

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Minutes
July 22, 2019 – 6:00 P.M. – Middle/High School Cafeteria**

Mr. Conrad, Board President called the meeting to order at 6:00 pm.

Mr. Frascella, called the roll:

Present: Mr. Conrad, Ms. Conway, Ms. Gonzalez, Ms. Kasics, Ms. McLaughlin, Mrs. Taggart, Mr. Walsh

Absent: Mr. Dragotta, Mr. Perez

Also Present: Jorge Diaz, Superintendent; Peter Frascella, Board Secretary; Mr. Silvestro, Board Attorney; Mr. Pena, Student Representative

On a motion by Mr. Conrad and seconded by Mrs. Taggart that the Board adjourned into Closed Session at 6:01 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Closed Session Notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss items falling under Attorney/Client Privilege, Student Related Matters, Personnel Matters, and negotiations.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a motion by Mr. Conrad and seconded by Mr. Walsh that the Board reconvened into the public portion of the meeting at 6:30 pm. Motion carried by unanimous voice vote.

Mr. Frascella read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

Mr. Conrad led all assembled in the Flag Salute.

3. Presentation

4. Presentation

- QSAC Interim Review Placement Scores – Mr. Diaz

The Board Committee Chairs reviewed the Agenda Motions

MINUTES

Motion Mr. Conrad and seconded by Mrs. Kasics to accept the minutes of the following meetings as submitted:

June 24, 2019

June 24, 2019

Business-Public Meeting

Closed Session/Business Meeting

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: None
 Absent: Dragotta, Perez

1. APPROVE/TEACHER FOR CURRICULUM REVISION/2019-2020 SCHOOL YEAR

That the Board of Education approves the following teacher to revise the curriculum subject area listed for the 2019-2020 school year, as presented, and as recommended by the Superintendent.

- Facing History and Ourselves Sarah Spinapont

2. ATHLETIC/INTRAMURAL POSITIONS/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2019-2020 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Site Manager	Gayle Martinez
Cross Country, Indoor Track, Spring Track – Volunteer Coach	Patrick Walsh

3. RETIREMENT/MARY JUDITH DAVIDSON

That the Board of Education approves the retirement of Mary Judith Davidson, Special Education Teacher, effective June 30, 2020, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

4. HOME INSTRUCTOR/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual as a Home Instructor for the 2019-2020 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

MIDDLE /HIGH SCHOOL
Phyllis Stratton

5. RESIGNATION/JANET ALFARO

That the Board of Education approves the resignation of Janet Alfaro, effective June 30, 2019, as recommended by the Superintendent.

6. RESIGNATION/COLLEEN PARTENOPE

That the Board of Education approves the resignation of Colleen Partenope, effective June 30, 2019, as recommended by the Superintendent.

7. RESIGNATION/ELIZABETH QUINN

That the Board of Education approves the resignation of Elizabeth Quinn, effective June 30, 2019, as recommended by the Superintendent.

8. APPROVE/SUBSTITUTE CUSTODIAN/LUKE MCNALLY/2019-2020 SCHOOL YEAR

That the Board of Education approves the appointment of Luke McNally as a substitute custodian in our district for the 2019-2020 school year as recommended by the Superintendent. Rate is \$16.00 hourly, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

9. APPROVE/CST SUMMER EVALUATIONS/ALANNA ZELLER/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of Alanna Zeller to conduct CST Summer Evaluations in our district for the 2018-2019 school year as recommended by the Superintendent.

10. APPROVE/LIBRARY MEDIA SPECIALIST/YVONNE YEH

That the Board of Education approves the employment of Yvonne Yeh as a Library Media Specialist in the Middle High School for the 2019-2020 school year effective September 1, 2019 until June 30, 2020 as recommended by the Superintendent. Her salary (MA Step 7), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

11. APPROVE/WORLD LANGUAGE SPANISH TEACHER/JULIEANNE JIMENEZ

That the Board of Education approves the employment of Julieanne Jimenez as a World Language Spanish Teacher in the High School for the 2019-2020 school year effective September 1, 2019 until June 30, 2020 as recommended by the Superintendent. Her salary (BA Step 1), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

12. APPROVE/FULL TIME CUSTODIAN/SAFWAT YOUSSEF

That the Board of Education approves the employment of Safwat Youssef as a Full Time Custodian in the school district for the 2019-2020 school year effective August 1, 2019 until June 30, 2020 as recommended by the Superintendent. His salary (Step F), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

13. APPROVE/LIFE SKILLS TEACHER/KERI ANNE MCGUIRE

That the Board of Education approves the employment of Keri Anne McGuire as a Life Skills Teacher in the Middle High School for the 2019-2020 school year effective September 1, 2019 until June 30, 2020 as recommended by the Superintendent. Her salary (MA Step 8), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

14. APPROVE/TEACHER OF MATHEMATICS/KATHRYN MILLER

That the Board of Education approves the employment of Kathryn Miller as a Teacher of Mathematics in the High School for the 2019-2020 school year effective September 1, 2019 until June 30, 2020 as recommended by the Superintendent. Her salary (MA Step 2), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4)

15. STIPEND/BLACK SEAL-CUSTODIAN/JANICE COLACCI

The Board of Education approves the Black Seal stipend for Janice Colacci (Custodian). The stipend, for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association. reference.

Public Comment

A motion was made by Ms. McLaughlin and seconded by Mr. Conrad to approve motions One through fifteen of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: Walsh (Motion #2)
 Absent: Dragotta, Perez

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for June 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment A)

2. EXPENDITURES FOR 6/25/2019-6/30/2019 (Attachment B)

The Board of Education approves the following expenditures for 6/25/19-6/30/19

Bills For	Amount
Regular Bills	171,732.00
6/15/19 Payroll	581,300.68
6/20/19 Payroll	363,384.76
6/28/19 Payroll	94,018.80
TOTAL	\$1,210,436.24
June Agency	498,803.17

3. EXPENDITURES FOR 7/01/2019-7/22/2019 (Attachment C)

The Board of Education approves the following expenditures for 7/01/19-7/22/19

Regular Bills	454,786.18
TOTAL	454,786.18

3. ACCEPT THE SECRETARY AND TREASURER REPORT – JUNE 2019 (Attachment D)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE JUNE 2019 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached June 2019 Organizational Fund Balances. (Attachment E)

5. ACCEPT THE JUNE 2019 ATHLETIC FUND BALANCES

The Board of Education accepts the attached June 2019 Athletic Fund Balances. (Attachment F)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Sean Dunphy	July 15 th – July 18 th	F&P Summer Literacy Institute	\$375	20-270-200-300-01-00-00-060

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2019-2020 school year as recommended by the Superintendent. (Attachment G)

Trip # S-004

8. USE OF SCHOOL FACILITIES/ SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Elementary School Gymnasium Monday through Friday, from 9/16/19 – 5/1/20 from 6pm to 9pm, unless the facilities are otherwise being used by the district. This activity will be covered by the Association’s insurance. There is no cost for the Use of Facilities for this activity.

9. USE OF SCHOOL FACILITIES/ SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Middle/High School Soccer Field Monday through Friday, from 8/1/19 – 9/30/19 from 6pm to 9pm, unless the facilities are otherwise being used by the district. This activity will be covered by the Association’s insurance. There is no cost for the Use of Facilities for this activity.

10. APPROVAL OF AUTHORIZATION TO PROCURE GOODS AND SERVICES

That the Board of Education authorizes the Business Administrator to procure goods and services through state agencies (state contracts) and through county and other consortiums and commissions of which the district is a member.

11. APPROVAL OF AUTHORIZATION TO SOLICIT BIDS (AND RFPS AND RFQS)

That the Board of Education, pursuant to purchasing procedures, authorizes the Business Administrator to solicit bids (and RFPs and RFQs) for budgeted items as required by the procurement laws and regulations of the State of New Jersey and the State Board of Education.

12. APPROVE TUITION CONTRACT FOR 2018-2019– THE RUGBY SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and The Rugby School for student #447365309 for the period March 14, 2019 – June 30, 2019 in the amount of \$24,312.96. (Copy of contract is on file in the Board Office).

13. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – HOLMAN FRENIA ALLISON, P.C.

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Holman Frenia Allison, P.C. as the District Auditor for the period July 1, 2019 to January 1, 2020 and to complete the 2018-2019 Fiscal Year Audit at the rate of \$30,690. (Copy of contract is on file in the Board Office).

14. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – BRETT DINOVI & ASSOCIATES

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Brett Dinovi & Associates to provide behavioral/educational consulting services for the period July 1, 2019 to June 30, 2020. (Copy of contract is on file in the Board Office).

15. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – DELTA-T GROUP OF NORTH JERSEY

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and The Delta-T Group of North Jersey to provide OT/PT/Evaluation Services for the period July 1, 2019 to June 30, 2020. (Copy of contract is on file in the Board Office).

16. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PUBLICCOVER EDUCATIONAL CONSULTING

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Publiccover Educational Consulting to provide Special Education Consulting Services for the period July 1, 2019 to June 30, 2020. (Copy of contract is on file in the Board Office).

17. USE OF SCHOOL FACILITIES/ SOUTH AMBOY ARTS ALLIANCE

That the Board of Education approves the request of the South Amboy Youth Arts Alliance to use the Middle/High School Auditorium and Art Room on 10/6/19 from 12:00pm to 5:30pm and the auditorium on 10/4/19 or 10/5/19 TBD for "Voices of the Holocaust – Artists or Terezin", unless the facilities are otherwise being used by the district. This activity will be covered by the City's insurance. There is no cost for the Use of Facilities for this activity other than custodial time.

18. USE OF SCHOOL FACILITIES/ CITY OF SOUTH AMBOY/POLICE DEPARTMENT

That the Board of Education approves the request of the City of South Amboy/Police Department to use the Middle/High Parking Lot and Rest Rooms on 8/6/19 from 4:00pm to 9:00pm for the National Night Out Event. This activity will be covered by the City's insurance. There is no cost for the Use of Facilities for this activity other than custodial time.

19. APPROVAL OF SETTLEMENT AGREEMENT

That the Board of Education hereby approve the settlement agreement in the matter of B.C. o/b/o F.C. v. South Amboy Board of Education, Docket No. EDS 13597-2018, which settlement was agreed to by the Petitioners on the record on July 1, 2019, which agreement was reduced to writing and provided to Petitioners' counsel on July 16, 2019.

A motion was made by Ms. Gonzalez and seconded by Mrs. Kasics to approve motions One through Nineteen of the Budget and Finance section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

Ayes: Conrad, Conway, Gonzalez, Kasics, McLaughlin, Taggart, Walsh
 Nays: None
 Abstention: Kasics (Motion 5)
 Absent: Dragotta, Perez

A. STUDENT REPRESENTATIVE REPORT

Mr. Pena – Introduced himself to the Board and thanked Mr. Walsh for helping with the opportunity for him to be a part of the Boys State Program.

B. BOARD OF EDUCATION COMMENTS

Mr. Walsh – Congratulated the Superintendent and the teachers for their hard work passing QSAC. He welcomed Mr. Pena to the Board and thanked the local Legion Hall for their support of the Boys/Girls State Program

C. PUBLIC COMMENTS

Brian Murphy – Asked how the food service program will work during the month of September at the Elementary School due to the construction.

D. ADJOURNMENT

A motion by Mr. Conrad and seconded by Mr. Walsh there being no further business the meeting be adjourned at 6:55pm. Motion carried by unanimous voice vote.

Respectfully submitted,

Peter Frascella

Business Administrator/Board Secretary