

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
October 28, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:05 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mr. Perez, Mrs. Taggart, Mr. Walsh
Absent: Mr. Dragotta
Also Present: Peter Frascella, Board Secretary; Ms. Lindquist, Board Attorney, Mr. Pena, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:02 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mrs. Kasics and seconded by Mrs. Taggart that the Board reconvened into the public portion of the meeting at 6:45 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

Presentation – 2018-2019 Student Safety Data System Report (Patrick McCabe, & Sean Dunphy)

Review/Comment/Approval of Agenda Items (Committee Chairs)

MINUTES

Motion Mr. Conrad and seconded by Mrs. Taggart to accept the minutes of the following meetings as submitted:

September 23, 2019	Business-Public Meeting
September 23, 2019	Closed Session/Business Meeting

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta

EDUCATION & CURRICULUM

1. APPROVAL OF SUBMISSION OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) DISTRICT PERFORMANCE REVIEW (DPR)

That the Board of Education approves the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR), as presented, and as recommended by the Superintendent.

2. CURRICULUM REVISION/2019-2020 SCHOOL YEAR

That the Board of Education approves the following revised curriculum subject areas for the 2019-2020 school year, as presented, and as recommended by the Superintendent.

Environmental Science
Criminal Law
Criminal Justice

3. APPROVE/AFFILIATION AGREEMENT WITH KEAN UNIVERSITY

That the Board of Education approves the Affiliation Agreement with Kean University for planning placement opportunities for the University students as Clinical Interns at the District schools, as recommended by the Superintendent.

Board Discussion:

None

Public Comment:

None

A motion was made by Mrs. Kasics and seconded by Mrs. Taggart to table motion Two of the Education and Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta

A motion was made by Mrs. Kasics and seconded by Mr. Conrad to approve motions One and Three of the Education and Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta

PERSONNEL

1. RESIGNATION/PART-TIME PARAPROFESSIONAL/AMY RUSSO

That the Board of Education approves the resignation of Amy Russo, effective November 1, 2019, as recommended by the Superintendent.

2. APPROVE/TRANSFER/ASHLEE BISHOP

That the Board of Education approves the transfer of Ashlee Bishop from Part-Time Cafeteria Recess Aide to Part-Time Paraprofessional in the Elementary School for the 2019-2020 school year effective October 29, 2019.

3. APPROVAL OF MENTOR/MENTEE ASSIGNMENT/2019-2020 SCHOOL YEAR

That the Board of Education approves the Mentor/Mentee assignment for 2019-2020 school year, of the following individual as recommended by the Superintendent:

MENTOR	MENTEE	SCHOOL YEAR
Nidia Sanchez	Julieanne Jimenez	2019-2020

4. APPROVE/WORLD LANGUAGE TEACHER- SPANISH/JULIEANNE JIMENEZ

That the Board of Education approves the employment of Julieanne Jimenez as a World Language Teacher-Spanish in the Middle High School for the 2019-2020 school year effective September 24, 2019 until June 30, 2020 as recommended by the Superintendent. Her salary (BA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

5. MEDICAL LEAVE OF ABSENCE/2019-2020 SCHOOL YEAR/ELLEN PETERSON

That the Board of Education approves the medical leave of absence of Ellen Peterson, for a period of November 21, 2019 until January 2, 2020.

6. MEDICAL LEAVE OF ABSENCE/2019-2020 SCHOOL YEAR/JOAN CROWLEY

That the Board of Education approves the medical leave of absence of Joan Crowley, for a period of October 15, 2019 until November 25, 2019.

7. APPROVE/SUBSTITUTE TEACHERS/2019-2020 SCHOOL YEAR

That the Board of Education approves the following substitute teachers, for the 2019-2020 school year as recommended by the Superintendent.

- Nicole Acosta \$85.00 Daily Rate, Per Diem
- Matthew Kaefer \$85.00 Daily Rate, Per Diem
- Chelsea Russell \$90.00 Daily Rate, Per Diem

8. APPROVE /VOLUNTEER /2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer in our district for the 2019-2020 school year as recommended by the Superintendent. Approval is contingent upon completion of the Criminal History Background Check:

- Robert Nuzzie Volunteer After-School Video Production Program/Club

9. STIPEND/BLACK SEAL-CUSTODIAN/MONIKA REILLY

The Board of Education approves the Black Seal stipend for Monika Reilly (Custodian), retroactive to October 4, 2019. The stipend, for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association.

10. APPROVE/TITLE 1 EXTENDED SCHOOL DAY PROGRAM (ESDP) TEACHERS

That the Board of Education approves the appointment of the following individuals to the Title 1 Extended School Day Program in the Middle High School for the 2019-2020 school year as recommended by the Superintendent. Program not to exceed \$5,000 (SIA Budget).

Grace Amari
Nicole Vancil
Diana Haag
Wendy Sherman
Nicole Eardley

11. APPROVAL/PART-TIME CAFETERIA RECESS AIDE/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following Cafeteria/Recess Aide for the 2019-2020 school year as recommended by the Superintendent. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

- Dora Cheung-Aronowitz 2.5 hrs. per day Rate: \$12.00 per hr.

12. ACCEPTANCE OF SUPERINTENDENT MERIT GOALS/2019-2020

That the Board of Education accepts the Quantitative (3) and Qualitative (2) Merit Goals of Jorge E. Diaz, Superintendent of Schools for the 2019-2020 School Year as approved by the Middlesex County Executive Superintendent of Schools on September 30, 2019.

13. REVISION/TEACHER COACH/MIDDLE HIGH SCHOOL/GAYLE MARTINEZ

That the Board of Education approves the employment of Gayle Martinez as a Teacher Coach (Critical Need Position) for the 2018-2019 school year effective March 19, 2019 until June 30, 2020 as recommended by the Superintendent. Her salary (MA+30 Step 10) will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Salary to be paid with SIA Grant funding. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

14. APPROVE/PART-TIME IN-SCHOOL SUSPENSION TEACHER/MIDDLE HIGH SCHOOL/HENRY VALDEZ

That the Board of Education approves the employment of Henry Valdez as part-time In-School Suspension Teacher at the Middle High School for the 2019-2020 school year effective October 29, 2019 until June 30, 2020 as recommended by the Superintendent. His salary of \$142.03 per day (.20 BA Step 1), up to 80 days during the 2019-2020 school year, with no benefits, in semi-monthly installments will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association.

Public Comment

Brian Murphy – Asked about Mr. Diaz’s merit goals

A motion was made by Mrs. McLaughlin and seconded by Mr. Walsh to table motion Eight of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh

Nays: None
Abstention: None
Absent Dragotta

A motion was made by Mrs. McLaughlin and seconded by Mr. Conrad to approve motions One through Seven and Nine through Fourteen of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Dragotta, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: Gonzalez (12), McLaughlin (12), Perez (12)
Abstention: None
Absent Dragotta

OTHER MOTION

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/OCTOBER 2019

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on October 28, 2019. (Attachment A)

2. MEMORANDUM OF AGREEMENT/2019-2020 SCHOOL YEAR

That the Board of Education approves the Memorandum of Agreement Between the Board of Education and Law Enforcement Officials for the 2019-2020 school year as recommended by the Superintendent. A copy is on file at the Board Office.

A motion was made by Mrs. Taggart and seconded by Mr. Conrad to approve motions One and Two of the HIB Report of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
Nays: None
Abstention: None
Absent Dragotta

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for September 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment B)

2. EXPENDITURES FOR 9/24/2019-10/28/2019 (Attachment C)

The Board of Education approves the following expenditures for 9/24/19-10/28/19

Bills For	Amount
Regular Bills	1,096,244.32
9/15/19 Payroll	482,114.16
9/30/19 Payroll	469,260.77
TOTAL	\$2,047,619.25
September Agency	436,539.21

- 3. **ACCEPT THE SECRETARY AND TREASURER REPORT – SEPTEMBER 2019** (Attachment D)
BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- 4. **ACCEPT THE SEPTEMBER 2019 ORGANIZATIONAL FUND BALANCES**
The Board of Education accepts the attached September 2019 Organizational Fund Balances. (Attachment E)
- 5. **ACCEPT THE SEPTEMBER 2019 ATHLETIC FUND BALANCES**
The Board of Education accepts the attached September 2019 Athletic Fund Balances. (Attachment F)
- 6. **APPROVE TRAVEL AND REIMBURSEMENT**
The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Ashley Sosa	October 2-3, 2019 December 3, 2019 February 19, 2020 April 22, 2020	Tools of the Mind Regional Training Workshop	\$3,750	20-218-200-330-00-00-CO-060
Alanna Zeller	December 17, 2019	Preparing for Special Education Mediation & Due Process Hearings	\$150	20-270-200-300-01-00-00-060
Stephanie Petruzzi & Denise Columbo	December 9, 2019 December 10, 2019	PECS Level 1 Training	\$429.00 each	20-270-200-300-01-00-00-060

- 7. **FIELD TRIP REQUESTS**
The Board of Education approves the attached field trip requests for the 2019-2020 school year as recommended by the Superintendent. (Attachment G)

Trip # MHS-20002 - 20006
Trip # ELM – 20001 -20003
- 8. **USE OF SCHOOL FACILITIES/CITY OF SOUTH AMBOY**
That the Board of Education approves the use of facilities for City of South Amboy to use the Middle/High School Parking Lot for Trunk-or-Treat on October 26, 2019 (Rain Date October 27, 2019). This activity will be covered by the City of South Amboy’s insurance.
- 9. **APPROVE TUITION CONTRACT FOR 2019-2020 – HOLMDEL BOARD OF EDUCATION**
The Board of Education approves tuition contract between the South Amboy Board of Education and Holmdel Board of Education for student #4610063134 for the period September 1, 2019 – June 30, 2020 in the total amount of \$24,570. (Copy of contract is on file in the Board Office).
- 10. **APPROVE TUITION CONTRACT FOR 2019-2020 – THE RUGBY SCHOOL**

The Board of Education approves tuition contract between the South Amboy Board of Education and The Rugby School for student #44473265309 for the period July 8, 2019 – October 1, 2019. (Copy of contract is on file in the Board Office).

11. VOIDED PRIOR YEAR CHECK

That the Board of Education approves voiding the following prior year check:

Check Date	Check Number	Amount	Fund	Account Drawn Against
4/29/2019	19732	\$142.53	General Fund	General Operations Acct.
3/18/2019	19692	\$2,814	General Fund	General Operations Acct.
5/22/2019	19926	\$162	General Fund	General Operations Acct.

12. APPROVE CONTRACT FOR FULL-TIME AIDE – E.S.C.N.J.

That the South Amboy Board of Education approves the contract for a classroom aide during the 2019-2020 school year purchased through the Educational Service Commission of New Jersey in the amount \$29,160. (Attachment H)

13. APPROVE CONTRACT FOR PART-TIME AIDE – E.S.C.N.J.

That the South Amboy Board of Education approves the contract for a classroom aide during the 2019-2020 school year purchased through the Educational Service Commission of New Jersey in the amount of 29.8 hours per week @ \$29.00/hour. (Attachment I)

14. SUBMISSION OF PRESCHOOL EXPANSION AID GRANT APPLICATION

The Board of Education approves the submission of the 2020-2021 Preschool Expansion Aid grant application from the New Jersey State Department of Education, Division of Early Childhood Education. (Attachment J)

15. ACCEPTANCE AND APPROVE FOR SUBMISSION – CMP & M-1

The Board of Education accepts the Annual Maintenance Budget Summary (M-1) and approves the submission of the M-1, and CMP for FY20, to the Middlesex County Department of Education for review. (Attachment K)

A motion was made by Ms. Gonzalez and seconded by Mr. Conrad to table motions Thirteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta

A motion was made by Ms. Gonzalez and seconded by Mr. Conrad to approve motions One through Twelve and Fourteen through Fifteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Perez, Taggart, Walsh
 Nays: None
 Abstention: Kasics (#5), Perez (#6)
 Absent: Dragotta

A. STUDENT REPRESENTATIVE REPORT

Mr. Pena – Discussed increase in parking registration, praised athletics, and discussed Governor’s Educator of the Year.

B. BOARD OF EDUCATION COMMENTS

None

C. PUBLIC COMMENTS

Mr. Dunphy – Thanked the custodians for setting up the Cafeteria

Rafael Albarran – Discussed the success of the Cross Country team and that three runners finished in the top 30.

Brian Murphy – Praised the M.S. Dance and the Fall Festival. He called attention to Softball U12 team that was a number 1 seed in State Tournament. He questions why there was no “Meet the Candidates Night” this year prior to the School Board Election.

D. ADJOURNMENT

A motion by Mrs. Kasics and seconded by Mrs. Taggart there being no further business the meeting be adjourned at 7:50pm. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary