

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
November 25, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:05 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Mr. Dragotta, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mrs. Taggart, Mr. Walsh

Absent: Non

Also Present: Peter Frascella, Board Secretary; Jorge E. Diaz, Superintendent; Mr. Silvestro, Board Attorney, Mr. Pena, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board reconvened into the public portion of the meeting at 6:55 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

Presentation – Student Recognition for Sarah Knapik – 1000 Saves Girls Soccer

Review/Comment/Approval of Agenda Items (Committee Chairs)

MINUTES

Motion Mr. Conrad and seconded by Mrs. Taggart to accept the minutes of the following meetings as submitted:

October 28, 2019 Business-Public Meeting
October 28, 2019 Closed Session/Business Meeting

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: Dragotta
Absent: None

POLICY

1. FIRST READING OF ADVERTISEMENTS IN SCHOOL/POLICY #1315

That the Board of Education approves the first reading of the Advertisements in School policy #1315, as attached and recommended by the Superintendent. (Attachment A)

2. FIRST READING/REVISION OF BYLAW-PUBLIC AND EXECUTIVE SESSIONS #9322

That the Board of Education approves the first reading/revision of Bylaw-Public and Executive Sessions as attached and recommended by the Superintendent. (Attachment B)

Board Discussion:

Mr. Conrad – Commented that this was the first reading for these policies.

Mrs. Kasics – Asked if the Board would to consider a two meeting per month meeting structure.

Public Comment:

Mary-Ann Lewis – Asked why the Board wanted to limit people’s comment time.

A motion was made by Mr. Conrad and seconded by Mrs. Kasics to approve motions One and Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: Walsh (#2)
Abstention: None
Absent: None

EDUCATION & CURRICULUM

1. CURRICULUM REVISION/2019-2020 SCHOOL YEAR

That the Board of Education approves the following revised curriculum subject areas for the 2019-2020 school year, as presented, and as recommended by the Superintendent.

Environmental Science
Criminal Law
Criminal Justice

Marine science

2. APPROVE/EXTRACURRICULAR ACTIVITY/INTERACT CLUB

That the Board of Education approves the creation of a new student extracurricular activity, Interact Club, as presented, and as recommended by the Superintendent.

Board Discussion:

None

Public Comment:

Student M.W. – Explained the club to the Board and those in attendance.

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to approve motions One and Two of the Education and Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes:	Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays:	None
Abstention:	None
Absent:	None

PERSONNEL

1. APPROVE/SUBSTITUTE TEACHER/2019-2020 SCHOOL YEAR

That the Board of Education approves the following substitute teacher, for the 2019-2020 school year as recommended by the Superintendent.

- Kalyani Vadlamani \$85.00 Daily Rate, Per Diem

2. APPROVE/TEACHERS FOR CURRICULUM REVISIONS/2019-2020 SCHOOL YEAR

That the Board of Education approves the following teacher to revise the curriculum subject areas listed for the 2019-2020 school year, as recommended by the Superintendent.

- Spanish III: Nidia Sanchez
- Spanish IV: Nidia Sanchez
- Life Skills: Nicole Eardley

3. RETIREMENT/LIZBETH BARTLINSKI

That the Board of Education approves the retirement of Lizbeth Bartlinski, Paraprofessional, effective June 30, 2020, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

4. APPROVAL/JOB DESCRIPTION/ASSISTANT SITE MANAGER

That the Board of Education approves the job description for the position of Assistant Site Manager as recommended by the Superintendent. (Attachment C)

5. ATHLETIC/INTRAMURAL POSITION/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2019-2020 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Assistant Site Mgr (\$30 per session)	Eugene Reagan
Assistant Site Mgr (\$30 per session)	Thomas Bikowski
Volunteer Coach MS Girls Basketball	Don Sofilkanich (Starting 12/15/19)

6. APPROVE/EXTRACURRICULAR POSITION/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to extracurricular position for the 2019-2020 school year as recommended by the Superintendent. The stipend for this position will be \$520.00:

Interact Club Advisor	John Kim
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A motion was made by Mrs. McLaughlin and seconded by Mrs. Kasics to approve motions One through Six and Nine through Fourteen of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

- Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
- Nays: Gonzalez (#2, D.S.)
- Abstention: None
- Absent: None

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/NOVEMBER 2019

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on November 25, 2019. (Attachment D)

2. REPRESENTATIVE/REPRESENTATIVE ASSEMBLY OF THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

That the Board of Education approves the appointment of Jorge E. Diaz, Superintendent of Schools as representative to the Representative Assembly of the Educational Services Commission of New Jersey from January 1, 2020 to December 31, 2020.

A motion was made by Mrs. Taggart and seconded by Mr. Conrad to approve motions One and Two of the HIB Report of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

- Ayes: Conrad, Conway, Dragoota, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
- Nays: None
- Abstention: None
- Absent: Dragotta

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for October 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment E)

2. EXPENDITURES FOR 10/29/2019-11/25/2019 (Attachment F)

The Board of Education approves the following expenditures for 10/29/19-11/25/19

Bills For	Amount
Regular Bills	1,248,711.31
10/15/19 Payroll	478,374.28
10/30/19 Payroll	468,557.27
TOTAL	\$2,195,642.86
October Agency	501,099.45

3. ACCEPT THE SECRETARY AND TREASURER REPORT – OCTOBER 2019 (Attachment G)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE OCTOBER 2019 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached October 2019 Organizational Fund Balances. (Attachment H)

5. ACCEPT THE OCTOBER 2019 ATHLETIC FUND BALANCES

The Board of Education accepts the attached October 2019 Athletic Fund Balances. (Attachment I)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Yvonne Yeh	December 9 and 10, 2019	NJASL 2019 Fall Conference	\$265	20-218-200-330-00-00-060
Lauren Strumwasser	December 17, 2019	Preparing for Special Education Mediation & Due Process Hearings	\$150	20-270-200-300-01-00-00-060
Stephanie Petruzzi & Denise Columbo	April 23 and 24, 2020	2020 NJSHA Annual Conference	\$350 Each	20-270-200-300-01-00-00-060

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2019-2020 school year as recommended by the Superintendent. (Attachment J)

Trip # MHS-20007

8. USE OF SCHOOL FACILITIES/FRIENDS OF SOUTH AMBOY

That the Board of Education approves the request of The Friends of South Amboy to use the Middle/High Gymnasium on Saturday, December 21, 2017 from 10am to 11pm. This activity will be covered by the Board's insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

9. ESEA CONSOLIDATED AMENDMENT #1

The Board of Education approves the submission of Amendment #1 to the FY20 ESEA Grant to apply FY19 for Public carry over funds. (Attachment K)

10. SUBMISSION OF PRESCHOOL EXPANSION AID GRANT BUDGET

The Board of Education approves the submission of the 2020-2021 Preschool Expansion Aid grant application from the New Jersey State Department of Education, Division of Early Childhood Education. (Attachment L)

11. APPROVAL OF FOOD SERVICE CODE OF CONDUCT FOR PROCUREMENT

That the South Amboy Board of Education approve the Food Service Code of Conduct for Procurement as a requirement of the School Nutrition Program. (Attachment M)

12. APPROVAL OF CONTRACT AGREEMENT WITH SPORT SAFE TESTING SERVICES FOR THE 19-20 SCHOOL YEAR

That the Board of Education approve the Contract Agreement with Sport Safe Testing Services for student drug testing for the 19-20 school year. (Attachment N)

A motion was made by Ms. Gonzalez and seconded by Mrs. Kasics to approve motions One through Twelve of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: Kasics (#5, #2 - #20538), Taggart (#2 - #20578)
 Absent: None

OTHER MOTIONS**1. APPROVE / ENROLLMENT REMOVAL**

That the Board of Education, hereby removes student 2155044028 from enrollment in the South Amboy Public School District due to their ineligibility pursuant to N.J.A.C. 6A:22-4.3.

A motion was made by Mr. Walsh and seconded by Mrs. Taggart to approve motions One of the Other Motions section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: None

A. STUDENT REPRESENTATIVE REPORT

Mr. Pena – Discussed the second marking period being underway, met with the Principal to discuss solutions to the tardiness issue, and mentioned the awards ceremony on 11/17.

B. BOARD OF EDUCATION COMMENTS

Ms. McLaughlin – Asked about construction at Elementary School and general quality of the food service.

Mr. Walsh – Thanked those involved with the creation of the interact club. Congratulated Sarah Knapik for her 1000 saves, praised Girls Cross Country for finishing 5th and 6th and going to States.

C. PUBLIC COMMENTS

Maureen Ritman-Ross – Asked the Board to revisit the random drug testing policy for athletics to be less punitive.

Brian Murphy – Congratulated the Board Members who were elected. Praised Mr. Walsh for the coupon program and the NJSLA Presentation.

Student M.W. – Discussed the enforcement of tardiness as being part of the issue.

Kelly Whitely – Parents have to sign kids in at the Elementary School when tardy.

Mary-Ann Lewis – Stated that the kids love the new cafeteria.

D. ADJOURNMENT

A motion by Anthony and seconded by Mrs. Kasics there being no further business the meeting be adjourned at 8:15pm. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary