7. MEDICAL LEAVE OF ABSENCE/2019-2020 SCHOOL YEAR/LISA WILSON

That the Board of Education approves the medical leave of absence of Lisa Wilson, for a period of January 6, 2020 until March 16, 2020.

8. EXTRA-CURRICULAR POSITION/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to Extra-Curricular position for the 2019-2020 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE/HIGH SCHOOL	
Andrew Heady	Future Film Makers Club

9. ATHLETIC/INTRAMURAL POSITIONS/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2019-2020 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Julieanne Jimenez	Site Manager
Nidia Sanchez	Site Manager

10. APPROVE /VOLUNTEER /2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer in our district for the 2019-2020 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

- Robert Nuzzie Volunteer Future Film Makers Club

11. APPROVE/AFTER SCHOOL DETENTION TEACHER/ELEMENTARY SCHOOL/JENNIFER WILLIAMS

That the Board of Education approves the appointment of Jennifer Williams as After School Detention Teacher at the Elementary School for the 2019-2020 school year. Rate of pay is \$54.00 hourly.

Public Comment

Robert Nuzzie – Explained the filmmaking club.

A motion was made by Mrs. McLaughlin and seconded by Mrs. Kasics to approve motions One through Eleven of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/DECEMBER 2019

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on December 16, 2019. (Attachment D)

A motion was made by Mrs. Taggart and seconded by Mrs. Kasics to approve motions One of the HIB Report of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for November 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment E)

2. EXPENDITURES FOR 11/26/2019-12/16/2019 (Attachment F)

The Board of Education approves the following expenditures for 11/26/19-12/16/19

Bills For	Amount
Regular Bills	707,145.80
11/15/19 Payroll	509,432.19
11/30/19 Payroll	470,142.35
TOTAL	\$1,686,720.34
November Agency	430,787.33

3. ACCEPT THE SECRETARY AND TREASURER REPORT – NOVEMBER 2019 (Attachment G)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE NOVEMBER 2019 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached November 2019 Organizational Fund Balances. (Attachment H)

5. ACCEPT THE NOVEMBER 2019 ATHLETIC FUND BALANCES

The Board of Education accepts the attached November 2019 Athletic Fund Balances. (Attachment I)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the "Travel and Reimbursement Policy" of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Eleni Tsoukas	February 12, 2020	Strengthen your ESL Program & NJTESOL/NJBE, Inc.	\$595/ESL	20-270-200-500-01-00-00-030
	February 13, 2020			20-270-200-300-01-00-00-060
	May 27, 2020		\$314.00/NJTESOL/NJBE, Inc.	
	May 28, 2020			20-270-200-300-01-00-00-060
Ashley Sosa	March 19, 2020	PECS Level 1 Training	\$429.00	20-270-200-300-01-00-00-060
	March 20, 2020			
Jorge Diaz	January 30, 2020	NJASA TECHSPO	\$475.00	11-000-230-585-01-01
	January 31, 2020			

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2019-2020 school year as recommended by the Superintendent. (Attachment J)

- Trip # MHS-20008-20016**
- Trip # ES-20004-20005**

8. USE OF SCHOOL FACILITIES/SAHS BASEBALL/RILEY RONE SCHOLARSHIP FUND

That the Board of Education approves the request of SAHS Baseball and the Riley Rone Scholarship funds to use the Middle/High School parking lot on Sunday, May 17, 2020 from 10am to 2pm for Touch-a-Truck fundraiser. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

A motion was made by Ms. Gonzalez and seconded by Mrs. Kasics to approve motions One through Eight of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

- Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
- Nays: None
- Abstention: none
- Absent: Dragotta

A. STUDENT REPRESENTATIVE REPORT

Mr. Pena – Addressed dances, pep rallies, and food service student survey.

B. BOARD OF EDUCATION COMMENTS

Mr. Diaz – Thanked Mr. Perez for his services.

Ms. McLaughlin – Asked about construction at Elementary School and general quality of the food service.

Mr. Walsh – Thanked athletics committee regarding co-op, addressed the charity basketball game.

Mrs. Taggart – Asked about the water fountain purchased by prior year classes. Winter concerts were awesome and thanked volunteers for their service.

Mr. Conrad – Congratulated varsity letter earners, thanked Mr. Perez for his service, and wished everyone Happy Holidays.

C. PUBLIC COMMENTS

Anna Mae O'Connor – Talked about the charity basketball game schedule.

Student M.W. – Discussed that the Interact Club had not met as of the meeting date. Discussed issues with school lunch.

Sean Dunphy – Thanked SAEA Pride for the movie family night event they hosted.

D. ADJOURNMENT

A motion by Anthony and seconded by Mr. Walsh there being no further business the meeting be adjourned at 7:30pm. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary